



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Leisure and Culture Policy Development Advisory Group

Wednesday, 13th May, 2020 at 5.30 pm

Via remote video link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Jonathan Chowen (Chairman)

Chris Brown
Christine Costin
Ruth Fletcher
Billy Greening
Tony Hogben

Lynn Lambert
John Milne
Roger Noel
Bob Platt
Josh Potts

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting from 15th January 2020 To receive the notes of the meeting held on 15 th January 2020.	3 - 4
3. General service update and effects of Covid 19 The Head of Leisure and Culture will update the group.	
4. Introduction of Pete Crawford, new Parks and Countryside Manager Update for Parks and Countryside, including cemeteries	

5. **Grounds maintenance contract**

The Head of Leisure and Culture will update the group about the grounds maintenance contract

6. **Year of Culture Overview**

The Head of Leisure and Culture will provide an evaluation of the 2019 year of culture.

7. **Forward Plan Extract for the Leisure and Culture Portfolio**

5 - 8

To note the Forward Plan extract for the Leisure and Culture Portfolio

Public Document Pack Agenda Item 2

Leisure and Culture Policy Development Advisory Group 15 JANUARY 2020

Present: Councillors: Jonathan Chowen (Chairman), Ruth Fletcher, Billy Greening, Tony Hogben, Lynn Lambert, Roger Noel, Bob Platt, Josh Potts, Frances Haigh, Christian Mitchell and David Skipp

Apologies: Councillors: Chris Brown, Christine Costin, Peter Burgess, Andrew Baldwin, Karen Burgess, Roy Cornell, Liz Kitchen and Stuart Ritchie

34 NOTES OF PREVIOUS MEETING

The notes of the meeting held on 13 November 2019 were received by the group.

35 HIGHWOOD COMMUNITY CENTRE DEVELOPMENT PROPOSAL AND DENNE WARD COMMUNITY ASSET REVIEW

The Head of Facilities and Property presented the Highwood Community Centre Development Proposal and Denne Ward Community Asset review.

The group discussed the positives and negatives of this proposal. The Cabinet Member for Leisure and Culture would relay the points raised in this meeting at the next Cabinet Meeting.

36 WARNHAM DISCOVERY HUB UPDATE

The Head of Leisure and Culture provided the group with a brief update regarding the Warnham Discovery Hub at Warnham Nature Reserve.

The new Discovery Trail had opened and was reported to be a success. More landscaping works and construction were scheduled to take place as part of the Discovery Hub Project.

37 FORWARD PLAN EXTRACT FOR THE LEISURE AND CULTURE PORTFOLIO

There were no relevant items on the Forward Plan.

The meeting closed at 7.58 pm having commenced at 5.30 pm

CHAIRMAN

**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Leisure & Culture Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
4.	Review of Southwater Country Park car parking	Cabinet	4 Jun 2020	Open	Vicky Wise, Head of Leisure and Culture Vicky.Wise@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)
6.	Grounds maintenance contract	Cabinet	4 Jun 2020	Open	Adam Chalmers, Director of Community Services. adam.chalmers@horsham.gov.uk Deputy Leader and Cabinet Member for Leisure and Culture (Councillor Jonathan Chowen)

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