Annual Council Meeting

Wednesday, 25th May, 2016 at 6.00 pm
Conference Room, Parkside, Chart Way, Horsham

To: All Members of the Council

(Please note that prayers will be taken by Father David Bouskill, Vicar of Holy Trinity, Horsham before the meeting commences)

You are summoned to the meeting to transact the following business

Tom Crowley
Chief Executive

Agenda

1. Apologies for absence
2. To elect a Chairman of the Council for the ensuing year
3. To move a vote of thanks to the retiring Chairman
4. To appoint a Vice-Chairman of the Council for the ensuing year
5. To receive any announcements from the Chairman of the Council or the Chief Executive
6. To appoint the Overview and Scrutiny Committee of the Council for the year
   (15 Members of the Council)
   (Note: 1. The Overview and Scrutiny Committee has the functions set out in Article 7 and Part 3B of the Council’s Constitution.
           2. Cabinet members must not be members of Overview and Scrutiny Committees.
           3. Political balance is determined by reference to the political balance on the Council as a whole.)
   Pursuant to the provisions of Section 17 (1) of the Local Government and Housing Act 1989, to approve arrangements for the Development Management Committees and the Employment Committee to be constituted as set out in 8 and 9(b) below respectively rather than political balance
8. To appoint the Development Management Committees of the Council for the year, as follows:

(a) Development Management (North) Committee
All Ward Members for the area of the Committee, namely: Horsham (unparished area) and the parishes of Broadbridge Heath, Colgate, Itchingfield, Lower Beeding, North Horsham, Nuthurst, Rudgwick, Rusper, Slinfold, Southwater and Warnham together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Development Management (South) Committee.

(b) Development Management (South) Committee
All Ward Members for the area of the Committee, namely: the parishes of Amberley, Ashington, Ashurst, Billingshurst, Bramber, Coldwaltham, Cowfold, Henfield, Parham, Pulborough, Shermanbury, Shipley, Steyning, Storrington & Sullington, Thakeham, Upper Beeding, Washington, West Chiltington, West Grinstead, Wiston and Woodmancote together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Development Management (North) Committee.

9. To appoint the following ordinary Committees of the Council for the year:

(a) Accounts, Audit & Governance Committee
7 Members of the Council

(b) Employment Committee
3 Members of the Council (Chairman of Personnel Committee, Leader of the Council, Leader of the Minority Group plus a substitute pool of five additional Members (3 Conservative and 2 Liberal Democrat))

(c) Licensing Committee
15 Members of the Council

(d) Personnel Committee
15 Members of the Council (including the Member of the Cabinet having responsibility for staffing)

(e) Standards Committee
7 Members of the Council (including the Chairman of the Council and 1 member of the Cabinet)
(Note: Plus two Parish Council Representatives nominated by the Horsham Association of Local Councils and two independent persons already co-opted)

(Note: Political balance on ordinary committees is calculated by reference to the aggregate number of seats on all ordinary committees.)

10. To appoint Members to the following Joint Committees:

(a) Henfield Commons Joint Committee (3 Members of the Council)
(Note: The two Members for the Henfield Ward and one Member from the Bramber, Upper Beeding & Woodmancote Ward)

(b) CenSus Joint Committee
2 Cabinet Members
11. To appoint Members to the Cabinet Members' Policy Development Advisory Groups and agree their programme of meetings for the year

12. Ordinary meetings of the Council
   (a) To confirm the programme of ordinary meetings of the Council for the year, as follows:
       Wednesday 29th June 2016
       Wednesday 7th September 2016
       Wednesday 19th October 2016
       Wednesday 7th December 2016
       Wednesday 15th February 2017
       Wednesday 26th April 2017
       Wednesday 24th May 2017 (Annual Meeting)
   (b) To agree the time of ordinary meetings of the Council for the year
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ANNUAL COUNCIL MEETING
25th MAY 2016
Draft Schedule of Group Leader Nominations

OVERVIEW & SCRUTINY COMMITTEE (Cabinet Members may not sit on O&S Committee)

Conservative (13):
Cllr Toni Bradnum
Cllr Alan Britten
Cllr Paul Clarke
Cllr Roger Clarke
Cllr David Coldwell
Cllr Jonathan Dancer
Cllr Matthew French
Cllr Nigel Jupp
Cllr Tim Lloyd
Cllr Brian O'Connell
Cllr Ben Staines
Cllr Michael Willett
Cllr Tricia Youtan

