

**Council**  
**22 MAY 2019**

Present: Councillors: Peter Burgess (Chairman), Kate Rowbottom (Vice-Chairman), Matthew Allen, Andrew Baldwin, Tony Bevis, John Blackall, Toni Bradnum, Alan Britten, Chris Brown, Karen Burgess, Jonathan Chowen, Philip Circus, Paul Clarke, Roy Cornell, Christine Costin, Michael Croker, Leonard Crosbie, Ray Dawe, Brian Donnelly, Ruth Fletcher, Billy Greening, Frances Haigh, Tony Hogben, Nigel Jupp, Liz Kitchen, Lynn Lambert, Richard Landeryou, Gordon Lindsay, Tim Lloyd, John Milne, Colin Minto, Christian Mitchell, Mike Morgan, Godfrey Newman, Roger Noel, Bob Platt, Louise Potter, Josh Potts, Stuart Ritchie, Jack Saheid, David Skipp, Ian Stannard, Diana van der Klugt, Claire Vickers, Belinda Walters and Tricia Youtan

Apologies: Councillors: Paul Marshall and Jim Sanson  
Absent: Councillors:

CO/1 **TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR**

It was moved by Councillor Gordon Lindsay and seconded by Councillor Nigel Jupp that Councillor Kate Rowbottom be elected Chairman of the Council until the next annual meeting of the Council.

There being no other nominations, Councillor Kate Rowbottom was then declared elected as Chairman of the Council until the next annual meeting of the Council.

CO/2 **TO MOVE A VOTE OF THANKS TO THE RETIRING CHAIRMAN**

It was moved by Councillor Claire Vickers, seconded by Councillor Paul Clarke and

**RESOLVED**

That the Council's grateful thanks be extended to the retiring Chairman, Councillor Peter Burgess, for his service as Chairman of the Council during the municipal year 2018/2019.

CO/3 **TO APPOINT A VICE-CHAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR**

It was moved by Councillor Liz Kitchen and seconded by Councillor Billy Greening that Councillor Karen Burgess be elected Vice Chairman of the Council until the next annual meeting of the Council.

There being no other nominations, Councillor Karen Burgess was then declared elected as Chairman of the Council until the next annual meeting of the Council.

CO/4 **TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL OR THE CHIEF EXECUTIVE**

The Chairman advised that the nominations from the Group Leaders for the membership of Committees and Policy Development Advisory Groups in 2019/20 were shown on the updated schedule circulated at the meeting.

CO/5 **TO ELECT THE LEADER OF THE COUNCIL**

It was moved by Councillor Jonathan Chowen and seconded by Councillor Claire Vickers that Councillor Ray Dawe be elected Leader of the Council.

There being no other nominations, Councillor Dawe was declared elected as Leader of the Council. The Leader then advised the Council of the Members he would be appointing to his Cabinet and their portfolios.

CO/6 **TO APPOINT THE OVERVIEW AND SCRUTINY COMMITTEE OF THE COUNCIL FOR THE YEAR**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED:**

That the membership of the Overview and Scrutiny Committee of the Council for the municipal year 2019/20 be as follows:

|                      |                        |
|----------------------|------------------------|
| Cllr Roy Cornell     | Cllr Tim Lloyd         |
| Cllr Mike Croker     | Cllr Richard Landeryou |
| Cllr Leonard Crosbie | Cllr Louise Potter     |
| Cllr Brian Donnelly  | Cllr Josh Potts        |
| Cllr Billy Greening  | Cllr Jack Saheid       |
| Cllr Frances Haigh   | Cllr Ian Stannard      |
| Cllr Nigel Jupp      | Cllr David Skipp       |
| Cllr Lynn Lambert    |                        |

CO/7 **CONSTITUTION OF THE PLANNING AND EMPLOYMENT COMMITTEES**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

That, in accordance with Section 17 (1) of the Local Government and Housing Act 1989, the Planning and Employment Committees be constituted on the basis set out in Minute Nos CO/8 and CO/9 below rather than political balance.

