

5. **Forward Plan Extract for the Finance and Assets Portfolio**

15 - 20

To note the Forward Plan extract for the Finance and Assets Portfolio

Finance and Assets Policy Development Advisory Group
7 JANUARY 2019

Present: Councillors: Brian Donnelly (Chairman), John Chidlow, Paul Clarke, David Coldwell, Leonard Crosbie, Nigel Jupp, Adrian Lee, Tim Lloyd and Stuart Ritchie

Absent: Councillors: Simon Torn

36 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 5 November 2018 were received.

37 **BUDGET 2019/20 - PRESENTATION**

The Head of Finance gave a presentation on the Revenue Budget for 2019/20. This included revenue assumptions, projected future budget shortfalls, income and savings, and anticipated growth. The presentation also highlighted some risks, including financial uncertainties relating to government funding.

The presentation also set out budget assumptions for future years. This included the New Homes Bonus income projected to 2022/23. The presentation concluded with projections of what the available general reserve would be under three possible scenarios; continuing as is, sharpened or ending.

Members sought clarification on a number of points, in particular relating to The Capitol, parking revenue, and manpower growth and savings.

In response to comments from the Group relating to the proposed new post of Neighbourhood Warden Supervisor, the Cabinet Member agreed that this proposal, and how a centralised post could best relate to the relevant Parishes, should be reviewed before implementation.

The Cabinet Member noted that the Group also wanted to better understand the new lease arrangements for a leisure facility. The Cabinet Member agreed that a briefing on the site would be prepared for Members of the Group.

The Group were broadly supportive of the Revenue Budget set out by the Head of Finance and raised no objections.

The Head of Finance then presented the details of the Capital Budget for 2019/20, including existing commitments and an evaluation of new bids for a number of projects. The Group were broadly supportive of the Capital Budget set out by the Head of Finance and raised no objections.

The Cabinet Member thanked the Head of Finance and the Director of Corporate Resources for their work in preparing the budgets, and it was agreed that the presentation would be circulated to Members of the Group.

38 **PROPOSAL TO SELL SURPLUS COUNCIL ASSETS**

This item had been discussed at the previous meeting (Minute No. 32 (5.11.18) refers). The Cabinet Member confirmed that a report on the proposal was scheduled to be considered by Cabinet on 21 March.

39 **FORWARD PLAN EXTRACT FOR THE FINANCE AND ASSETS PORTFOLIO**

The Group noted the Forward Plan extract for the Finance and Assets portfolio.

The meeting closed at 7.30 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

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This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
2.	Proposal to sell surplus council assets Policy Development Advisory Group 11 March 2019	Cabinet	21 Mar 2019	Part exempt	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
5.	Development of industrial units at Oakhurst Phase 4 Policy Development Advisory Groups 8 April 2019	Cabinet	6 Jun 2019	Part exempt	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly), Cabinet Member for Local Economy (Councillor Gordon Lindsay)
10.	Replacement Telephone System Policy Development Advisory Group 8 April 2019	Cabinet	6 Jun 2019	Part exempt	Andrea Curson, Head of Technology Services andrea.curson@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
11.	Renewal of Microsoft licensing Policy Development Advisory Group 8 April 2019	Cabinet	6 Jun 2019	Part exempt	Andrea Curson, Head of Technology Services andrea.curson@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
13.	Contract for Facilities Management Services Policy Development Advisory Group 8 July 2019	Cabinet	25 Jul 2019	Part exempt	Brian Elliott, Head of Property & Facilities brian.elliott@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
14.	Medium Term Financial Strategy Policy Development Advisory Group 4 November 2019	Cabinet	28 Nov 2019	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
15.	Budget 2020/21 Policy Development Advisory Group 6 January 2020	Cabinet Council	23 Jan 2020 12 Feb 2020	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
16.	Council Tax Reduction Scheme Policy Development Advisory Group 6 January 2020	Cabinet Council	23 Jan 2020 12 Feb 2020	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

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