



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Planning and Development Policy Development Advisory Group

Monday, 19th October, 2020 at 10.00 am
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Claire Vickers (Chairman)

Karen Burgess
Brian Donnelly
Ruth Fletcher
Nigel Jupp
Liz Kitchen

Lynn Lambert
Tim Lloyd
John Milne
Godfrey Newman
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 14 September 2020	
3. Government White Paper Consultation	
To update the group on the Council's response to the White Paper Consultation	
4. Horsham District Local Plan Review	
To update the group on the Local Plan Review process including evidence base updates	

5. **Forward Plan Extract for the Planning and Development Portfolio**

7 - 10

To note the Forward Plan extract (if any) for the Planning and Development Portfolio

Planning and Development Policy Development Advisory Group
14 SEPTEMBER 2020

- Present: Councillors: Claire Vickers (Chairman), Brian Donnelly, Ruth Fletcher, Nigel Jupp, Liz Kitchen, Lynn Lambert, Godfrey Newman, Louise Potter and Diana van der Klugt
- Apologies: Councillors: Karen Burgess and Tim Lloyd
- Also Present: Councillors: Toni Bradnum and John Milne

7 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 13 July were received by the group.

8 **REVIEW OF BUILDING CONTROL CHARGES SCHEME**

The Head of Building Control provided the group with a summary of the Building Control Charges scheme review.

The previous scheme had been published in 2017 setting the charge at £55 per hour. The results of the latest review of the scheme showed a decrease in income and raise in costs so it was proposed that the fees be increased. This increase was to be implemented in April but had been delayed due to pandemic. The change would now be implemented for 2020/21 with the proposed charge to be £59 per hour.

A report regarding this review would go to Cabinet on 24 September.

The group were in support of these changes.

9 **WARNHAM AND SLINFOLD CONSERVATION AREA APPRAISAL**

The Conservation Officer presented an update on the progress of the conservation area appraisals for Warnham and Slinfold.

There were 37 designated conservation areas across Horsham District. HDC had undertaken a rolling programme of reviewing and adopting appraisals and management plans.

A draft Conservation Area Appraisal and Management Plan for Slinfold and Warnham had been produced and published for public consultation between 6 February 2020 and 5 March 2020. Public comments for Slinfold had been reviewed and where appropriate, changes were proposed to the text of the documents. There had been an addition of a positive and negative buildings map within the conservation area, an extension of views into the conservation area from Stane Street and a change to the presentation of the landscape fringe indicating that the fringe does not have a hard boundary.

It was proposed that the Slinfold conservation area be altered to include: Old Stables including its garden and Barn Cottage.

Comments received for the Warnham public consultation relayed the importance of the Cricket Field and an objection to its removal from the conservation area had been noted. The officers reported that while the cricket field, village hall and play area were important community features the conservation area related only to areas of architectural or historic interest.

It was proposed that the Warnham conservation area be extended to include Warnham Court Farm buildings, the cricket ground and village hall be removed from the conservation area and buildings of local interest be included.

A report regarding these conservation areas would be presented to Cabinet on 24 September. The Group were in support of these changes

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REGULAR UPDATE ON PROGRESS OF KEY STRATEGIC SITES ALLOCATED IN THE HDPF

The Director of Place provided the group with updates on the progress of key strategic sites allocated in the HDPF.

Land north of Horsham

The Ground-breaking had been postponed due to current Government guidance regarding the pandemic. The School had opened, planned works would start in early 2021 on 400 homes, the cycle strategy was still in development, a draft landscaping scheme had been received and public consultation for the site would start in November 2020.

Southwater

All development phases for this site had been granted planning permission and development had begun.

Land East of Billingshurst

There were no changes since the previous update.

Kilnwood Vale

A reserved matters application for a further 790 homes had been approved. Amended reserved matters for phase 6 were expected to be submitted in due course.

Highwood

Several phases were being worked on and works on the southern site had begun.

Novartis

There was no substantive update regarding this site, however, works were expected to start in 2021. Enabling works had been appointed and would start in October 2020.

Wickhurst Green

The Neighbourhood Centre had been completed, The Parish office transfer was being arranged and new road surfacing and construction of an allotment had begun.

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GOVERNMENT WHITE PAPER CONSULTATION

The Head of Strategic Planning Reported that the Government had published two consultations: Changes to the Current Planning System and Planning for the Future (Government white paper). The two papers covered similar issues but had been prepared separately from one another.

Changes to the Current Planning System

The Government recognises that the content of the White Paper would take time to implement. This consultation set out shorter term measures to boost housing delivery by changing the standard methodology calculation, increasing support for small to medium sized developers and extending permissions in principle.

The Head of Strategic Planning raised concerns with this consultation, and outlined that whilst HDC could demonstrate a good track record of housing delivery, the changed formula would raise the target to a level that our evidence demonstrates could not be met. The Council's final response will be published on the HDC website.

Planning for the future (Government white paper)

This consultation was comprised of three key areas that it is understood would be delivered through new primary legislation:

1. Planning For Development

This section proposes the simplification of Local Plans. New local plans will identify three areas - areas for growth, renewal and land which is protected. The number of houses needed would be set through a standard method for establishing housing requirements.

This area would also introduce 'permission in principle' for areas identified as 'growth' areas, increased digitisation of the planning process, a statutory timescale for plan preparation with an initial stage to include significant community involvement, and the retention of neighbourhood plans.

2. Planning for beautiful and sustainable places

This section of the proposals recognised that recent developments have not always been constructed to high design standards. This was proposed to be addressed through National & Local design guides, a requirement for local design guidance to be prepared with community input, a requirement for every local authority to have chief officer for design and place making and an enhanced role for Homes England, the use of pattern books, the simplification of the environmental assessment processes, and continued protection of environmental and historic designations and commitment to zero carbon by 2050.

3. Planning for infrastructure and connected places

S106 and CIL would be replaced with a single 'Infrastructure Levy' with charges to be set nationally at a single or area specific rate. Properties would be levied at the point of occupation with the expectation that Local Authorities borrow against the Levy to forward fund infrastructure.

The Head of Strategic Development presented their initial concerns and feedback regarding these changes to the group. The Council's final response will be published on the HDC website.

12 **HORSHAM DISTRICT LOCAL PLAN REVIEW**

The Head of Strategic Planning provided a brief update regarding the HDLP review.

The Statement of Community Involvement would need to be updated to include minor changes to consultation procedures during a pandemic.

The Covid -19 pandemic has also affected the Local Plan timetable. The Local Development Scheme has been revised to reflect these changes.

A report on these items would go to Cabinet on 24 September.

13 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The relevant items on the forward plan were noted by the group.

The meeting closed at 11.50 having commenced at 10.00 am

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Page 7 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 30 September 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Review of Building Control Charges Scheme	Cabinet Council	24 Sep 2020 14 Oct 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
6.	Horsham District Local Plan regulation 19	Cabinet	26 Nov 2020	Open	Catherine Howe, Principal Planning Officer catherine.howe@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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