

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Budget 2021/2022	Cabinet Council	28 Jan 2021 10 Feb 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance & Assets (Councillor Paul Clarke)
2.	Council Tax Reduction Scheme	Cabinet Council	28 Jan 2021 10 Feb 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance & Assets (Councillor Paul Clarke)
3.	Horsham Town Centre Public Realm Strategy and Design Guide	Cabinet	25 Mar 2021	Open	Clive Burley, Corporate Project Manager clive.burley@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
4.	Approval of works to community building	Cabinet	25 Mar 2021	Open	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk Cabinet Member for Finance & Assets (Councillor Paul Clarke)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
5.	Housing Strategy 2019 - 2024	Cabinet	25 Mar 2021	Open	Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)
6.	Procurement Shared Service - Extension of Agreement	Cabinet	25 Mar 2021	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance & Assets (Councillor Paul Clarke)
7.	Local Development Scheme update	Cabinet	25 Mar 2021	Open	Catherine Howe, Head of Strategic Planning catherine.howe@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
8.	Leisure contract delegated authority and financial support	Cabinet	25 Mar 2021	Fully exempt	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chown)

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9.	Procurement Code Exemption for the Purchase of Short-term Temporary Accommodation	Cabinet	25 Mar 2021	Fully exempt	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)
10.	Temporary Agency Staff Contract	Cabinet	25 Mar 2021	Part exempt	Robert Laban, Head of HR & OD robert.laban@horsham.gov.uk Cabinet Member for Finance & Assets (Councillor Paul Clarke)
11.	Manned Security Contract Award	Cabinet	25 Mar 2021	Part exempt	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance & Assets (Councillor Paul Clarke)
12.	New CIL Enforcement Policy	Cabinet Council	10 Jun 2021 23 Jun 2021	Open	Emma Parkes, Head of Development emma.parkes@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
13.	Local Enforcement Plan	Cabinet Council	10 Jun 2021 23 Jun 2021	Open	Emma Parkes, Head of Development emma.parkes@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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14.	Grounds Maintenance Contract Award	Cabinet	23 Sep 2021	Part exempt	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)