

Council
12 FEBRUARY 2020

Present: Councillors: Kate Rowbottom (Chairman), Karen Burgess (Vice-Chairman), Matthew Allen, Andrew Baldwin, Tony Bevis, John Blackall, Toni Bradnum, Chris Brown, Jonathan Chowen (Deputy Leader), Philip Circus, Paul Clarke, Roy Cornell, Christine Costin, Michael Croker, Ray Dawe (Leader), Ruth Fletcher, Billy Greening, Frances Haigh, Tony Hogben, Liz Kitchen, Lynn Lambert, Gordon Lindsay, John Milne, Mike Morgan, Godfrey Newman, Roger Noel, Bob Platt, Louise Potter, Josh Potts, Stuart Ritchie, Jack Saheid, Jim Sanson, David Skipp, Diana van der Klugt, Claire Vickers, Belinda Walters and Tricia Youtan

Apologies: Councillors: Alan Britten, Peter Burgess, Leonard Crosbie, Brian Donnelly, Nigel Jupp, Richard Landeryou, Tim Lloyd, Colin Minto and Christian Mitchell

Absent: Councillors: Ian Stannard and James Wright

CO/60 **MINUTES**

The minutes of the meetings of the Ordinary Council and the Extraordinary Meeting of Council on the 11th December were approved as a correct record and signed by the Chairman.

CO/61 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

CO/62 **ANNOUNCEMENTS**

The Cabinet Member for Planning and Development announced that the consultation document for the Horsham District Local Plan Regulation 18 would be published on the 17th February, and the public would be able to submit comment on the Local Plan for six weeks. There would be exhibitions across the District, and hard copies of the document would be available in all libraries.

The Cabinet Member for Local Economy and Parking reported that the Coast to Capital Local Enterprise Partnership had awarded £2m local growth funding toward the converged fibre connectivity project to increase digital infrastructure across West Sussex. This supported a roll out of full fibre broadband. The council was part of the team, led by West Sussex County Council, that secured the funding.

The Cabinet Member for Community Matters and Wellbeing reported that new temporary accommodation had been built for residents who found themselves homeless. This was the third such scheme completed since late 2017, and

demonstrated the council's commitment to reducing and eventually eliminating the use of bed and breakfast accommodation for homeless households. The latest development was made of 9 self-contained flats.

CO/63 **QUESTIONS FROM THE PUBLIC**

No questions relevant to the business of the meeting had been received.

CO/64 **PETITIONS**

No petitions had been received.

CO/65 **TO NOTE CHANGES TO THE MEMBERSHIPS OF THE ORDINARY COMMITTEES OF THE COUNCIL**

Changes to the membership of the Ordinary Committees of the Council were noted.

CO/66 **RECOMMENDATIONS FROM CABINET**

EX26 CORPORATE PLAN 2019-2023

The Leader reported that Horsham District had been recognised as one of the best places to live in the UK and that the Council intended to enhance that reputation.

The Corporate Plan provided a focus for the Council's activities, and explained how it would prioritise resources and continue to deliver high quality, easily accessible and value for money services to the people living and working in the District over the next five years.

RESOLVED:

That the draft Corporate Plan be adopted.

Reasons for Recommendations

To ensure that Corporate Priorities for Council period are clear and form the basis of service plans, budget and activity across the Council.

EX/52 BUDGET 2020/21 AND THE MEDIUM TERM FINANCIAL STRATEGY TO 2023/24

The Leader stated that the report sets out details of the proposed 2020/21 revenue and capital budgets following the receipt of the provisional financial settlement from Government on 20 December 2019. The net budget requirement for 2020/21 at £11.2m was £0.77m

higher than in 2019/20. This was largely due to the loss of £0.87m of recycling credits received from West Sussex County Council from 1 April 2020. The Council was able to set a budget that would generate a surplus. In the year, the Council would be delivering a £13.3m capital programme.

The report also reviewed the Medium Term Financial Strategy 2020-24 approved by Council in December 2019 in the light of any updated information. The outlooks remained uncertain due to limited detail available on Government's proposed significant changes to the future of business rates and the Fair Funding Review.

The current projection was for the Council to have a budget surplus in 2020/21 and near-balanced budgets over the period of the Medium Term Financial Strategy. This was despite a continued reduction in Government funding although we anticipate any effect to be dampened over the period, rather than a step change in 2021. The near-balanced budgets were dependent on delivering a programme of digital transformation.