Liberal Democrat (2):
Cllr Leonard Crosbie
Cllr David Skipp

DEVELOPMENT MANAGEMENT (NORTH) COMMITTEE
Cllr John Bailey
Cllr Andrew Baldwin
Cllr Toni Bradnum
Cllr Alan Britten
Cllr Karen Burgess
Cllr Peter Burgess
Cllr John Chidlow
Cllr Roy Cornell
Cllr Christine Costin
Cllr Leonard Crosbie
Cllr Jonathan Dancer
Cllr Matthew French
Cllr Tony Hogben
plus Cabinet Member with responsibility for strategic planning issues and the Chairman of Development Management (South) Committee

DEVELOPMENT MANAGEMENT (SOUTH) COMMITTEE
Cllr John Blackall
Cllr Jonathan Chowen
Cllr Philip Circus
Cllr Paul Clarke
Cllr Roger Clarke
Cllr David Coldwell
Cllr Ray Dawe
Cllr Brian Donnelly
Cllr David Jenkins
Cllr Nigel Jupp
plus Cabinet Member with responsibility for strategic planning issues and the Chairman of Development Management (North) Committee
ACCOUNTS, AUDIT & GOVERNANCE COMMITTEE

Conservative (6):
- Cllr John Chidlow
- Cllr Brian Donnelly
- Cllr Adrian Lee
- Cllr Tim Lloyd
- Cllr Paul Marshall
- Cllr Stuart Ritchie

Liberal Democrat (1):
- Cllr Godfrey Newman

EMPLOYMENT COMMITTEE

Chairman of Personnel Committee
Leader of the Council
Leader of the Minority Group
Plus a substitute pool of five additional Members (3 Conservative and 2 Liberal Democrat):

Conservative Group Nominations:
- Cllr Leonard Crosbie
- Cllr Philip Circus
- Cllr Michael Willett

Liberal Democrat Group Nominations:
- Cllr Godfrey Newman

Deputy Leader
- Cllr Philip Circus
- Cllr Michael Willett

LICENSING COMMITTEE

Conservative (14):
- Cllr John Blackall
- Cllr Karen Burgess
- Cllr Peter Burgess
- Cllr Philip Circus
- Cllr Roger Clarke
- Cllr Tony Hogben
- Cllr Ian Howard
- Cllr Adrian Lee
- Cllr Paul Marshall
- Cllr Christian Mitchell
- Cllr Brian O’Connell
- Cllr Mike Morgan (Independent)
- Cllr Kate Rowbottom
- Cllr Jim Sanson

Liberal Democrat (1):
- Cllr Godfrey Newman
PERSONNEL COMMITTEE  (including the Cabinet Member with responsibility for staffing matters)

Conservative (13):
Cllr John Blackall
Cllr Jonathan Chowen
Cllr Paul Clarke
Cllr Roger Clarke
Cllr Roy Cornell
Cllr Jonathan Dancer
Cllr Ray Dawe
Cllr Tony Hogben
Cllr David Jenkins
Cllr Tim Lloyd
Cllr Kate Rowbottom
Cllr Michael Willett

+ one vacancy

Liberal Democrat (1):
Cllr Christine Costin

INDEPENDENT:
Cllr Mike Morgan

STANDARDS COMMITTEE  (including the Chairman of the Council and one Cabinet Member only)

Conservative (5):
Cllr David Coldwell
Cllr Brian Donnelly
Cllr Ian Howard
Cllr Christian Mitchell
Cllr Tricia Youtan

Liberal Democrat (1):
Cllr Godfrey Newman

INDEPENDENT:
Cllr Mike Morgan

Plus two co-opted Parish Council Representatives, nominated by the Horsham Association of Local Councils and two independent persons

HENFIELD COMMONS JOINT COMMITTEE

Cllr Mike Morgan
Cllr Brian O’Connell

CENSUS JOINT COMMITTEE
(2 Cabinet Members)

Cllr Brian Donnelly
Cllr Gordon Lindsay
POLICY DEVELOPMENT ADVISORY GROUPS

COMMUNITY AND WELLBEING

<table>
<thead>
<tr>
<th>Members</th>
<th>Dates of Meetings</th>
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<tr>
<td><strong>Conservative (10):</strong></td>
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<tr>
<td>Cllr Kate Rowbottom</td>
<td>26th July 2016 at 5.30pm</td>
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<td>Cllr Andrew Baldwin</td>
<td>27th September 2016 at 5.30pm</td>
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<td>Cllr John Blackall</td>
<td>22nd November 2016 at 5.30pm</td>
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<td>Cllr Toni Bradnum</td>
<td>31st January 2017 at 5.30pm</td>
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<td>Cllr Alan Britten</td>
<td>28th March 2017 at 5.30pm</td>
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<td>Cllr Karen Burgess</td>
<td>23rd May 2017 at 5.30pm</td>
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<td>Cllr David Coldwell</td>
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<td>Cllr Josh Murphy</td>
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<td>Cllr Ben Staines</td>
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<td><strong>Liberal Democrat (1):</strong></td>
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<tr>
<td>Cllr David Skipp</td>
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FINANCE AND ASSETS

