



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Finance and Assets Policy Development Advisory Group

Monday, 9th July, 2018 at 5.30 pm
Howard Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Brian Donnelly (Chairman)

John Bailey
John Chidlow
Paul Clarke
David Coldwell
Leonard Crosbie

Nigel Jupp
Adrian Lee
Tim Lloyd
Stuart Ritchie
Simon Torn

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 12 th March 2018.	
3. Funding Strategy for the Forum maintenance	5 - 10
4. Transformation Fund - Top up from the 2017/18 budget surplus	
5. Forward Plan Extract for the Finance and Assets Portfolio	11 - 14
To note the Forward Plan extract (if any) for the Finance and Assets Portfolio	

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Finance and Assets Policy Development Advisory Group
12 MARCH 2018

Present: Councillors: Brian Donnelly (Chairman), Paul Clarke, David Coldwell, Leonard Crosbie, Nigel Jupp, Adrian Lee and Tim Lloyd

Apologies: Councillors: John Bailey

Absent: Councillors: John Chidlow, Stuart Ritchie and Simon Torn

22 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held 8th January 2018 were received.

23 **PEARY CLOSE, HORSHAM AND ROWAN DRIVE, BILLINGSHURST - APPROVAL OF THE APPOINTMENT OF A CONTRACTOR**

The Advisory Group noted the report presented by the Head of Property and Facilities on the appointment of a contractor for the development of 17 residential units for temporary accommodation of two schemes Peary Close, Horsham and Rowan Drive, Billingshurst.

These units would be utilised to bring down the number of families in Bed and Breakfast accommodation in the District.

The Group noted the presentation which detailed the current status of the project, the proposal to use one single professional team and contractor for both projects and the financial details.

The Group raised no objections to the report and recommendations.

24 **REDEVELOPMENT OF PIRIES PLACE CAR PARK - APPROVAL OF BUILDING CONTRACTOR**

The Head of Property and Facilities presented the linked reports going to Cabinet on Piries Place Car Park.

The first report was a recommendation to approve the increase in budget for the redevelopment of Piries Place Car Park. A presentation was made to the Group detailing the current status of the redevelopment, the capital cost breakdown, financial details on the change in budget, the anticipated revenue from the car park at full capacity, the net income profile and the impact on existing revenue. The Group also noted that there would be fewer parking spaces compared to the original proposal, due to an increase in the width of the spaces.

The Members noted the report.

Some Members of the Advisory Group raised concerns such as a possible increase in evening parking charges in the future.

The Group felt that the figures presented, based on the Peter Brett report, seemed cautious. With the redevelopment in Piries Place including the Everyman cinema and the new hotel and restaurants it was anticipated that the reality would see an increase in parking figures in the area.

Members suggested an additional source of revenue could come from working with the hotel to provide overnight parking. However the officer explained that this suggestion was initially rejected by the hotel.

The anticipated completion date for the new car park was Spring 2019.

Trickle charge points for electric cars would be provided in the new car park, however it was noted that the capacity to enable fast charge points in the future would be incorporated into the development.

There was some concern amongst Members about the gap in the timing between the opening of the hotel, cinema and restaurants and the opening of the new car park, however this was not anticipated to be longer than a few weeks and the restaurant providers were being kept fully informed. Communication with the public was essential.

The second report was on the appropriation of land to facilitate the redevelopment of Piries Place Car Park. The Group noted that with the appropriation of the area of land referred to in the plan within the report, this would enable the Council to interfere with the property rights with payment of fair compensation and avoid the risk of injunction.

The Group noted the recommendations presented in both reports relating to Piries Place Car Park and raised no objections.

25 **FORWARD PLAN EXTRACT FOR THE FINANCE AND ASSETS PORTFOLIO**

The Forward Plan Extract for the Finance and Assets Portfolio was noted.

The meeting closed at 6.31 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

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This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 June 2018

What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Funding strategy for the Forum maintenance Policy Development Advisory Group 9 July 2018	Cabinet Council	19 Jul 2018 5 Sep 2018	Fully exempt	Chris Lyons, Director of Planning, Economic Development and Property chris.lyons@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
Page 13	Transformation fund - top up from the 2017/18 budget surplus Policy Development Advisory Group 9 July 2018	Cabinet	19 Jul 2018	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
3.	Medium Term Financial Strategy update Policy Development Advisory Group 5 November 2018	Cabinet Council	22 Nov 2018 5 Dec 2018	Open	Dominic Bradley, Head of Finance dominic.bradley@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
4.	Budget 2019/20 Policy Development Advisory Group 7 January 2019	Cabinet Council	24 Jan 2019 13 Feb 2019	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk Cabinet Member for Finance and Assets (Councillor Brian Donnelly)