(Note: The above resolution was adopted without any Member of the Council voting against)

CO/8 **TO APPOINT THE PLANNING COMMITTEES OF THE COUNCIL FOR THE YEAR, AS FOLLOWS:**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED:**

That the membership of the two Planning Committee of the Council for the municipal year 2019/20 be as follows:

**PLANNING COMMITTEE (NORTH)**

|                       |                         |
|-----------------------|-------------------------|
| Cllr Matthew Allen    | Cllr Liz Kitchen        |
| Cllr Andrew Baldwin   | Cllr Richard Landeryou  |
| Cllr Tony Bevis       | Cllr Gordon Lindsay     |
| Cllr Toni Bradnum     | Cllr John Milne         |
| Cllr Alan Britten     | Cllr Colin Minto        |
| Cllr Karen Burgess    | Cllr Christian Mitchell |
| Cllr Peter Burgess    | Cllr Godfrey Newman     |
| Cllr Roy Cornell      | Cllr Louise Potter      |
| Cllr Christine Costin | Cllr Stuart Ritchie     |
| Cllr Leonard Crosbie  | Cllr David Skipp        |
| Cllr Ruth Fletcher    | Cllr Ian Stannard       |
| Cllr Billy Greening   | Cllr Claire Vickers     |
| Cllr Frances Haigh    | Cllr Belinda Walters    |
| Cllr Tony Hogben      | Cllr Tricia Youtan      |

plus Cabinet Member with responsibility for strategic planning issues and the Chairman of Planning Committee (South)

**PLANNING COMMITTEE (SOUTH)**

|                      |                          |
|----------------------|--------------------------|
| Cllr John Blackall   | Cllr Tim Lloyd           |
| Cllr Chris Brown     | Cllr Paul Marshall       |
| Cllr Jonathan Chowen | Cllr Mike Morgan         |
| Cllr Philip Circus   | Cllr Roger Noel          |
| Cllr Paul Clarke     | Cllr Bob Platt           |
| Cllr Michael Croker  | Cllr Josh Potts          |
| Cllr Ray Dawe        | Cllr Kate Rowbottom      |
| Cllr Brian Donnelly  | Cllr Jack Saheid         |
| Cllr Nigel Jupp      | Cllr Jim Sanson          |
| Cllr Lynn Lambert    | Cllr Diana Van Der Klugt |

plus Cabinet Member with responsibility for strategic planning issues and the Chairman of Planning Committee (North)

CO/9 **TO APPOINT THE FOLLOWING ORDINARY COMMITTEES OF THE COUNCIL FOR THE YEAR:**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and  
**RESOLVED**

That the membership of the ordinary committees of the Council for the  
municipal year 2019/20 be as follows:

**AUDIT COMMITTEE**

|                    |                     |
|--------------------|---------------------|
| Cllr Tony Bevis    | Cllr Paul Marshall  |
| Cllr John Blackall | Cllr Stuart Ritchie |
| Cllr Paul Clarke   | Cllr Jack Saheid    |
| Cllr Ruth Fletcher |                     |

**EMPLOYMENT COMMITTEE**

|   |                       |
|---|-----------------------|
| Chairman of Council                               | Leader of the Council |
| Leader of the Minority Group                      |                       |
| Plus a substitute pool of six additional Members: |                       |
| Vice-Chairman of Council                          |                       |
| Deputy Leader                                     | Cllr Leonard Crosbie  |
| Cllr Tony Bevis                                   | Cllr Claire Vickers   |
| Cllr Philip Circus                                |                       |

**GOVERNANCE COMMITTEE** *(must include Chairman of Council and a cabinet member)*

|                      |                         |
|----------------------|-------------------------|
| Cllr Andrew Baldwin  | Cllr Tim Lloyd          |
| Cllr Toni Bradnum    | Cllr Christian Mitchell |
| Cllr Philip Circus   | Cllr Kate Rowbottom     |
| Cllr Leonard Crosbie | Cllr David Skipp        |
| + one vacancy        |                         |

