



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Planning and Development Policy Development Advisory Group

Monday, 9th November, 2020 at 10.00 am
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Claire Vickers (Chairman)

Karen Burgess
Brian Donnelly
Ruth Fletcher
Nigel Jupp
Liz Kitchen

Lynn Lambert
Tim Lloyd
John Milne
Godfrey Newman
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 19 October 2020	
3. Horsham District Local Plan Review	
To update the Group on the Local Plan Review process	
4. Regular update on progress of key strategic sites allocated in the HDPF	
To update the Group on progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework	

5. **Forward Plan Extract for the Planning and Development Portfolio**

5 - 8

To note the Forward Plan extract (if any) for the Planning and Development Portfolio

Planning and Development Policy Development Advisory Group
19 OCTOBER 2020

Present: Councillors: Claire Vickers (Chairman), Karen Burgess, Brian Donnelly, Ruth Fletcher, Nigel Jupp, Liz Kitchen, Lynn Lambert, Tim Lloyd, John Milne, Godfrey Newman and Diana van der Klugt

Also Present: Councillor Mike Croker

14 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 14 September 2020 were received by the group.

15 **GOVERNMENT WHITE PAPER CONSULTATION**

The Head of Strategic Planning presented a summary of some key concerns & likely feedback in response to the government's white paper – 'Planning for the Future.' The initial concerns and feedback included:

- Some simplification of the planning system could be beneficial
- Concerns about the focus on housing delivery and lack on climate change & biodiversity net gain
- A lack of detail in parts which makes feeding back difficult
- Concerns around the system for calculating housing numbers
- Suggestions for a penalty system for developers
- Concerns that the proposal will not provide necessary infrastructure or affordable housing
- Emphasising the retention of local DM policies as useful
- Uncertainty over the consent process
- Concerns over the increased digitalisation of the planning process excluding some of population
- Concerns over lack of clarity around the retention of the neighbourhood plans

The Head of Strategic Planning also brought a number of questions to the PDAG for councillors to address and discuss, as part of the White Paper Consultation.

16 **HORSHAM DISTRICT LOCAL PLAN REVIEW**

Viability

The Principal Planning Officer gave an update on the Viability Assessments which consultants have been commissioned to carry out as part of the Local Plan review process.

Local plans set out the contributions expected from a development. This includes setting out the levels and types of affordable housing provision required, along with the necessary infrastructure. Viability assessments are used to ensure that development is still viable and can take place.

The Principal Planning officer presented a range of issues which must be considered as part of the viability assessment process.

Gypsy and Travellers

The Principal Planning Officer gave an update on the current and future need for Gypsy & Traveller sites within the district. It is a legal requirement for Gypsy and Traveller needs to be met as part of the Local Plan, and a range of approaches to meeting this need were discussed.

17 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The relevant items on the forward plan were noted by the group.

The meeting closed at 11.25 am having commenced at 10.00 am

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Pages 5 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 02 November 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
9.	Horsham District Local Plan regulation 19	Cabinet Council	28 Jan 2021 3 Feb 2021	Open	Catherine Howe, Principal Planning Officer catherine.howe@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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