

**Parkside, Chart Way, Horsham,  
West Sussex RH12 1RL**

## **FORWARD PLAN**

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

**What is a Key Decision?**

A key decision is an executive decision which, is likely –

- (i) To involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	<b>Subject/Decision</b>	<b>Decision Taker</b>	<b>Date(s) of decision</b>	<b>Is all or part of this item likely to be dealt with in private</b>	<b>Contact Officer</b> <b>Cabinet Member</b> (NB include name, title and email address)
1.	<b>Taxi Licensing Policy Review</b>	Council	1 Sep 2021	Open	Marc Rankin, Head of Environmental Health & Licensing marc.rankin@horsham.gov.uk  Cabinet Member for Housing & Public Protection (Councillor Tricia Youtan)
2.	<b>Housing Strategy 2021 - 26</b>	Cabinet Council	23 Sep 2021 13 Oct 2021	Open	Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk  Cabinet Member for Housing & Public Protection (Councillor Tricia Youtan)
3.	<b>Budget and Medium Term Financial Strategy update</b>	Cabinet	23 Sep 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
4.	<b>New CIL Enforcement Policy</b>	Cabinet Council	23 Sep 2021 13 Oct 2021	Open	Emma Parkes, Head of Development & Building Control emma.parkes@horsham.gov.uk  Cabinet Member for Planning & Development (Councillor Lynn Lambert)

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5.	<b>Local Enforcement Plan</b>	Cabinet Council	23 Sep 2021 13 Oct 2021	Open	Emma Parkes, Head of Development & Building Control emma.parkes@horsham.gov.uk  Cabinet Member for Planning & Development (Councillor Lynn Lambert)
6.	<b>Conservation Area Appraisals for: Richmond Road, Horsham; London Road, Horsham; and Horsham Town Centre</b>	Cabinet	23 Sep 2021	Open	Catherine Howe, Head of Strategic Planning catherine.howe@horsham.gov.uk  Cabinet Member for Planning & Development (Councillor Lynn Lambert)
7.	<b>Grounds Maintenance Contract Award</b>	Cabinet	23 Sep 2021	Part exempt	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk  Cabinet Member for Leisure & Culture (Councillor Roger Noel)
8.	<b>Drill Hall</b>	Cabinet Council	7 Oct 2021 13 Oct 2021	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk  Cabinet Member for Leisure & Culture (Councillor Roger Noel)

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9.	<b>Highwood Community Centre</b>	Cabinet Council	7 Oct 2021 13 Oct 2021	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk  Cabinet Member for Leisure & Culture (Councillor Roger Noel)
10.	<b>Appropriation of rights in relation to Council owned property</b>	Cabinet Council	7 Oct 2021 13 Oct 2021	Fully exempt	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
11.	<b>Creation of a capital budget to fund works to 1 Oakhurst Business Park</b>	Cabinet Council	7 Oct 2021 13 Oct 2021	Fully exempt	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
12.	<b>Annual update to the Pay Policy Statement - Financial Year 2021/22</b>	Council	13 Oct 2021	Open	Robert Laban, Head of HR & OD robert.laban@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
13.	<b>Horsham District Local Plan regulation 19</b>	Cabinet Council	11 Nov 2021 17 Nov 2021	Open	Catherine Howe, Head of Strategic Planning catherine.howe@horsham.gov.uk  Cabinet Member for Planning & Development (Councillor Lynn Lambert)

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14.	<b>Budget and Medium Term Financial Strategy update</b>	Cabinet	25 Nov 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
15.	<b>Athletics Track - future options</b>	Cabinet	25 Nov 2021	Open	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk  Cabinet Member for Leisure & Culture (Councillor Roger Noel)
16.	<b>Community Advice Partnership Agreement</b>	Cabinet	25 Nov 2021	Open	Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk  Cabinet Member for Community & Wellbeing (Councillor Claire Vickers)
17.	<b>Further Service Provision of the Revenues and Benefits and Internal Audit Services</b>	Cabinet	25 Nov 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
18.	<b>Arboriculture Contract Award</b>	Cabinet	25 Nov 2021	Part exempt	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk  Cabinet Member for Leisure & Culture (Councillor Roger Noel)

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19.	<b>Provision of the External Audit of the Annual Accounts</b>	Council	8 Dec 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
20.	<b>Council Tax Reduction Scheme</b>	Cabinet Council	27 Jan 2022 9 Feb 2022	Open	Dominic Bradley, Head of Finance & Performance dominic.bradley@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
21.	<b>Business Rates Discretionary Charitable Relief</b>	Cabinet Council	27 Jan 2022 9 Feb 2022	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)
22.	<b>Budget and Medium Term Financial Plan</b>	Cabinet Council	27 Jan 2022 9 Feb 2022	Open	Dominic Bradley, Head of Finance & Performance dominic.bradley@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)

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23.	<b>Council Tax Resolution 2022/23</b>	Council	9 Feb 2022	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Richard Landeryou)