**LICENSING COMMITTEE**

|                     |                     |
|---------------------|---------------------|
| Cllr John Blackall  | Cllr Roger Noel     |
| Cllr Alan Britten   | Cllr Josh Potts     |
| Cllr Chris Brown    | Cllr Tony Hogben    |
| Cllr Karen Burgess  | Cllr Kate Rowbottom |
| Cllr Mike Croker    | Cllr Paul Marshall  |
| Cllr Ruth Fletcher  | Cllr Mike Morgan    |
| Cllr Billy Greening | Cllr Jim Sanson     |
| Cllr Godfrey Newman |                     |

**STANDARDS COMMITTEE** *(must include chairman of council and a cabinet member)*

**Conservative (5):**

Cllr Peter Burgess  
Cllr Brian Donnelly  
Cllr Frances Haigh

**Liberal Democrat (2):**

Cllr Kate Rowbottom  
Cllr Jim Sanson  
Cllr Diana van der Klugt

Cllr Godfrey Newman

**Plus** two co-opted Parish Council Representatives, nominated by the Horsham Association of Local Councils **and** two independent persons previously appointed by Council.

CO/10 **TO APPOINT MEMBERS TO THE HENFIELD COMMONS JOINT COMMITTEE (3 MEMBERS OF THE COUNCIL)**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

That Members be appointed to the Henfield Commons Joint Committee for the municipal year 2019/20 as follows:

Cllr Mike Morgan  
Cllr Roger Noel

Cllr Josh Potts

CO/11 **TO APPOINT MEMBERS TO THE CABINET MEMBERS' POLICY DEVELOPMENT ADVISORY GROUPS AND AGREE THEIR PROGRAMME OF MEETINGS FOR THE YEAR**

It was moved by Councillor Ray Dawe, seconded by Councillor Jonathan Chowen and **RESOLVED**

That the membership of the Cabinet Members' Policy Development Advisory Groups for the municipal year 2019/20 and their programme of meetings be as follows:

**COMMUNITY AND WELLBEING**

|                      |                                 |
|----------------------|---------------------------------|
| Cllr Andrew Baldwin  | 9 <sup>th</sup> July 2019       |
| Cllr Chris Brown     | 10 <sup>th</sup> September 2019 |
| Cllr Frances Haigh   | 12 <sup>th</sup> November 2019  |
| Cllr Paul Marshall   | 14 <sup>th</sup> January 2020   |
| Cllr Colin Minto     | 10 <sup>th</sup> March 2020     |
| Cllr Roger Noel      | 28 <sup>th</sup> April 2020     |
| Cllr Kate Rowbottom  |                                 |
| Cllr Jim Sanson      |                                 |
| Cllr Ian Stannard    |                                 |
| Cllr Belinda Walters |                                 |
| Cllr Tricia Youtan   |                                 |

**LEISURE AND CULTURE**

|                       |                                 |
|-----------------------|---------------------------------|
| Cllr Chris Brown      |                                 |
| Cllr Jonathan Chowen  | 10 <sup>th</sup> July 2019      |
| Cllr Christine Costin | 18 <sup>th</sup> September 2019 |
| Cllr Ruth Fletcher    | 13 <sup>th</sup> November 2019  |

|                     |                               |
|---------------------|-------------------------------|
| Cllr Billy Greening | 15 <sup>th</sup> January 2020 |
| Cllr Tony Hogben    | 4 <sup>th</sup> March 2020    |
| Cllr Lynn Lambert   | 13 <sup>th</sup> May 2020     |
| Cllr John Milne     |                               |
| Cllr Roger Noel     |                               |
| Cllr Bob Platt      |                               |
| Cllr Josh Potts     |                               |

### **PLANNING AND DEVELOPMENT**

|                          |                                 |
|--------------------------|---------------------------------|
| Cllr Alan Britten        | 27 <sup>th</sup> June 2019      |
| Cllr Karen Burgess       | 25 <sup>th</sup> July 2019      |
| Cllr Brian Donnelly      | 26 <sup>th</sup> September 2019 |
| Cllr Liz Kitchen         | 14 <sup>th</sup> November 2019  |
| Cllr Lynn Lambert        | 9 <sup>th</sup> January 2020    |
| Cllr Tim Lloyd           | 12 <sup>th</sup> March 2020     |
| Cllr Nigel Jupp          | 14 <sup>th</sup> May 2020       |
| Cllr Godfrey Newman      |                                 |
| Cllr Louise Potter       |                                 |
| Cllr Diana van der Klugt |                                 |
| Cllr Claire Vickers      |                                 |

