

## Budget Monitoring and Forecast Outturn – April to September 2018

Highlight report – 22 October 2018

**Monthly Summary:** The outturn forecast has reduced to £96k at Month 6. The projected over spend in Housing has increased a little again to £321k masking a forecast underspend by other departments of £225k. Savings and increased income identified in Month 6 include Audit Fees (£20k), Capitol productions (£35k), domestic bin sales (£39k), external legal costs (£30k), interest on investments (£44k), and rural car park income (£30k). Additionally a review of consultant costs has pulled back the previous forecast overspend in Spatial Planning. Adverse forecasts though include Derv which has increased from an over spend of £30k last month to £77k. This figure reflects increased prices and additional vehicles and action is being taken to reduce vehicle usage.

### Revenue Outturn Forecast:

Compliance 90 %

Outturn Forecast	£000s
Chief Executive	(56)
Resources	(3)
Community and Culture	285
Place	(130)
Total overspend / (surplus)	96

[2017/18 M6 forecast was a £256k surplus, full year outturn was £621k surplus]

### Capital Outturn Forecast:

Based on current assumptions, an optimistic full year spend of £18.7m (68%) of the amended £27.4m budget is still being projected by officers.

### Capital Expenditure:

Spent £6.8m (25%) of the programme; including £3.7m on BBH leisure centre, £0.7m on DFG, and £0.5m on each of: affordable rented homes south of BBH; Billingshurst investment property; and Pirie's car park replacement.

Of major projects the two temporary housing projects (£2.8m) are yet to get going and a number of smaller projects are likely to slip into the next financial year.

### Staffing costs

M1-6 £000	2018/19	2017/18	Yr on Yr	2018/19 budget	Variance
Salaries	7,863	7,846	17	8,423	(560)
Overtime	141	122	19	61	80
Casual	211	185	26	107	104
Agency	401	368	33	127	274
Redundancy	81	106	(25)	125	(44)
	<b>8,698</b>	<b>8,627</b>	<b>71</b>	<b>8,844</b>	<b>(147)</b>

### Council Tax and Business Rates Collection Rates

	Council Tax	NDR
Annual Target	98.80%	98.00%
Periods 1-6		
Target	58.20%	60.14%
Actual	58.37%	59.73%
% Difference	0.17%	-0.41%
£ Difference	£176,418	-£183,518

### Sundry debtors

Sundry debts total £1,570k an increase of £690k from last month. The balances on the largest two accounts have also grown by £68k to £230k and by £23k to £147k, the latter being in payment plan and £42.5k has been subsequently paid.

### Revenue Spend and Income (exc. Benefits)

Net spend at the half year position is £2,546k or 26% of the annual budget and is around 51% of the net position this time last year. Gross expenditure at £16,049k is £900k lower than in 2017/18 period 6. This position partly results from delays in payment for contracted out services such as Audit and Revenue and Benefits administration (£600k). Income for the first half of 2018/19 is £1,540k high than for 2017/18. This mostly results from investment property income (£777k including The Forum), waste and recycling grants and government grants (£178k) for Housing. It is forecast that the latter will be entirely consumed by additional expenditure.

### Revenue Reserves

The value of ear marked reserves available for specific revenue use totalled £932k at the close of period 6.

Department	£000
Community and Culture	(496)
Economic Development	(288)
Planning	(70)
Environmental Health	(48)
Housing	(30)
Total	<b>(932)</b>

A review of reserves is underway with relevant budget holders.