

Finance and Assets Policy Development Advisory Group
11 MARCH 2019

Present: Councillors: Brian Donnelly (Chairman), Paul Clarke, David Coldwell, Leonard Crosbie, Nigel Jupp, Adrian Lee and Stuart Ritchie

Apologies: Councillors: John Bailey, John Chidlow, Tim Lloyd and Simon Torn

Also Present: Councillor Nigel Jupp

40 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 7 January were received.

41 **PROPOSAL TO SELL SURPLUS COUNCIL ASSETS**

The Cabinet Member reminded Members that a draft report on the proposal to sell surplus Council assets had been considered by the Group in November. The current draft included updated information, including two additional sites.

The Head of Property & Facilities presented the updated list of properties and associated details. He advised that progress had been made in securing an offer to purchase one of the sites, and gave details of the two sites that had been added. In response to questions from members of the Group, the Head of Property & Facilities clarified a number of points regarding the valuing of assets and the proposed purchase. Members also discussed aspects of the two sites that had been added to the proposal.

The PDAG were broadly in agreement with the proposal. The Cabinet Member agreed that advice from the Planning Department would be sought to consider concerns raised by the Group regarding potential future development of one of the sites.

42 **CONTRACT RENEWAL FOR THE FACILITIES MANAGEMENT SERVICE**

The current Building Fabric & Minor Works, Mechanical & Electrical Maintenance contract was due to expire in 2019 and the Head of Property & Facilities briefed the Group on the key milestones of the procurement timetable for the new contract. Once the tender process is completed, a report will be presented to Cabinet in July before the new contract is implemented in the autumn.

Members noted that the Maintenance contract covered both scheduled and reactive maintenance of buildings owned by the Council. The Head of Property & Facilities advised that the market engagement day held in February had had a positive response with interest from well performing companies.

Members of the PDAG noted the procurement timetable.

43 **FORWARD PLAN EXTRACT FOR THE FINANCE AND ASSETS
PORTFOLIO**

The Group noted the Forward Plan extract for the Finance & Assets portfolio.

The meeting closed at 6.28 pm having commenced at 5.30 pm

CHAIRMAN