



Planning and Development Policy Development Advisory Group

Thursday, 6th September, 2018 at 10.00 am
Wallis Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Claire Vickers (Chairman)

Toni Bradnum
Karen Burgess
Paul Clarke
Liz Kitchen
Paul Marshall

Christian Mitchell
Godfrey Newman
Brian O'Connell
Kate Rowbottom
Michael Willett

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

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1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 5 July 2018	
3. Viability	
Members will be aware that viability in planning applications was discussed at PDAG in March and Officers advised that following the publication of the then draft national viability guidance we would discuss this again at PDAG. Following the update to the Planning Practice Guidance regarding Viability in July we will be presenting this guidance to Members and discussing how Horsham District Council will be responding to this guidance.	
4. Planning Performance Agreements	

Members will be aware that pre-application discussions concerning new development are best practice and a service which we currently provide. The Council have already used Planning Performance Agreements on a number of occasions which is a project management approach to the provision of pre-application advice. Officers are currently developing a charging schedule associated with Planning Performance Agreements and a PPA Charter to advise applicants and agents of the level of service they should expect. Officers will be presenting the work carried out so far to members.

5. **Updates**

- **Neighbourhood Planning**

An update will be provided on the status of a number of Neighbourhood plans which are being prepared in Horsham District together with work that is being undertaken by officers to support Parishes preparing these plans.

6. **Forward Plan Extract for the Planning and Development Portfolio**

7 - 10

To note the Forward Plan extract for the Planning and Development Portfolio