

## **FORWARD PLAN**

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

Published on 01 March 2021

**What is a Key Decision?**

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	<b>Subject/Decision</b>	<b>Decision Taker</b>	<b>Date(s) of decision</b>	<b>Is all or part of this item likely to be dealt with in private</b>	<b>Contact Officer</b> <b>Cabinet Member</b> (NB include name, title and email address)
1.	<b>Local Development Scheme update</b>	Cabinet	25 Mar 2021	Open	Catherine Howe, Head of Strategic Planning catherine.howe@horsham.gov.uk  Cabinet Member for Planning and Development (Councillor Claire Vickers)
2.	<b>Horsham Town Centre Public Realm Strategy and Design Guide</b>	Cabinet	25 Mar 2021	Open	Clive Burley, Corporate Project Manager clive.burley@horsham.gov.uk  Cabinet Member for Planning and Development (Councillor Claire Vickers)
3.	<b>Approval of works to community building</b>	Cabinet Council	25 Mar 2021 25 Mar 2021	Open	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Paul Clarke)
4.	<b>Procurement Shared Service - Extension of Agreement</b>	Cabinet	25 Mar 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Paul Clarke)

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5.	<b>Use of Additional Restrictions Grant for Projects to Assist Economic Recovery</b>	Cabinet Council	25 Mar 2021 25 Mar 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets and Local Economy & Parking (Councillor Paul Clarke)
6.	<b>Council Tax Support Scheme - Additional Discretionary Discounts</b>	Cabinet	25 Mar 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Paul Clarke)
7.	<b>Leisure contract delegated authority and financial support</b>	Cabinet	25 Mar 2021	Fully exempt	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk  Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)
8.	<b>Manned Security Contract Award</b>	Cabinet	25 Mar 2021	Part exempt	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Paul Clarke)

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9.	<b>Temporary Agency Staff Contract</b>	Cabinet	25 Mar 2021	Part exempt	Robert Laban, Head of HR & OD robert.laban@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Paul Clarke)
10.	<b>Procurement Code Exemption for the Purchase of Short-term Temporary Accommodation</b>	Cabinet	25 Mar 2021	Fully exempt	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)
11.	<b>Housing Strategy 2021 - 25</b>	Cabinet	10 Jun 2021	Open	Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk  Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)
12.	<b>New CIL Enforcement Policy</b>	Cabinet Council	10 Jun 2021 23 Jun 2021	Open	Emma Parkes, Head of Development emma.parkes@horsham.gov.uk  Cabinet Member for Planning and Development (Councillor Claire Vickers)
13.	<b>Local Enforcement Plan</b>	Cabinet Council	10 Jun 2021 23 Jun 2021	Open	Emma Parkes, Head of Development emma.parkes@horsham.gov.uk  Cabinet Member for Planning and Development (Councillor Claire Vickers)

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14.	<b>Annual update to the Pay Policy Statement - Financial Year 2021/22</b>	Council	23 Jun 2021	Open	Robert Laban, Head of HR & OD robert.laban@horsham.gov.uk  Cabinet Member for Finance & Assets (Councillor Paul Clarke)
15.	<b>Grounds Maintenance Contract Award</b>	Cabinet	23 Sep 2021	Part exempt	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk  Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)