



Horsham  
District  
Council

Localism Act 2011, s. 29(5)(b), s. 29(6)(b)

## REGISTER OF MEMBERS' INTERESTS

Member's Full Name: *Louise Potter*

Date of Election / Co-option: *2nd May 2019*

HORSHAM DISTRICT COUNCIL  
Estates Management and Valuation Section  
RECEIVED

14 MAY

### Member's Declaration

- I understand that the information sought in the Schedule is required under section 29 of the Localism Act 2011 and the Council's Code of Members' Conduct
- I declare that the information given in the Schedule is complete and correct
- I agree to give notice of any Disclosable Pecuniary Interest<sup>i</sup> disclosed at a meeting (which is not already on the register or the subject of a pending notification) before the end of 28 days beginning with the date of the disclosure at the meeting
- I agree to give details of any changes to the information in this Schedule before the end of 28 days beginning with the date when I became aware of the change (including any change in relation to a sensitive interest)
- I acknowledge that a failure to declare relevant information may be a breach of the Council's Code of Members' Conduct and could also be a criminal offence
- I acknowledge that the information will be available for inspection at all reasonable hours and will be posted on the Council's website.

Signed **SIGNATURE REDACTED**

Dated

*8 May 2019*

Please return this form in hard copy to: Monitoring Officer, Horsham District Council, Parkside, Chart Way, Horsham, West Sussex, RH12 1RL.

If you have any questions about this form, please contact Sharon Evans, Monitoring Officer, or email [standards@horsham.gov.uk](mailto:standards@horsham.gov.uk).

Please note in relation to questions A and C to G you are required to provide details about both your interests and those of your partner<sup>ii</sup>, where you are aware your partner has the interest. There is no requirement to identify your partner or differentiate between your own interests from your partner's interests.

## Part A: Employment

Do you or your partner undertake any employment, office, trade, profession or vocation for profit or gain? If yes, please provide details. If no please go to Part B.

Me: History Teacher at Hazewick school in  
Crawley, RH10 1SX.

Matthew Pottel (My husband):  
Marketing Manager for BA Holidays  
Astral Towers, Crawley RH10 9XA

## Part B: Sponsorship

Have you received any payment or provision of any other financial benefit (other than from Horsham District Council) made or provided within the last 12 months<sup>iii</sup> in respect of any expenses incurred by the Councillor in carrying out duties as a member, or towards the Councillor's election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992. If yes, please provide details. If no please go to Part C.

No

## Part C: Contracts

Have you or your partner (or a body<sup>iv</sup> in which either of you have a beneficial interest) ever entered into any contract with Horsham District Council

(a) under which goods or services are to be provided or works are to be executed;  
and

(b) which has not been fully discharged?

If yes, please give details (e.g. (date of contract(s))(description of goods, services or works)(value of contract(s)). If no please go to Part D.

No

## Part D: Land

Do you or your partner have any beneficial interest in land<sup>v</sup> (including your home) which is within the area of Horsham District Council? If yes, please give details. If no please go to Part E.

HOME ADDRESS REDACTED

## Part E: Licences

Do you or your partner (either alone or jointly with others) have any licence to occupy land in the area of Horsham District Council for a month or longer? If yes, please give details. If no please go to Part F.

No

## Part F: Corporate Tenancies

Do you or your partner have any tenancy where to your knowledge

- (a) the landlord is Horsham District Council; and
  - (b) the tenant is a body in which you or your partner have a beneficial interest?
- If yes, please give details. If no please go to Part G.

No

## Part G: Securities

Do you or your partner have any beneficial interest in securities<sup>vi</sup> of a body where –

- (a) That body has a place of business or land in the area of Horsham District Council and
- (b) Either—

(i) The total nominal value of the securities exceeds £25,000 (face value) or one hundredth (1/100th) of the total issued share capital of that body; or

(ii) If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If yes please give details below (e.g. *name of person or body*). If no please go to part H.

No

## Part H: Membership / Representation of other organisations

**H1** Are you the Council's appointee or nominee on an outside body? If yes, what is the name of the outside body? If no please go to H2.

No

**H2** Are you a member of, or in a position of control or management of any organisation (other than the Council) exercising functions of a public nature? If yes, what is the name of the body and what is your position? If no please go to H3.

No

**H3** Are you a member of, or in a position of control or management of organisation directed to charitable purposes? If yes, what is the name of the organisation and what is your position? If no please go to H4.

No



**H4** Are you a member of, or in a position of control or management of any organisation (including any political party) whose principal purposes include the influence of public opinion or policy? If yes, what is the name of the organisation and what is your position? If no please go to H5.

- Liberal Democrat Party Member
- Prospective Parliamentary Candidate
- Membership Office on the exec.

**H5** Are you a member of, or in a position of control or management of trade union? If yes, what is the name of the trade union and what is your position? If no please go to H6.

- ~~National Union of Teachers~~  
National Education Union (NEU)
- Member
  - Staff representative at Hazelwick School

**H6** Are you a member of, or in a position of control or management a professional association? If yes, what is the name of the association and what is your position? If no please read paragraph below on how to declare any gifts/hospitality you have received.

- General Teaching Council (GTC)
- member.

## Gifts and hospitality

Have you received a gift or hospitality with an estimated value of at least £50 from any person whose interests may be affected by any business of the Council? **If yes**, please complete the Members' Notification of Receipt of Gift or Hospitality form.

## **Sensitive Information<sup>vii</sup>**

Where you consider that the information relating to any of your interests is “Sensitive Information” and your authority’s Monitoring Officer agrees you need not include that information when registering that interest, or as the case may be, a change to that interest.

You must within 28 days of becoming aware of any change of circumstances which means that information excluded is no longer Sensitive Information notify your authority’s Monitoring Officer asking that the information be included in your Register of Members’ Interests.

## **General guidance**

This form gives general guidance but is not comprehensive. The Council’s Code of Conduct gives precise requirements. The Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 SI2012/1464 and any further regulations issued under the Localism Act should be referred to where necessary.

## **Explanatory Notes**

<sup>i</sup> ‘Disclosable Pecuniary Interest’ is defined in SI 2012/1464 and includes matters set out in questions A and C to G inclusive of this schedule.

<sup>ii</sup> “Your partner” means (a) your spouse or civil partner; (b) a person with whom you are living as husband or wife; (c) with whom you are living as if you were civil partners.

<sup>iii</sup> “12 months” means the period of 12 months ending with the day on which you give a notification for the purposes of the Localism Act 2011 sections 30(1) or 31(7).

<sup>iv</sup> “Body” means a firm in which either of you is a partner or a body corporate of which either of you is a director or in the securities of which either of you has a beneficial interest. “Director” includes a member of the committee of management of an industrial and provident society.

<sup>v</sup> “land” excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income.

<sup>vi</sup> “Securities” means shares, debenture stock, loan stock, bond units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

<sup>vii</sup> “Sensitive Information” means information whose availability for inspection by the public could lead to you or a person connected with you being subject to violence or intimidation.