



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Horsham Town Policy Development Advisory Group

Wednesday, 18th November, 2020 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors:

Peter Burgess (Chairman)	
Liz Kitchen (Vice-Chairman)	
Andrew Baldwin	John Milne
Karen Burgess	Christian Mitchell
Roy Cornell	Stuart Ritchie
Christine Costin	David Skipp
Frances Haigh	

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. 17:30 - Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 16 September 2020	
3. 17:35 - Forum Piazza/Blackhorse Way Improvement Scheme	
To receive a presentation from the Head of Property & Facilities on interim design proposals to improve the Forum Piazza and links to Blackhorse Way/West Street	
4. 18:05 - St. Peter's Hall	
To receive an update on options to improve St. Peter's Hall	

5. **18:15 - Local Cycling and Walking Infrastructure Strategy (LCWIP)**
To receive an update on the LCWIP
6. **18:20 - Public Realm Strategy**
To receive an update on the Public Realm Strategy
7. **18:25 - War Memorial**
To consider the merits of relocating the War Memorial to the Causeway as part of the future Public Realm Strategy
8. **18:40 - Drill Hall and Community Asset Study**
To receive a progress update on the Drill Hall and Community Asset Study
9. **18:50 - Tranche 2 Cycle Schemes**
To receive an update on the Tranche 2 Cycle Schemes
10. **Forward Plan Extract for the Horsham Town Portfolio**

Horsham Town Policy Development Advisory Group
16 SEPTEMBER 2020

Present: Councillors: Peter Burgess (Chairman), Liz Kitchen (Vice-Chairman), Andrew Baldwin, Karen Burgess, Roy Cornell, Christine Costin, John Milne, Christian Mitchell and David Skipp

Apologies: Councillors: Frances Haigh and Stuart Ritchie

4 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 14 July 2020 were received by the group.

5 **5.35PM: LOCAL CYCLING AND WALKING INFRASTRUCTURE STRATEGY (LCWIP)**

The Senior Projects Engineer reported the West Sussex County Council pop-up cycling lane had now been installed along Albion Way. Although only installed on Monday 14 September 2020, some concerns had already been raised over its safety. Officers from the Council have contacted West Sussex and more prominent signage would be implemented.

Reports had been received of people cycling in West Street. Monitoring of this would be ongoing with discussions on how to better dissuade people from cycling on West Street.

The Senior Projects Engineer presented the results of the stakeholder and public consultation for the Local Cycling and Walking Infrastructure Plan (LCWIP). Public response to the LCWIP had been positive in relation to the cycling aspects though few comments had been received regarding the walking.

The group was provided an overview of the initial Cycling and Walking corridors throughout Horsham town.

The town centre areas were not included in this the first LCWIP, however further reviews and projects could be included when the LCWIP is updated.

Potential new schemes that were to be investigated were relayed to the group e.g. 20mph zones in residential areas, a Southwater and Christs Hospital link and the implementation of more benches and rest areas along key town corridors.

The Director of Place provided the group with an update on the LCWIP timeline. The final document would be brought to the next meeting of the PDAG in November before going to Cabinet and Council. There had been a slight delay

in schedule to allow all received comments to be reviewed and incorporated into the plan where necessary.

6 **6.15PM: PUBLIC REALM STRATEGY**

Consultants from BDP presented the draft Public Realm Strategy and Design Guide to the group.

The presentation focused on the Town Centre and included Cycling schemes within the town centre, new paving, event centres, Planting, Signage & Wayfinding, Street Furniture, Lighting and Public Art.

Members were in support of the draft Strategy and Guide.

The meeting closed at 7.02 pm having commenced at 5.30 pm

CHAIRMAN

FORWARD PLAN – Horsham Town portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Pages 5 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 02 November 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
5.	Local Cycling and Walking Infrastructure Plan	Cabinet	26 Nov 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Horsham Town (Councillor Peter Burgess)

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