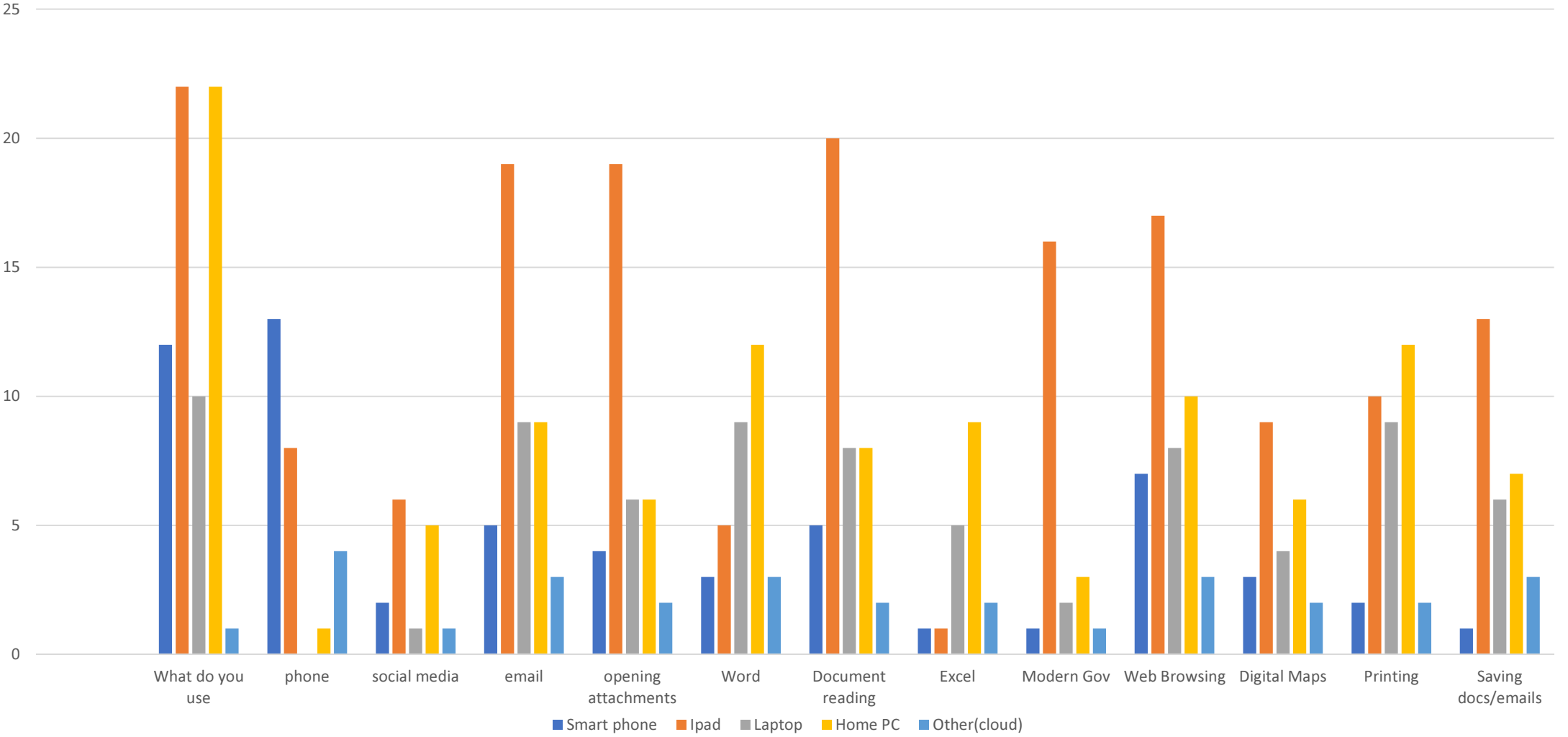


Review of Councillor's Technology

Task & Finish Group

Technology in Councillor's use



Opening formatted attachments on the iPad can be 'dodgy'

I am worried about data protection

I forward to personal email to open attachments and print

I have no access to a printer

My iPad is old. It takes 24 hours to get battery from 5% to 100%

HDC doesn't allow you to download apps

I am sure my iPad can do more, I just don't know how to use it.

I would like Google Earth and the ability to print from my iPad for Planning

I would prefer a council laptop to an iPad

use Office 365 & One Drive so all my files are in the cloud and all my mails are accessible wherever I am.

iPad is too limited

My documents are all printed and in a locked filing cabinet

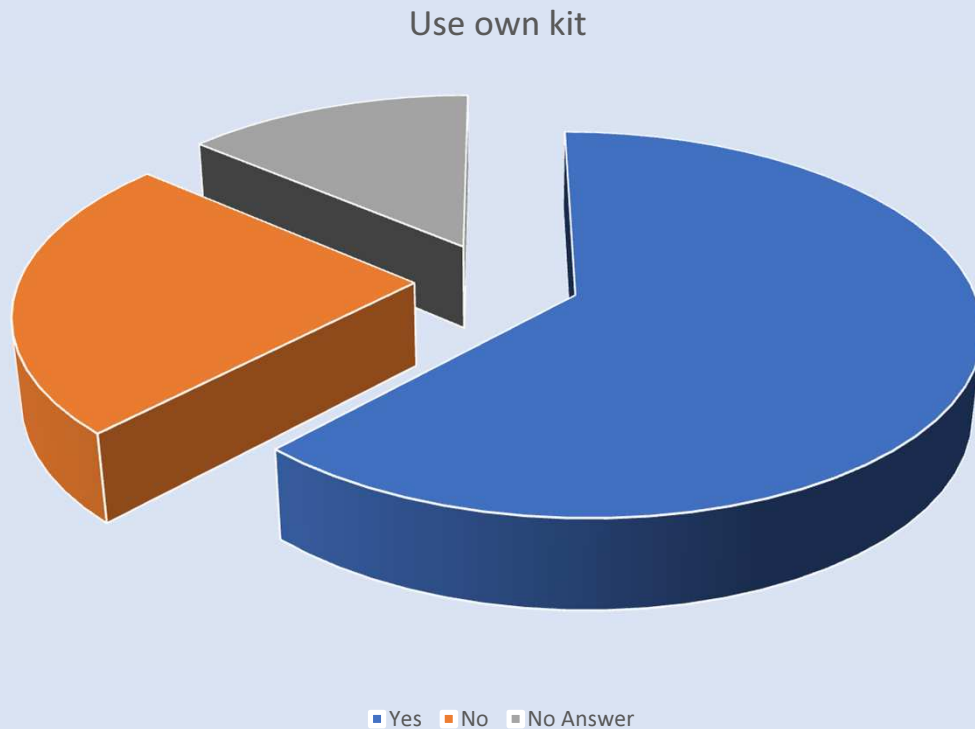
I would like a read receipt on emails which is not available on iPad

