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# Council

**Wednesday, 22nd May, 2019 at 6.00 pm**  
**Conference Room, Parkside, Chart Way, Horsham**

To: All Members of the Council

*(Please note that prayers will be taken by The Reverend Natalie Loveless before the meeting commences)*

You are summoned to the meeting to transact the following business

Glen Chipp  
Chief Executive

## Agenda

1. **Apologies for absence**
2. **To elect a Chairman of the Council for the ensuing year**
3. **To move a vote of thanks to the retiring Chairman**
4. **To appoint a Vice-Chairman of the Council for the ensuing year**
5. **To receive any announcements from the Chairman of the Council or the Chief Executive**
6. **To Elect the Leader of the Council**  
*Note: The elected Leader will subsequently*
  1. *Determine the number of members to be appointed to his or her Cabinet (Leader plus at least two but not more than nine Councillors)*
  2. *Appoint members to his or her Cabinet*
  3. *Appoint one of the members of his or her Cabinet to be his or her Deputy*
  4. *Determine the scope of the individual portfolios*
  5. *Allocate the Cabinet Members to each portfolio)*
7. **To appoint the Overview and Scrutiny Committee of the Council for the year**  
To appoint 15 Members of the Council to the Overview and Scrutiny Committee

(10 Conservative, 4 Lib Dems, 1 Green)

*(Note: 1. The Overview and Scrutiny Committee has the functions set out in Article 6 of the Council's Constitution.*

*2. Neither Cabinet members nor the Chairman of the Council may be members of Overview and Scrutiny Committees.*

*3. Political balance is determined by reference to the political balance on the Council as a whole.)*

**8. Constitution of the Planning and Employment Committees**

Pursuant to the provisions of Section 17 (1) of the Local Government and Housing Act 1989, to approve arrangements for the Planning and Employment Committees to be constituted as set out in 8 and 9(b) below respectively rather than political balance.

**9. To appoint the Planning Committees of the Council for the year, as follows:**

**(a) Planning Committee (North)**

All Ward Members for the area of the Committee, namely: Horsham (unparished area) and the parishes of Broadbridge Heath, Colgate, Itchingfield, Lower Beeding, North Horsham, Nuthurst, Rudgwick, Rusper, Shipley, Slinfold, Southwater and Warnham together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Planning Committee (South)

**(b) Planning Committee (South)**

All Ward Members for the area of the Committee, namely: the parishes of Amberley, Ashington, Ashurst, Billingshurst, Bramber, Coldwaltham, Cowfold, Henfield, Parham, Pulborough, Shermanbury, Steyning, Storrington & Sullington, Thakeham, Upper Beeding, Washington, West Chiltington, West Grinstead, Wiston and Woodmancote together with the Cabinet Member with responsibility for Planning and Development and the Chairman of the Planning Committee (North).

**10. To appoint the following ordinary Committees of the Council for the year:**

**(a) Audit Committee (7 Members of the Council, 5 Conservative, 2 Lib Dems)**

**(b) Employment Committee (3 Members of the Council (Chairman of the Council, Leader of the Council and Leader of the Minority Group plus a substitute pool of six additional Members (4 Conservative and 2 Lib Dems))**

**(c) Governance Committee (9 Members of the Council (including the Chairman of the Council, the Chairman of the Overview and Scrutiny Committee and one Member of the Cabinet (6 Conservatives, 2 Lib Dems and 1 Green))**

**(d) Licensing Committee (15 Members of the Council (10 Conservatives, 4 Lib Dems and 1 Green)**

**(e) Standards Committee (7 Members of the Council (including the Chairman of the Council and one member of the Cabinet (5 Conservatives and 2 Lib Dems)**

*(Note: Plus two Parish Council Representatives nominated by the Horsham Association of Local Councils and one independent person already co-opted)*

*(Note: Political balance on ordinary committees is calculated by reference to the aggregate number of seats on all ordinary committees.)*

11. **To appoint Members to the Henfield Commons Joint Committee (3 Members of the Council)**

*Note: The two Members for the Henfield Ward and one Member from the Bramber, Upper Beeding & Woodmancote Ward)*

12. **To appoint Members to the Cabinet Members' Policy Development Advisory Groups and agree their programme of meetings for the year**

13. **Ordinary meetings of the Council**

(a) To confirm the programme of ordinary meetings of the Council for the year, as follows:

Wednesday 26<sup>th</sup> June 2019  
Wednesday 4<sup>th</sup> September 2019  
Wednesday 16<sup>th</sup> October 2019  
Wednesday 11<sup>th</sup> December 2019  
Wednesday 12<sup>th</sup> February 2020  
Wednesday 22<sup>th</sup> April 2020  
Wednesday 20<sup>th</sup> May 2020 (Annual Meeting)

(b) To agree the time of ordinary meetings of the Council for the year

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