



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Environment, Recycling and Waste Policy Development Advisory Group

Monday, 16th November, 2020 at 5.30 pm
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Philip Circus (Chairman)

Matthew Allen
John Blackall
Toni Bradnum
Michael Croker
Ruth Fletcher

Richard Landeryou
Tim Lloyd
Christian Mitchell
Louise Potter
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 7 September 2020	
3. Wilder Horsham	
To receive an update on Wilder Horsham District from Sussex Wildlife Trust	
4. Wheeled Bins Procurement contract	5 - 8
To receive the draft report on the contract award for the Provision of Wheeled Bins tender, which will be considered by Cabinet on 26 November	

5. **Re-use – presentation**

6. **Alternative Fuels**

To receive a verbal update on alternative fuels

7. **Forward Plan Extract for the Environment, Waste and Recycling Portfolio**

9 - 12

To note the Forward Plan extract for the Environment, Recycling and Waste Portfolio

Environment, Recycling and Waste Policy Development Advisory Group
7 SEPTEMBER 2020

Present: Councillors: Philip Circus (Chairman), Matthew Allen, John Blackall, Toni Bradnum, Michael Croker, Ruth Fletcher, Richard Landeryou, Tim Lloyd, Christian Mitchell, Louise Potter and Diana van der Klugt

Also Present: Councillors: Raye Dawe, Paul Clarke and Lynn Lambert

6 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 29 June were received.

7 **CARBON REDUCTION TARGET AND ACTION PLAN**

The Cabinet Member welcomed Freddie Cooper and Matt Rooney from Anthesis, who gave a presentation on the report produced by the consultants on Carbon Reduction Target Setting and Action Plan Support. This is being used to inform the Council on setting a carbon neutral target and an associated action plan which would be presented at the Cabinet meeting on 24 September.

The plan set out to identify key emission targets relating to HDC's properties and activities, and key actions required to reach those targets, including indicative costs. The action plan focussed on Transport, Property, Procurement and Parks & Countryside.

The Environmental Coordination Manager gave a summary of the Cabinet report and the recommendations for setting carbon neutral targets. The report broadly reflected the Anthesis recommendations and set two targets; to aspire to a 2030 target for Scope 1 and Scope 2 emissions; and a 2050 target for Scope 3 emissions. The Cabinet report also recommended a short-term action plan. Once formally agreed, there would be an awareness campaign.

Aspects of the short-term action plan included: energy audit of HDC properties to identify energy saving solutions; route optimisation of refuse vehicles; trial of electric refuse vehicles; and a gradual replacement of aging vehicles with electric vehicles.

The Environmental Coordination Manager confirmed that the ongoing strategy would be reviewed annually as part of budget considerations. The Cabinet Member advised that this review would allow the scope of the action plan to be developed as an ongoing process.

The Cabinet Member considered the proposed targets to be a positive response to the Council's recognition of the climate emergency in 2019, and showed ambition and commitment at a time of financial challenge and uncertainty.

8 **WHEELED BINS UPDATE**

The Recycling & Waste Strategy Manager gave a presentation on the Council's strategy for repairing and replacing wheeled bins. In line with local and national legislation, wheelie bins were the property and responsibility of residents. However, at present a large majority were replaced free of charge with only 10% proven to be damaged by HDC staff.

Before introducing a more rigorous charging strategy, current policy was being rewritten to make it clearer that residents are responsible for their own bins, and required to pay for replacements unless damaged by the crew. In-cab technology made it possible to determine if this were the case.

There would be a communications campaign to inform residents and encourage them to look after their bins, including ordering spare parts (lids, hinges and wheels) for a modest cost. The Head of Waste and Recycling agreed to look into the possibility of using stickers as part of this campaign.

The Cabinet Member emphasised that this was not a change in policy, but a clarification to facilitate a more robust approach to replacing damaged bins. A briefing would be sent to all Members before the new strategy was introduced.

9 **FORWARD PLAN EXTRACT FOR THE ENVIRONMENT, WASTE AND RECYCLING PORTFOLIO**

The Forward Plan extract was noted.

The meeting closed at 7.24 pm having commenced at 5.30 pm

CHAIRMAN

Document is Restricted

This page is intentionally left blank

FORWARD PLAN – Environment, Recycling & Waste Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Page 9 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 02 November 2020

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
2.	Wheeled Bins Procurement contract	Cabinet	26 Nov 2020	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk Cabinet Member for Environment, Recycling and Waste (Councillor Philip Circus)

This page is intentionally left blank