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<tr>
<td><strong>Conservative (10):</strong></td>
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<tr>
<td>Cllr Brian Donnelly</td>
<td>4th July 2016 at 5.30pm</td>
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<td>Cllr John Bailey</td>
<td>31st August 2016 at 5.30pm</td>
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<td>Cllr John Chidlow</td>
<td>25th October 2016 at 5.30pm</td>
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<td>Cllr Paul Clarke</td>
<td>19th December 2016 at 5.30pm</td>
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<td>Cllr Nigel Jupp</td>
<td>1st February 2017 at 5.30pm</td>
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<td>Cllr Adrian Lee</td>
<td>11th April 2017 at 5.30pm</td>
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<td>Cllr Stuart Ritchie</td>
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<td>Cllr Simon Torn</td>
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<td><strong>+ one vacancy</strong></td>
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<td><strong>Liberal Democrat (1):</strong></td>
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<tr>
<td>Cllr Leonard Crosbie</td>
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HOUSING AND PUBLIC PROTECTION

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<tr>
<td><strong>Conservative (9):</strong></td>
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<tr>
<td>Cllr Philip Circus</td>
<td>11th July 2016</td>
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<td>Cllr Andrew Baldwin</td>
<td>22nd August 2016</td>
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<td>Cllr Toni Bradnum</td>
<td>7th November 2016</td>
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<td>23rd January 2017</td>
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<td>Cllr Mike Morgan</td>
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### LEISURE AND CULTURE

**MEMBERS**

- **Conservative (10):**  
  Cllr Jonathan Chowen  
  Cllr Roger Clarke  
  Cllr Matthew French  
  Cllr Tony Hogben  
  Cllr Nigel Jupp  
  Cllr Adrian Lee  
  Cllr Christian Mitchell  
  Cllr Ben Staines  
  Cllr Michael Willett  
  Cllr Tricia Youtan

- **Liberal Democrat (1):**  
  Cllr Christine Costin

**DATES OF MEETINGS**

- 7th July 2016 at 5.30 pm
- 15th September 2016 at 6.00 pm
- 10th November 2016 at 6.00pm
- 5th January 2017 at 6.00pm
- 9th March 2017 at 6.00 pm
- 11th May 2017 at 6.00 pm

### LOCAL ECONOMY

**MEMBERS**

- **Conservative (10):**  
  Cllr Gordon Lindsay  
  Cllr John Bailey  
  Cllr Peter Burgess  
  Cllr John Chidlow  
  Cllr David Coldwell  
  Cllr Tony Hogben  
  Cllr Liz Kitchen  
  Cllr Adrian Lee  
  Cllr Paul Marshall  
  Cllr Stuart Ritchie

- **Liberal Democrat (1):**  
  Cllr Leonard Crosbie

**DATES OF MEETINGS**

- 22nd June 2016 at 5.00pm
- 5th October 2016 at 5.00pm
- 30th November 2016 at 5.00pm
- 11th January 2017 at 5.00pm
- 12th April 2017 at 5.00pm
- 17th May 2017 at 5.00pm

### PLANNING AND DEVELOPMENT

**MEMBERS**

- **Conservative (10):**  
  Cllr Claire Vickers  
  Cllr Toni Bradnum  
  Cllr Paul Clarke  
  Cllr Ian Howard  
  Cllr Liz Kitchen  
  Cllr Paul Marshall  
  Cllr Christian Mitchell  
  Cllr Brian O’Connell  
  Cllr Michael Willett  
  Cllr Tricia Youtan

- **Liberal Democrat (1):**  
  Cllr Godfrey Newman

**DATES OF MEETINGS**

- 14th July 2016 at 5.30pm
- 8th September 2016 at 5.30pm
- 3rd November 2016 at 5.30pm
- 12th January 2017 at 5.30pm
- 6th April 2017 at 5.30pm
- 1st June 2017 at 5.30pm
## WASTE, RECYCLING AND CLEANSING

### MEMBERS

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<thead>
<tr>
<th>Conservative (10):</th>
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<tr>
<td>Cllr Roy Cornell</td>
<td>30&lt;sup&gt;th&lt;/sup&gt; June 2016 at 6.00pm</td>
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<td>29&lt;sup&gt;th&lt;/sup&gt; September 2016 at 6.00pm</td>
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### Liberal Democrat (1):

| Cllr Godfrey Newman | |

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