RESOLVED

That:

- i) The level of Council Tax for 2020/21 be increased from £149.53 by £2.99 (2.0%) to £152.52 at Band D.
- (ii) The net revenue budget set out in Appendix A for 2020/21 of £11.201m be approved.
- (iii) The Special Expenses of £309,500 set out in Appendix D and a Band D charge of £25.85 be agreed in respect of the unparished area for 2020/21.
- (iv) The capital programme for 2020/21 set out in Appendix E be approved and that the indicative capital budgets in the programme for future years be noted.
- (v) The projected future near-balanced budgets on the revenue account in 2021/22 to 2023/24 be noted and the Medium Term Financial Strategy continue to be reviewed and refined to ensure that decisions be taken to deliver these balanced budgets in these three years.
- (vi) The Minimum Revenue Provision Statement set out in Appendix F be approved.
- (vii) The Capital Strategy and prudential indicators and limits for 2019/20 to 2022/23 set out in Appendix G be approved.
- (viii) To note the statement on the robustness of the level of reserves in Appendix I.

- (ix) That the increases to fees and charges set out in Appendix J be approved.
- (xi) That the Council remain in the West Sussex business rates pool for 2020/21.

Reasons for Recommendations

To meet the Council's statutory requirement to approve the budget and the prudential indicators before the start of a new financial year.

CO/67 **COUNCIL TAX RESOLUTION 2020/21**

It was moved by Councillor Ray Dawe and seconded by Councillor Gordon Lindsay that the Council Tax resolution for 2020/21 be approved.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the voting in respect of the motion was recorded and was as follows:

FOR THE MOTION: Councillors: John Blackall, Toni Bradnum, Chris Brown, Karen Burgess, Jonathan Chowen, Philip Circus, Paul Clarke, Roy Cornell, Michael Croker, Ray Dawe, Billy Greening, Tony Hogben, Liz Kitchen, Lynn Lambert, Gordon Lindsay, Mike Morgan, Roger Noel, Bob Platt, Josh Potts, Stuart Ritchie, Kate Rowbottom, Jim Sanson, Diana van der Klugt, Claire Vickers and Tricia Youtan.

AGAINST: Councillors: Matthew Allen, Anthony Bevis, Christine Costin, Ruth Fletcher, Frances Haigh, John Milne, Godfrey Newman, Louise Potter, David Skipp and Belinda Walters

ABSENT: Councillors: Andrew Baldwin, Alan Britten, Peter Burgess, Leonard Crosbie, Brian Donnelly, Nigel Jupp, Tim Lloyd, Richard Landeryou, Colin Minto, Christian Mitchell, Ian Stannard and James Wright.

The motion was declared CARRIED and it was:

RESOLVED

1. The Council Tax Base 2020/21 be noted
 - a. for the whole Council area as 63,029.0 (Item T in the formula in section 31B of the Local Government Finance Act 1992, as amended (the "Act")) and
 - b. for dwellings in those parts of its area to which as Parish Precept or Special Expenses relates as shown below:

Parish	2020/21 tax base
Amberley	325.0
Ashington	1,146.8
Ashurst	148.3

Parish	2020/21 tax base
Billingshurst	4,182.2
Bramber	414.7
Broadbridge Heath	2,263.4
Coldwaltham	471.8
Colgate	1,606.7
Cowfold	854.5
Henfield	2,729.5
Itchingfield	770.0
Lower Beeding	547.9
North Horsham	8,733.3
Nuthurst	1,067.8
Parham	124.8
Pulborough	2,524.4
Rudgwick	1,408.5
Rusper	907.1
Shermanbury	285.5
Shipley	638.6
Slinfold	921.4
Southwater	4,613.9
Steyning	2,586.7
Storrington & Sullington	3,314.8
Thakeham	1,031.7
Upper Beeding	1,452.0
Warnham	1,002.2
Washington	1,093.6
West Chiltington	2,194.2
West Grinstead	1,311.2
Wiston	107.8
Woodmancote	274.8
Horsham Town	11,973.8
Total	63,029

2. That the Council Tax requirement for the Council's own purposes for 2020/21 (excluding Special Expenses and Parish precepts) should be £152.52
3. That the following amounts be calculated for the year 2020/21 in accordance with Sections 31 to 36 of the Act:
 - (a) £92,757,151 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - (b) £78,969,315 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
 - (c) £13,787,876 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).

