

**APPENDIX E:  
ANNUAL GOVERNANCE STATEMENT ~ ACTION PLAN 2020/21**

<b>No.</b>	<b>Area for Improvement</b>	<b>Actions</b>	<b>Responsible Officer</b>	<b>Target Date</b>
1	Potential overlaps and conflicts between the Policy Development Advisory Groups and the Overview & Scrutiny Committee	Governance Committee to review the functions and make recommendations to Council for changes (if any)	Head of Legal & Democratic Services	30 September 2020
2				
3				
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