

## Budget Monitoring and Forecast Outturn – April 2017 to January 2018

Highlight report – 19 February 2018

### Monthly Summary:

The year-end forecast at M10 is a deficit of £40k: an adverse movement of £257k from the M9 forecast surplus. These figures reflect a further reduction in anticipated planning fees of £120k as no major applications this year and estimated Revenues and Benefits service exit and transition net costs of £293k. However, the true overall picture may be masked by only two-thirds of budget holders undertaking their monitoring and forecasting in the month. Writing back two unused balance sheet ear-marked reserves that are no longer required for the purpose they were intended for would change the year-end position to a £0.56m surplus.

### Revenue Outturn Forecast:

FR8 – Compliance 63%

Directorate	£000s
Chief Executive	(29)
Resources	(18)
Community and Culture	467
Planning, property and economic development	(380)
Total deficit / (surplus)	40

### Capital Outturn Forecast:

£30.2m out of £46m programme (65%)

### Capital Expenditure:

Spend of £25.8m, 56% of the capital programme; an increase of £1.5m in the month. Major spending is underway on BBH leisure centre (£10.6m budget in year) and the £3m vehicle replacement spend is very nearly complete.

### Debtors:

Debtor accounts stood at £716k at the end of January. Five accounts made up 54% (£388k) of the total outstanding amount. Balances remain unchanged on the top two long term debtors accounts : 1) £137k in payment plan, 2) £121k for S106, 3) £59k service operator, 4) £43k CIL and 5) £28k rent late

### Revenue Expenditure and Income (exc. HB):

Net spend for months 1-10 was £8,835k, 80% of the annual budget and in line with the 2016/17 M10 position.

Expected costs associated with the roll out of Alternative Weekly Collection have started to appear in the ledger with staffing costs increasing within the waste and recycling department. Redundancy costs in January included the early settlement of some pension liabilities, saving the Council interest.

Two balance sheet ear-marked reserves totalling £0.6m are no longer required for the purpose first intended and will be written back at year end.

### Staffing costs

Staffing costs remain below both the profiled budget but are ahead of those for the same period in 2016/17. Salaries forecasting remains patchy. Redundancy costs have exceeded the annual budget.

M1-10	Actuals	Budget	Variance
Salaries and Wages	12,864	14,392	(1,528)
Overtime	198	101	97
Casual Staff	398	193	205
Temporary Staff	623	300	323
Redundancy/termination	275	208	67
	<b>14,358</b>	<b>15,194</b>	<b>(836)</b>

### Transformation Fund: £0.5m [+ £113k b/f]

Projects	Allocation	M10
Unlocking the ICT Strategy	34	34
FMS Implementation	180	165
Alternate Weekly Collections	240	240*
Learning Pool	16	16
Income feasibility study	5	5
HR T1 module implementation	94	25
Legal case management IKEN system	27	0
Future Horsham Manager	13	0
	<b>613</b>	<b>485</b>

\*Committed