### **ENVIRONMENT, WASTE, RECYCLING & CLEANSING**

|                          |                                 |
|--------------------------|---------------------------------|
| Cllr Matthew Allen       | 15 <sup>th</sup> July 2019      |
| Cllr John Blackall       | 16 <sup>th</sup> September 2019 |
| Cllr Toni Bradnum        | 18 <sup>th</sup> November 2019  |
| Cllr Philip Circus       | 13 <sup>th</sup> January 2020   |
| Cllr Mike Croker         | 16 <sup>th</sup> March 2020     |
| Cllr Ruth Fletcher       | 5 <sup>th</sup> May 2020        |
| Cllr Richard Landeryou   |                                 |
| Cllr Christian Mitchell  |                                 |
| Cllr Louise Potter       |                                 |
| Cllr Ian Stannard        |                                 |
| Cllr Diana van der Klugt |                                 |

### **LOCAL ECONOMY & PARKING**

|                    |                               |
|--------------------|-------------------------------|
| Cllr John Blackall | 3 <sup>rd</sup> July 2019     |
| Cllr Paul Clarke   | 11 September 2019             |
| Cllr Roy Cornell   | 6 <sup>th</sup> November 2019 |
| Cllr Tony Hogben   | 8 January 2020                |

|                        |                             |
|------------------------|-----------------------------|
| Cllr Richard Landeryou | 11 <sup>th</sup> March 2020 |
| Cllr Gordon Lindsay    | 6 <sup>th</sup> May 2020    |
| Cllr John Milne        |                             |
| Cllr Colin Minto       |                             |
| Cllr Jack Saheid       |                             |
| Cllr Belinda Walters   |                             |
| + one vacancy          |                             |

### **HORSHAM TOWN**

|                         |                |
|-------------------------|----------------|
| Cllr Andrew Baldwin     | July 2019      |
| Cllr Karen Burgess      | September 2019 |
| Cllr Peter Burgess      | November 2019  |
| Cllr Roy Cornell        | January 2020   |
| Cllr Liz Kitchen        | March 2020     |
| Cllr Christian Mitchell | May 2020       |
| Cllr Stuart Ritchie     |                |
| + four vacancies        |                |

### **FINANCE AND ASSETS**

|                        |                                |
|------------------------|--------------------------------|
| Cllr Matthew Allen     | 8 <sup>th</sup> July 2019      |
| Cllr Tony Bevis        | 9 <sup>th</sup> September 2019 |
| Cllr Paul Clarke       | 4 <sup>th</sup> November 2019  |
| Cllr Ray Dawe          | 6 <sup>th</sup> January 2020   |
| Cllr Brian Donnelly    | 2 <sup>nd</sup> March 2020     |
| Cllr Frances Haigh     |                                |
| Cllr Gordon Lindsay    |                                |
| Cllr Richard Landeryou |                                |
| Cllr Nigel Jupp        |                                |
| Cllr Stuart Ritchie    |                                |
| + one vacancy          |                                |

## CO/12 **ORDINARY MEETINGS OF THE COUNCIL**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

- (i) That the dates of ordinary meetings of the Council during the municipal year 2018/19 be:

Wednesday 26th June 2019  
Wednesday 4th September 2019  
Wednesday 16th October 2019  
Wednesday 11th December 2019  
Wednesday 12th February 2020  
Wednesday 22th April 2020  
Wednesday 20<sup>th</sup> May 2020 (Annual Meeting)

- (b) That ordinary meetings of the Council during the municipal year 2019/20 should commence at 6.00pm

*The meeting closed at 6.40 pm having commenced at 6.00 pm*

CHAIRMAN