



Annual Meeting of the Council

Wednesday, 26th May, 2021 at 6.00 pm
The Capitol, North Street, Horsham

To: All Members of the Council

(Please note that prayers will be taken by The Reverend Canon Lisa Barnett of St Mary's, Horsham before the meeting commences)

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

Page No.

1. **Apologies for absence**
2. **To elect a Chairman of the Council for the ensuing year**
3. **To move a vote of thanks to the retiring Chairman**
4. **To appoint a Vice-Chairman of the Council for the ensuing year**
5. **To receive any announcements from the Chairman of the Council or the Chief Executive**
6. **To Elect the Leader of the Council**
Note: the elected Leader will subsequently announce any changes to Cabinet
7. **To appoint the Overview and Scrutiny Committee of the Council for the year**
To appoint 15 Members of the Council to the Overview and Scrutiny Committee (10 Conservative, 4 Lib Dems, 1 Green)

Note:
 1. The Overview and Scrutiny Committee has the functions set out in Article 6 of the Council's Constitution
 2. Neither Cabinet members nor the Chairman of the Council may be members of Overview and Scrutiny Committees
 3. Political balance is determined by reference to the political balance on the Council as a whole

8. **Constitution of the Planning and Employment Committees**

Pursuant to the provisions of Section 17 (1) of the Local Government and Housing Act 1989, to approve arrangements for the Planning Committees and Employment Committee to be constituted as set out in 8 and 9(b) below respectively rather than political balance

9. **To appoint the Planning Committees of the Council for the year, as follows:**

- (a) **Planning Committee (North)** All Ward Members for the area of the Committee, namely: Horsham (unparished area) and the parishes of Broadbridge Heath, Colgate, Itchingfield, Lower Beeding, North Horsham, Nuthurst, Rudgwick, Rusper, Slinfold, Southwater and Warnham together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Planning Committee (South)
- (b) **Planning Committee (South)** All Ward Members for the area of the Committee, namely: the parishes of Amberley, Ashington, Ashurst, Billingshurst, Bramber, Coldwaltham, Cowfold, Henfield, Parham, Pulborough, Shermanbury, Shipley, Steyning, Storrington & Sullington, Thakeham, Upper Beeding, Washington, West Chiltington, West Grinstead, Wiston and Woodmancote together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Planning Committee (North)

10. **To appoint the following ordinary Committees of the Council for the year:**

To appoint the following ordinary Committees of the Council for the year:

- (a) **Audit Committee** (7 Members of the Council – 5 Conservative and 2 Liberal Democrat)
- (b) **Employment Committee** (3 Members of the Council (Chairman of the Council, Leader of the Council and Leader of the Minority Group plus a substitute pool of six additional Members (4 Conservative and 2 Liberal Democrat))
- (c) **Governance Committee** (9 Members of the Council (including the Chairman of the Council, the Chairman of the Overview and Scrutiny Committee and one Member of the Cabinet) – 6 Conservative, 2 Liberal Democrat and 1 Green)
- (d) **Licensing Committee** (15 Members of the Council – 10 Conservative, 4 Liberal Democrat and 1 Green)
- (e) **Standards Committee** (7 Members of the Council (including the Chairman of the Council and one member of the Cabinet) – 5 Conservative, 2 Liberal Democrat)
Note: Plus 2 Parish Council Representatives nominated by the Horsham Association of Local Councils (already appointed) and 2 Independent Persons (already co-opted)

Note: Political balance on ordinary committees is calculated by reference to the aggregate number of seats on all ordinary committees

11. **To appoint Members to the Henfield Commons Joint Committee**
Note: 3 Members of the Council: the 2 Members for the Henfield Ward and 1 Member from the Bramber, Upper Beeding & Woodmancote Ward
12. **To appoint Members to the Cabinet Members' Policy Development Advisory Groups**
To appoint 10 Members to each Cabinet Members' Policy Development Advisory Groups (7 Conservative plus Cabinet Member and 3 Liberal Democrat / Green)
13. **Ordinary meetings of the Council**
 - (a) To confirm the programme of Ordinary meetings of the Council for the year, as follows:
 - Wednesday 23 June 2021
 - Wednesday 1 September 2021
 - Wednesday 13 October 2021
 - Wednesday 8 December 2021
 - Wednesday 9 February 2022
 - Wednesday 27 April 2022
 - Wednesday 25 May 2022 (Annual Meeting)
 - (b) To agree the time of Ordinary meetings of the Council for the year

Schedule of Group Leader Nominations 2021-22