



# Council

**Wednesday, 23rd June, 2021 at 6.00 pm**  
**The Drill Hall, Denne Road , Horsham**

To: All Members of the Council

*(Please note that prayers will be taken by Reverend Gavin Hancocks, Minister of London Road Methodist Church, before the meeting commences)*

You are summoned to the meeting to transact the following business

Glen Chipp  
Chief Executive

## Agenda

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<b>GUIDANCE ON COUNCIL PROCEDURE</b>	
<b>1. Apologies for absence</b>	
<b>2. Minutes</b>	
To approve as correct the minutes of the meeting of the Council held on 28 April and of the Annual Council Meeting held on 26 May 2021 <i>(Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to <a href="mailto:committeeservices@horsham.gov.uk">committeeservices@horsham.gov.uk</a> at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)</i>	
a) Ordinary Council Meeting - 28 April	7 - 16
b) Annual Council Meeting - 26 May	17 - 24
<b>3. Declarations of Members' Interests</b>	
To receive any declarations of interest from Members	
<b>4. Announcements</b>	
To receive any announcements from the Chairman of the Council, the Leader, Members of the Cabinet or the Chief Executive	
<b>5. Questions from the Public</b>	
To receive questions from the public under Rules 4a.2(f) and 4a.8-18	

6. **Neighbourhood Development Plans** 25 - 36  
To receive the report of the Cabinet Member for Planning & Development
7. **Recommendations from Committees (Part A)** 37 - 38  
To receive the recommendation of the Licensing Committee held on 15 June 2021:  
**The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020: introduction of the test and amendment to the Fees Policy** (report of the Head of Environmental Health & Licensing available on-line at: [Agenda item 8](#) )
8. **Alterations to Cabinet Portfolios** 39 - 46  
Council is asked to note changes to the Cabinet Portfolios and to change the Constitution as necessary
9. **Reports of representatives**  
To receive reports from representatives on outside bodies
10. **To note changes to memberships of Policy Development Advisory Groups**  
Community & Wellbeing: Jack Saheid in place of Jim Sanson  
Housing & Public Protection: Jack Saheid in place of Jim Sanson  
Tony Bevis in place of Colin Minto  
Godfrey Newman in place of Louise Potter
11. **Notice of Motion**  
To consider the following Notice of Motion, submitted by Councillor Mike Croker in accordance with Rule 4a.26 of the Council's Constitution:  
  
*'Due to the likely impact of the ongoing Covid-19 pandemic on many of the assumptions made in its production, this Council agrees to a moratorium (for a minimum of one year) on the recently revised Local Plan production timetable in order to ensure the plan's soundness going forward.'*
12. **Members' Questions on Notice**  
To receive questions from Members under Rules 4a.20(b)-25
13. **Urgent Business**  
To consider matters certified by the Chairman as urgent

**Continued/...**

**To consider a report containing exempt or confidential information**

14. **Recommendations from Committees (Part B)** 47 - 58

*Exempt by virtue of Paragraph 5 of Part I of Schedule 12A to the Local Government Act 1972 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings*

To receive the recommendation of the Governance Committee held on 14 June:

**Setting of Fees, Charges, Concessions and Prices** (exempt report of the Director of Corporate Resources attached)

15. **Grant Decisions Arising from the Covid-19 Emergency** 59 - 64

*Exempt by virtue of Paragraph 2 of Part I of Schedule 12A to the Local Government Act 1972 – Information which is likely to reveal the identity of an individual*

To receive the report of the Chief Executive