



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Community and Wellbeing Policy Development Advisory Group

Tuesday, 9th March, 2021 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Tricia Youtan (Chairman)

Andrew Baldwin
Chris Brown
Frances Haigh
Colin Minto
Roger Noel

Lynn Lambert
Kate Rowbottom
Jim Sanson
Belinda Walters
James Wright

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 19 January 2021	
3. Homeless accommodation Procurement Exemption	5 - 10
To receive a briefing from the Director of Community Services and the Head of Housing & Community Services on a Procurement Code Exemption for the temporary accommodation for homeless people	
4. S106 funds for Saxon Weald	
To receive a briefing from the Head of Housing & Community Facilities on an application for Section 106 funding to support the delivery of additional rented homes at Eyles Close, Horsham	

5. **Covid - 19 Update**

To receive an update from the Head of Housing & Community Services and the Head of Environmental Health & Licensing on the Council's response to the ongoing pandemic

6. **Forward Plan Extract for the Community Matters and Wellbeing Portfolio**

11 - 14

To note the Forward Plan extract for the Community Matters and Wellbeing Portfolio

Community and Wellbeing Policy Development Advisory Group
19 JANUARY 2021

Present: Councillors: Tricia Youtan (Chairman), Andrew Baldwin, Frances Haigh, Colin Minto, Roger Noel, Lynn Lambert, Kate Rowbottom, Jim Sanson, Belinda Walters and James Wright

Apologies: Councillors: Chris Brown

15 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 10 November 2020 were received by the group.

16 **STRATEGIC GRANTS FOR COMMUNITY GROUPS**

The Head of Housing & Community Services provided the group with an overview of the applications received for strategic and community grants for 2021/22.

Eleven organisations were proposed to receive strategic grants that will need to be considered by Cabinet and Full Council as part of the budget setting process. Two applications had been rejected as they didn't meet the required criteria to receive a strategic grant.

The Head of Housing & Community Services summarised the proposed community grant partnerships and individual grant amounts.

17 **COVID - 19 UPDATE**

It was reported that the Community Response Hubs were operating again though demand had been lessened due to members of the public having their own support systems in place.

HDC would continue to relay information received from central government and local surgeries providing vaccinations to the public.

Infection rates had decreased across Sussex by roughly a third and track and trace numbers had been seen to stabilise.

HDC had been providing advice to local businesses in the lead up to Christmas and planned to continue doing so.

18 **ENVIRONMENT HEALTH UPDATE**

Environmental Health inspections and visits were being triaged by the team and provided on a need basis.

Food inspections on a whole had a 50% inspection rate but high-risk areas would be inspected by the end of March 2021.

19 **HEALTH & WELLBEING UPDATE**

The Health and Wellbeing team would look at using an empty retail space in town to set up a Health and Wellbeing advice centre for the public. It was anticipated to open once lockdown restrictions had eased.

20 **FORWARD PLAN EXTRACT FOR THE COMMUNITY MATTERS AND WELLBEING PORTFOLIO**

The Forward Plan extract was noted by the group.

The meeting closed at 6.31 pm having commenced at 5.30 pm

CHAIRMAN

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FORWARD PLAN- Community & Wellbeing Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

To be published on 01 March 2021

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
	Procurement Code Exemption for the Purchase of Short-term Temporary Accommodation	Cabinet	25 Mar 2021	Fully exempt	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)
	Housing Strategy 2021 - 2025	Cabinet	10 June 2021	Open	Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)

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