- d) £218.75 being the amount at 3(c) above (Item R), all divided by Item T (1(a)), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- (e) £4,174,709 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act
- (f) £152.52 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

(g)				
Parish	Precept Amount £	Council Tax at Band D		
		Parish Precept / Special charge for Unparished Area £	Basic Amount of District Council Tax £	Total £
Amberley	28,287.00	87.04	152.52	239.56
Ashington	101,733.00	88.71	152.52	241.23
Ashurst	12,300.00	82.94	152.52	235.46
Billingshurst	373,325.00	89.27	152.52	241.79
Bramber	24,304.00	58.61	152.52	211.13
Broadbridge Heath	117,880.00	52.08	152.52	204.60
Coldwaltham	16,180.00	34.29	152.52	186.81
Colgate	25,772.00	16.04	152.52	168.56
Cowfold	63,218.00	73.98	152.52	226.50
Henfield	257,548.00	94.36	152.52	246.88
Itchingfield	65,000.00	84.42	152.52	236.94
Lower Beeding	37,010.00	67.55	152.52	220.07
North Horsham	335,194.00	38.38	152.52	190.90
Nuthurst	49,842.00	46.68	152.52	199.20
Parham	5,014.00	40.18	152.52	192.70
Pulborough	234,655.00	92.95	152.52	245.47
Rudgwick	100,331.00	71.23	152.52	223.75
Rusper	32,276.00	35.58	152.52	188.10
Shermanbury	22,570.00	79.05	152.52	231.57
Shipley	34,361.62	53.81	152.52	206.33
Slinfold	59,935.00	65.05	152.52	217.57
Southwater	693,102.00	150.22	152.52	302.74
Steyning	322,305.00	124.60	152.52	277.12
Storrington & Sullington	240,577.00	72.58	152.52	225.10
Thakeham	59,854.00	58.01	152.52	210.53
Upper Beeding	199,125.00	137.14	152.52	289.66
Warnham	84,199.61	84.01	152.52	236.53
Washington	41,808.00	38.23	152.52	190.75

Parish	Precept Amount	Council Tax at Band D		
		Parish Precept / Special charge for Unparished Area	Basic Amount of District Council Tax	Total
West Chiltington	143,172.00	65.25	152.52	217.77
West Grinstead	71,500.00	54.53	152.52	207.05
Wiston	4,156.00	38.55	152.52	191.07
Woodmancote	8,675.00	31.57	152.52	184.09
Horsham Town - Special charge	309,500.00	25.85	152.52	178.37

being the amounts given by adding to the amount at (f) above the amounts of the special items relating to the dwellings in those parts of the Council's area mentioned above, calculated by the Council, in accordance with section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

4. To note that the County Council have proposed precepts and the Sussex Police and Crime Commissioner has notified precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below:

Band	A	B	C	D	E	F	G	H
Authority								
West Sussex County Council	959.16	1,119.02	1,278.88	1,438.74	1,758.46	2,078.18	2,397.90	2,877.48

Band	A	B	C	D	E	F	G	H
Authority								
Sussex Police and Crime Commissioner	133.27	155.49	177.70	199.91	244.33	288.76	333.18	399.82

- a. to delegate authority to the Director of Corporate Resources and S151 officer to amend the County precept in section 4 of the report and the aggregate amounts in section 5 of the report, if so notified by West Sussex County Council following the County's budget setting meeting at Council on 14 February 2020.

The Horsham District Figures are shown below:-

Band Authority	A	B	C	D	E	F	G	H
Horsham District Council	101.68	118.63	135.57	152.52	186.41	220.31	254.20	305.04

5. That, having calculated the aggregate in each case of the amounts at 3 and 4 above the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2020/21 for each part of its area and for each of the categories of dwellings:

