



Planning & Development Policy Development Advisory Group

Monday, 13th September, 2021 at 10.00 am

Howard Room and via Remote Video Link (hybrid meeting)

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Lynn Lambert (Chairman)

Toni Bradnum
Karen Burgess
Brian Donnelly
Ruth Fletcher
Frances Haigh

Nigel Jupp
Liz Kitchen
Tim Lloyd
John Milne
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

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1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 8 March 2021	
To receive the following items relating to the policy development process:	
3. Horsham Town Conservation Area appraisals	
To receive a briefing on the Conservation Area appraisals for Horsham town before they are considered at the Cabinet meeting on 23 September	

4. **Local Enforcement Plan** 7 - 20

To consider amendments to the Council's Planning Local Enforcement Plan. These amendments follow comments made as part of the independent Planning Advisory Service review of the planning compliance service, which was undertaken in 2019.

The changes to the Local Enforcement Plan include focussing on service priorities and standards, and re-designing it in order to direct readers more easily to the information they need.

5. **CIL Enforcement Policy** 21 - 38

To consider the adoption of a CIL (Community Infrastructure Levy) Enforcement Policy

6. **Horsham District Local Plan - update**

To update the Group on the Local Plan review process

To receive the following service update:

7. **Regular update on progress of key strategic sites allocated in the HDPF**

To update the Group on progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework

8. **Forward Plan Extract for the Planning and Development Portfolio** 39 - 42

To note the Forward Plan extract for the Planning and Development Portfolio