



5. **Environment Health update**

To receive an update from the Head of Environmental Health & Licensing

6. **Health & Wellbeing update**

To receive a service update from the Head of Housing & Community Services

7. **Forward Plan Extract for the Community Matters and Wellbeing Portfolio**

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To note the Forward Plan extract for the Community Matters and Wellbeing Portfolio

**Community and Wellbeing Policy Development Advisory Group**  
**10 NOVEMBER 2020**

Present: Councillors: Tricia Youtan (Chairman), Andrew Baldwin, Chris Brown, Frances Haigh, Colin Minto, Roger Noel, Lynn Lambert, Kate Rowbottom, Jim Sanson, Belinda Walters and James Wright

Also Present: Councillors Ruth Fletcher and David Skipp

10 **NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 15 September were received.

11 **LOCKDOWN COMMUNITY RESPONSE**

The Head of Housing & Community Services presented an update of the community response to the national lockdown. West Sussex County Council Hub & NHS Responders had established their offer of support and residents will go through a new triage process to assess which service they need. All 27 Hubs which were established in March are active again during this lockdown.

Internally, an online self-service checker had been added to the Council's website. A contact centre had also been reinstated for residents to talk to someone on the phone and be linked with the appropriate level of support.

The Head of Housing & Community Services also gave an update on Homeless Services. Throughout the lockdown in March, all rough sleepers were housed and the majority moved into permanent accommodation. Therefore, numbers were much lower in this lockdown. New assessments relating to covid-19 had been considered to support rough sleepers into new accommodation, with turning tides continuing their outreach work alongside this.

Allocations and Housing Associations had continued their usual work throughout the current lockdown.

12 **COVID - UPDATE**

The Head of Environmental Health gave an update on the service's business inspections. They were up to date with the back log which occurred due to covid-19 and are set to have all complete by end of the financial year subject to any further restrictions imposed on them by The Food Standard Agency.

The service's Covid-19 safe project which included new Covid-19 marshals had been delayed due to the current lockdown. However, the service would be ready to resume as soon as the lockdown ends and begin proactively inspecting businesses and supporting them in re-opening.

The Head of Environmental Health presented the West Sussex Covid-19 weekly data. Horsham district cases had been relatively stable when compared to other areas within West Sussex. There had been early signs that numbers are beginning to level off.

Comparisons between age groups, showed that 20-29 year olds were the group which were most frequently testing positive for Covid-19.

The governments Track & Trace system will now include a partnership between Public Health and local Districts and Boroughs. The council will play a supportive role and assist with track and trace to offer increased capacity.

13 **HORSHAM DISTRICT HOMES - DUKES SQUARE DEVELOPMENT**

The Head of Housing & Community Services gave an update on a new development opportunity for Horsham District Homes. The council owns the site which currently has empty garages on, and it has previously had planning permission granted for a nursing home.

The current proposal for development would include 16 one and two bedroom properties for affordable rents. These property types are aligned with needs identified on the housing register.

As a result of feedback from the Local Members, plans will be drawn up for a number of disabled accessible properties on the lower floor instead of parking spaces.

14 **FORWARD PLAN EXTRACT FOR THE COMMUNITY MATTERS AND WELLBEING PORTFOLIO**

The Forward Plan extract was noted.

*The meeting closed at 6.45 pm having commenced at 5.30 pm*

**CHAIRMAN**

## **FORWARD PLAN – Community Matters & Wellbeing Portfolio**

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request. Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

Published on 04 January 2021

**What is a Key Decision?**

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	<b>Subject/Decision</b>	<b>Decision Taker</b>	<b>Date(s) of decision</b>	<b>Is all or part of this item likely to be dealt with in private</b>	<b>Contact Officer</b> <b>Cabinet Member</b> (NB include name, title and email address)
7.	<b>Housing Strategy 2019 - 2024</b>	Cabinet	25 Mar 2021	Open	Rob Jarvis, Head of Housing & Community Services robert.jarvis@horsham.gov.uk  Cabinet Member for Community Matters and Wellbeing (Councillor Tricia Youtan)

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