Councillors willing to use their own equipment.

62% = Yes

24% = No

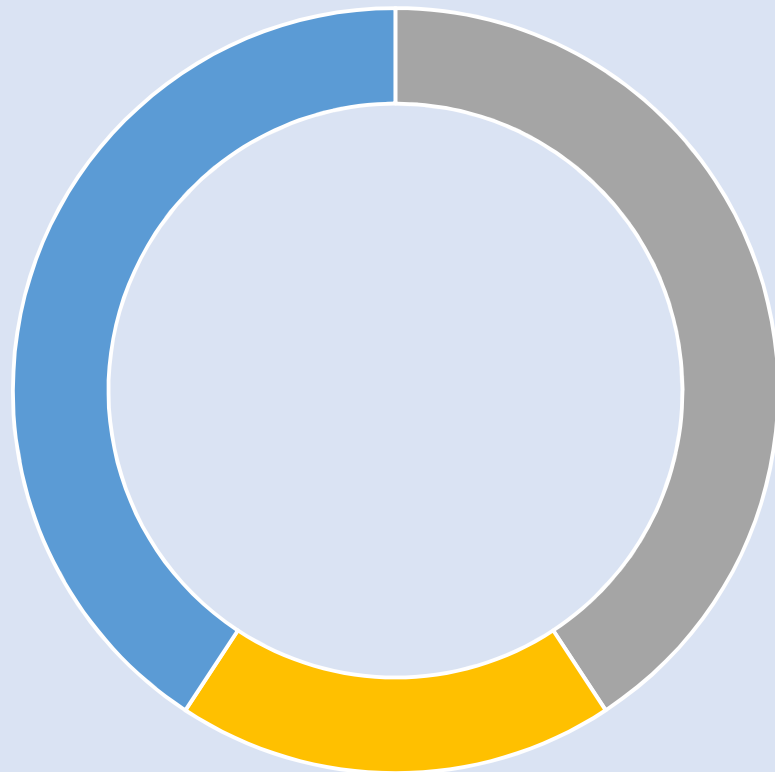
11% = don't know



Concerns:

- No existing home equipment available
- Data Protection
- Who controls the device and the data on it

Training Requirements



■ Yes ■ No ■ Undecided

Training Subjects

- Using the Intranet
- ModernGov
- iPad = general
- Organising and saving files

What you say you would like

- All emails directly to home PC or iPad
- Use my own devices with access to HDC – all data saved on HDC
- Pick up emails on my own iPhone
- Workable printer access
- Have one login and access all council docs etc.
- Training
- Small notebook with a detachable keyboard, 4G access and Bluetooth
- Touchscreen laptop with Citrix login
- Council Laptop
- Android with Microsoft

Conclusions from the Reponses:

Councillors need:

1. a portable device to access emails, ModernGov and read/annotate committee agendas and papers
2. to be able to access more complex documents, edit and create documents and spreadsheets
3. to be able to save documents and emails in a secure way that complies with GDPR
4. Access to a wifi printer
5. training/assistance in order to get the best out of their devices

Ways these can be accomplished:

1. A portable device to access emails, ModernGov and read/annotate committee agendas and papers

Provide a tablet or BYO mobile device and know how to:

- Add Apps such as Google Earth, ModernGov (+reg. for restricted docs)

- Air Print to a wireless printer

- Access emails

- Annotate documents

- Dictate 'speech to text'

Using your own devices

Issues:

- Data security
- Consistency of format
- Access to HDC

Solutions:

- Ensure everyone is using Office 365 and appreciates the importance of doing so.
- Deploy a 'container' for access to Office 365

Office 365

Office applications included



Outlook



Word



Excel



PowerPoint



OneNote



Access
(PC only)

Services included



Exchange



OneDrive



SharePoint



Skype
for
Business



Microsoft
Teams

- Implement Office 365 to ensure all councillors are using HDC One drive to ensure data security.

Use your Own device

- Deploy a container such as Intune



Possible for mobile devices and some home PCs.

Need a passcode to access the HDC container

Applications within the container are controlled by HDC

Limits copying of data across the container barrier

Allows HDC to delete access if devices are lost or no longer in use.

Other Options

- Bluetooth Keyboard
- Stylus/Pencil
- Lightning Digital AV Adapter (HDMI)

(iPad does not really work well with a mouse but you can use the stylus to jump about on screen)

Cost comparisons:

- iPad + Keyboard / Pen / connection leads (2018 WiFi 32GB) approx. £400
- Other Tablet as above £350 - 1000
- Laptop £600-1000