BAND	A	B	C	D	E	F	G	H
	£							
Amberley	1,252.13	1,460.84	1,669.52	1,878.21	2,295.58	2,712.97	3,130.34	3,756.41
Ashington	1,253.25	1,462.14	1,671.00	1,879.88	2,297.62	2,715.39	3,133.13	3,759.76
Ashurst	1,249.40	1,457.65	1,665.87	1,874.11	2,290.57	2,707.05	3,123.51	3,748.22
Billingshurst	1,253.62	1,462.57	1,671.50	1,880.44	2,298.30	2,716.19	3,134.06	3,760.87
Bramber	1,233.18	1,438.72	1,644.24	1,849.78	2,260.83	2,671.90	3,082.96	3,699.55
Broadbridge Heath	1,228.83	1,433.65	1,638.44	1,843.25	2,252.85	2,662.48	3,072.08	3,686.50
Coldwaltham	1,216.97	1,419.81	1,622.63	1,825.46	2,231.12	2,636.79	3,042.44	3,650.93
Colgate	1,204.80	1,405.62	1,606.41	1,807.21	2,208.80	2,610.42	3,012.01	3,614.42
Cowfold	1,243.43	1,450.68	1,657.91	1,865.15	2,279.62	2,694.11	3,108.58	3,730.30
Henfield	1,257.01	1,466.53	1,676.02	1,885.53	2,304.53	2,723.54	3,142.54	3,771.05
Itchingfield	1,250.39	1,458.80	1,667.19	1,875.59	2,292.37	2,709.18	3,125.97	3,751.17
Lower Beeding	1,239.14	1,445.68	1,652.19	1,858.72	2,271.76	2,684.82	3,097.86	3,717.44
North Horsham	1,219.70	1,422.99	1,626.27	1,829.55	2,236.11	2,642.69	3,049.25	3,659.10
Nuthurst	1,225.23	1,429.44	1,633.64	1,837.85	2,246.25	2,654.67	3,063.08	3,675.69
Parham	1,220.89	1,424.39	1,627.86	1,831.35	2,238.30	2,645.28	3,052.24	3,662.69
Pulborough	1,256.08	1,465.44	1,674.78	1,884.12	2,302.81	2,721.52	3,140.20	3,768.25
Rudgwick	1,241.60	1,448.54	1,655.47	1,862.40	2,276.26	2,690.14	3,104.00	3,724.81
Rusper	1,217.83	1,420.81	1,623.78	1,826.75	2,232.69	2,638.65	3,044.58	3,653.50
Shermanbury	1,246.81	1,454.63	1,662.42	1,870.22	2,285.82	2,701.44	3,117.04	3,740.45
Shipley	1,229.98	1,434.99	1,639.98	1,844.98	2,254.97	2,664.97	3,074.96	3,689.96
Slinfold	1,237.48	1,443.73	1,649.97	1,856.22	2,268.70	2,681.21	3,093.69	3,712.44
Southwater	1,294.26	1,509.98	1,725.68	1,941.39	2,372.80	2,804.24	3,235.65	3,882.78
Steyning	1,277.18	1,490.05	1,702.91	1,915.77	2,341.49	2,767.23	3,192.95	3,831.54
Storrington & Sullington	1,242.49	1,449.59	1,656.66	1,863.75	2,277.90	2,692.08	3,106.24	3,727.49
Thakeham	1,232.79	1,438.26	1,643.72	1,849.18	2,260.11	2,671.05	3,081.97	3,698.37
Upper Beeding	1,285.54	1,499.80	1,714.05	1,928.31	2,356.81	2,785.34	3,213.84	3,856.62

BAND	A	B	C	D	E	F	G	H
	£							
Warnham	1,250.12	1,458.48	1,666.83	1,875.18	2,291.88	2,708.60	3,125.30	3,750.37
Washington	1,219.60	1,422.87	1,626.13	1,829.40	2,235.93	2,642.47	3,049.00	3,658.80
West Chiltington	1,237.61	1,443.89	1,650.15	1,856.42	2,268.95	2,681.50	3,094.03	3,712.84
West Grinstead	1,230.46	1,435.55	1,640.62	1,845.70	2,255.85	2,666.02	3,076.16	3,691.40
Wiston	1,219.81	1,423.13	1,626.42	1,829.72	2,236.32	2,642.94	3,049.53	3,659.45
Woodmancote	1,215.16	1,417.69	1,620.21	1,822.74	2,227.78	2,632.85	3,037.89	3,645.48
Horsham Town - Special charge	1,211.34	1,413.25	1,615.13	1,817.02	2,220.79	2,624.59	3,028.36	3,634.04

6. To note that the Council's basic amount of Council Tax for 2020/21 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.

Horsham District Council Tax Band D, inclusive of the special charge, as reported to Government.

2019/20	2020/21	Council Tax increase
£154.34	£157.43	£3.09 (or 2%)

As the billing Authority the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2020/21 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 522K Local Government Act 1992.

7. To approve a change in the Council Tax discount policies which have been updated to include:

- Horsham District Council has determined that Council Tax payable in respect of long-term empty properties over 5 years will be 100% of Council Tax due, plus an additional premium of 100% of Council Tax due.

CO/68 **REPORTS OF REPRESENTATIVES**

Councillor Liz Kitchen, the Council's representative on the Gatwick Airport Consultative Committee (GATCOM), updated Members on a number of current issues including the London Airspace Modernisation Programme (LAMP). Use of the emergency/standby runway, Gatwick railway station/Gatwick Express, and noise management.

CO/69 **CALENDAR OF MEETINGS 2020/21**

The Chief Executive reported on the proposed programme of Council, Cabinet and Committee meetings, including standing Cabinet Member Policy Development Advisory Groups, for 2020/21.

Members and officers had been consulted to ensure that the proposed programme met the requirements for reporting on statutory matters, such as the budget and final accounts, and comments received had been taken into account in the submitted calendar.

RESOLVED

That the calendar of meetings for 2020/21 be approved as submitted.

Reason

To fix a programme of Council meetings, in accordance with the Council's Constitution, and to approve a calendar for Cabinet and Committee meetings, which enables the Council to transact its business in a timely and efficient manner.

CO/70 **MEMBERS' QUESTIONS ON NOTICE**

No questions had been received.

CO/71 **URGENT BUSINESS**

There was no urgent business.

The meeting closed at 7.15 pm having commenced at 6.00 pm

CHAIRMAN