



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Local Economy and Parking Policy Development Advisory Group

Wednesday, 4th November, 2020 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Paul Clarke (Chairman)

Matthew Allen	Gordon Lindsay
John Blackall	Colin Minto
Roy Cornell	Mike Morgan
Tony Hogben	Jack Saheid
Richard Landeryou	Belinda Walters

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 9 September 2020	
3. Electric Vehicle Charge Point Project Update	
To receive an update from the Head of Parking	
4. Reopening High Streets Safely Fund	
To receive an update from the Head of Economic Development	
5. Gigabit Broadband Voucher Scheme	

To receive a presentation from the Head of Economic Development

6. **Horsham District Local Plan Economic Policies**

To receive a presentation from the Head of Strategic Planning

7. **Forward Plan Extract for the Local Economy and Parking Portfolio**

7 - 10

To note the Forward Plan extract (if any) for the Local Economy and Parking Portfolio

Local Economy and Parking Policy Development Advisory Group
9 SEPTEMBER 2020

Present: Councillors: Paul Clarke (Chairman), John Blackall, Roy Cornell, Tony Hogben, Gordon Lindsay, Mike Morgan and Jack Saheid

Apologies: Councillors: Richard Landeryou, John Milne, Colin Minto and Belinda Walters

7 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 24 June 2020 were received by the group.

8 **REOPENING HIGH STREETS SAFELY FUND**

The Head of Economic Development gave an overview of the projects that had been taken forward for RHSSF grants. A new temporary road closure order for Park Place, and extended hours for East Street would be implemented by the end of September.

9 **DISCRETIONARY GRANTS PROGRAMME**

The Head of Economic Development gave an overview of the applications and funding which had been awarded to businesses through the discretionary grants scheme. 159 grants had been allocated with Hospitality, Leisure and Retail being the sectors where most funding was allocated.

10 **ECONOMIC DEVELOPMENT UPDATE**

The Head of Economic Development outlined the department's recent activities & projects:

- Virtual Big Nibble: the presentation provided an overview of the timetable for the first 4 weeks of the event. The virtual event would be an opportunity to pilot a new way of holding events for the council.
- Campaigns: the presentation covered a number of campaigns aiming to encourage more residents to visit the town centres, including 'Tea at 2' and 'Respect, Protect and Enjoy'
- The presentation set out plans for a phased return of the Thursday market, beginning in September.
- There were plans to produce various graphics and displays for empty shop fronts and use some of the spaces for pop-up seasonal shops towards the end of 2020, in consultation with landlords.

- LEAP: the small business grant scheme would be launched in September. This was to support small businesses that had been open for less than 12 months.
- Economic Development would be working with Communications to continue providing positive messaging and up to date social distancing guidance across the district.
- There was a new EU funded programme 'The Business Hot House' run by the University of Chichester to support local businesses.
- Journey to work: over 140 customers had been supported over recent months and 28 people had been supported into work.
- A twice weekly business survey continues. The main assistance outlined by the businesses was in the marketing and promotion of local businesses to increase awareness of residents.
- Recent High street monitoring outcomes were relayed to the group.

Overall, the District centre had fared well through the easing of lockdown when compared to others.

11 **PARKING USAGE UPDATE**

The Head of Parking provided the group with an update on car park usage within the district. Usage of car parks in the town centre had risen steadily since shops reopened on June 15. However, people were staying in town for shorter periods of time. Sales of annual parking discs and seasons tickets were roughly what had been estimated though slightly under last year's numbers. Annual parking discs had their validity extended to June 2021.

12 **PARKING EVENING CHARGE**

The Head of Parking presented proposed changes to evening charges in car parks that were agreed to be introduced in May 20/21. The proposed changes had been put on hold due to Covid-19.

The group discussed when and if the proposed changes should be introduced.

The group were in favour of delaying the changes to ensure the growth of town centre parking can continue, with consideration of the Christmas period being especially important.

13 **UPDATE ON CAPITAL PROJECTS**

The Head of Parking gave an update on the 2020 Capital Projects. The 5 planned Capital Projects had been reviewed and adjusted.

There would be 2 remaining projects going ahead in 2020. The Henfield library capital project had been confirmed and additional spaces in Billingshurst would also continue.

The remaining projects would be reviewed after the pandemic.

14 **FORWARD PLAN EXTRACT FOR THE LOCAL ECONOMY AND PARKING PORTFOLIO**

There were no relevant items on the forward plan.

The meeting closed at 6.23 pm having commenced at 5.30 pm

CHAIRMAN

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FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Page 7 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 October 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
9.	Electric Vehicle Charge Point Project Update	Cabinet Council	26 Nov 2020 9 Dec 2020	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk Cabinet Member for Local Economy & Parking (Councillor Paul Clarke)

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