

Cabinet
26 MARCH 2020

Present: Councillors: Ray Dawe (Leader), Peter Burgess, Jonathan Chowen (Deputy Leader), Philip Circus, Paul Clarke, Claire Vickers and Tricia Youtan

EX/65 **MINUTES**

The minutes of the meeting of the Cabinet held on the 30 January 2020 were approved as a correct record and signed by the Leader.

EX/66 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

EX/67 **ANNOUNCEMENTS**

There were no announcements.

EX/68 **PUBLIC QUESTIONS**

No questions had been received.

EX/69 **EXTERNAL PRINT TENDER**

The Leader reported that it was recommended that the use of a framework agreement for printed materials established by Crawley Borough Council through the Shared Procurement Service, together with the use of a dynamic purchasing system (DPS) also established by Crawley Borough Council through the Shared Procurement Service.

The contracts would be set up from April 2020 for a three year term, with a one year optional extension period, subject to the suppliers' satisfactory performance.

RESOLVED

That:

- i) The use of the Print Framework Agreement set up on behalf of the Council by its Shared Procurement Service be approved; and;
- ii) The use of the Dynamic Purchasing System (DPS) be established on behalf of the Council by its Shared Procurement Service.

Reasons for Recommendations

- i) Following a competitive tender exercise and evaluation undertaken by Crawley Borough Council as the lead authority, the providers on the

framework agreement have submitted the most economically advantageous tenders in the four lots.

- General print work – low volumes (lot 1a) – 4 suppliers
 - General print work – high volumes (lot 1b) – 4 suppliers
 - General signage (lot 2) – 3 suppliers
 - Envelopes (lot 3) – 2 suppliers
- ii) The creation and use of the DPS will invite the councils to invite quotes on the more complex printing jobs and will therefore obtain best value

EX/70 **DRAFT ELECTRIC VEHICLE CHARGE POINT STRATEGY**

The Cabinet Member for Local Economy and Parking presented a report on an Electric Vehicle (EV) Charge Point Strategy for the District. The Government had made it clear that a transition to EV's forms part of its approach to achieving net zero carbon by 2050. The proposed Strategy suggested that the Council support the take up of EV by installing charge points in Council owned car parks. The main focus of the Strategy was to install charge points to serve residents that do not have access to off-street parking to enable them to charge their vehicles at home overnight. These charge points could be used by visitors to towns/villages during the day.

In order to reduce the various risks to the Council of installing and operating the charge points the suggested method for implementation would be via a concession contract with a supplier/installer. This would also aim to deliver the network at net zero cost to the Council. West Sussex County Council is due to procuring a commercial partner on the basis of a no cost model. The County Council wants to work in collaboration with District and Borough Councils, as well as Parish Councils to deliver a County wide network of charge points. To reduce the complexity of accessing the charge points the network would run by one supplier. The charge points would be powered by renewable energy, either on site or purchasing green electricity. The collaboration with the County Council would be via an Inter Authority Agreement.

RESOLVED

That:

- i) The draft Electric Vehicle Charge Point Strategy 2020 – 2030 be approved; and
- ii) The principle of the Council joining a collaboration with West Sussex County Council to install a County wide network of charge points be approved.

Reasons for Recommendations

- i) To provide a framework for installing Electric Vehicle charge points across the District to support the take up of Electric Vehicles which in turn will contribute to reduction in carbon emissions, improvement in air quality and support the local economy.

- ii) Collaboration with West Sussex County Council would give access to a contract to install electric vehicle charge points on District Council owned land.

EX/71 **BT CAR PARK PRICING - INTRODUCTION OF COMMUTER PARKING OPTIONS**

The Cabinet Member for Local Economy and Parking presented a report on the BT Car Park which was located within Horsham town off North Street less than 200 yards from Horsham train station. The car park had 88 spaces and is predominantly used by Horsham District Council staff Monday to Friday and has very little use on weekends.

The location of the car park makes it ideal for offering commuter parking for the train station. There was currently limited commuter parking in this location, which did cause commuters to park in local roads.

It was agreed at Cabinet on the 23 January 2020 as part of the Medium Term Financial Strategy the Council would introduce commuter parking options for the BT Car Park.

Staff who use the BT Car Park will be moved into the town centre car parks where there was sufficient capacity, this would free up spaces for commuters. The pay and display option for short stay parking which was currently in place and supports the local destinations such as the Capitol would stay the same.

The proposal within this report laid out the all-day parking options for commuter parking, this had taken into consideration the pricing of other town centre car parks and commuter parking options. The payment process would be undertaken using the Council's virtual permit system, allowing customers to manage their parking through an online account. It was also proposed to amend the charging period to cover the morning hours.

RESOLVED

The Cabinet is recommended:

- I) a new commuter tariff for the BT Car Park be introduced; and
- II) The charging hours be changed to start earlier in the morning from the current 10am-5pm to 6am-5pm.

Reasons for Recommendations

The reasons for recommending these changes are:

- I) Required to meet the agreed Medium Term Financial Strategy;
- II) To maximise the use of this car park;
- III) Address shortfalls in commuter parking availability within the close vicinity of the train station.

EX/72 **OVERVIEW & SCRUTINY COMMITTEE**

There were no matters currently outstanding for consideration.

EX/73 **FORWARD PLAN**

The Forward Plan was noted.

EX/74 **TO CONSIDER MATTERS OF SPECIAL URGENCY**

There were no matters of special urgency to be considered.

The meeting closed at 6 pm having commenced at 5.30pm

CHAIRMAN