

**Cabinet**

**6 JUNE 2019**

Present: Councillors: Peter Burgess, Philip Circus, Claire Vickers and Tricia Youtan

Apologies: Councillors: Ray Dawe, Jonathan Chowen and Paul Clarke

Also Present: Councillors: Karen Burgess, Ruth Fletcher, Lynn Lambert and Jim Sanson

EX/1 **MINUTES**

The minutes of the meeting of the Cabinet held on 21<sup>st</sup> March were approved as a correct record and signed by the Acting Leader.

EX/2 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

EX/3 **ANNOUNCEMENTS**

The Cabinet Member for Environment, Waste and Recycling announced that he was concerned about the use of biodegradable plastics bags within Horsham, as they were marketed as being recyclable and compostable when they were effectively neither. The contractors used within West Sussex were not able to recycle them, and regarded them as contamination of the recycled waste. As a biodegradable bag, they could not be described as compostable, as they added nothing to the quality of the soil. He would raise the issue within the inter authority waste group and take the matter up with government.

EX/4 **PUBLIC QUESTIONS**

No questions had been received.

EX/5 **OVERVIEW & SCRUTINY COMMITTEE**

There were no matters outstanding.

EX/6 **TO CONSIDER MATTERS OF SPECIAL URGENCY**

The Acting Leader introduced the report and said that the licensing that was sought under the contract tender award process would cover the use of Microsoft products across the council, from Office applications which included the provision of email and software management, to Windows products for laptops and servers and the licensing of the Azure cloud environment.

The current Microsoft Licensing Agreement was due for renewal on the 1<sup>st</sup> September 2019. Delegated Authority was sought for the award of the contract for a Microsoft Licensing Solutions Provider from the beginning of July, in order to assess the licensing options available and to meet the renewal process timeline that starts from the middle of July.

**RESOLVED**

That Cabinet delegate to the Director of Corporate Resources, in consultation with the Cabinet Lead for Finance & Assets, to award the contract for the Microsoft Licensing Solution Provider who manage and administer Microsoft licensing for the IT estate once the tender process had been completed.

EX/7

**CONTRACT FOR REPLACEMENT AUTOMATIC NUMBER PLATE RECOGNITION (ANPR) CAR PARK SYSTEM**

It was moved that, under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for this item of business, on the grounds that it involved the likely disclosure of exempt information, as defined in Part I of Schedule 12A of the Local Government Act 1972, by virtue of paragraph 3 regarding information relating to the financial or business affairs of any particular person, including the authority holding that information, and in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**RESOLVED**

That Cabinet award the contract for a replacement ANPR system as outlined within the report.

Reasons

- i) The current ANPR supplier contract was due to expire in September 2019
- ii) A sound procurement process had taken place to ensure the supplier met HDC's current and future requirements.
- iii) The capital budget for replacement of the ANPR system was approved during the 2019/20 budget process
- iv) A new system will better meet the needs of the customers, car parks and town

*The meeting closed at 5.46 pm having commenced at 5.30 pm*

CHAIRMAN