



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Waste, Recycling and Cleansing Policy Development Advisory Group

Wednesday, 20th September, 2017 at 5.30 pm
Howard Room, Parkside, Chart Way, Horsham

Councillors: Philip Circus (Chairman)

John Bailey
John Blackall
Toni Bradnum
David Coldwell
Matthew French

Tim Lloyd
Christian Mitchell
Mike Morgan
Godfrey Newman
Simon Torn

You are summoned to the meeting to transact the following business

Agenda

	Page No.
1. Apologies for absence	
2. To approve the notes of the previous meeting To approve as correct the notes of the meeting held on 18/05/17.	3 - 4
3. Forward Plan Extract for the Waste, Recycling and Cleansing Portfolio To note the Forward Plan extract (if any) for the Waste, Recycling and Cleansing Portfolio	5 - 8
4. Alternate Weekly Collection Programme Update	9 - 10
5. Fleet Procurement Update	11 - 12
6. Alternate Weekly Collection: Communication, PR and Marketing	13 - 16

This page is intentionally left blank

Waste, Recycling and Cleansing Policy Development Advisory Group
18 MAY 2017

Present: Councillors: Roy Cornell (Chairman), Toni Bradnum, Tim Lloyd and Christian Mitchell

Apologies: Councillors: John Bailey, John Blackall, David Coldwell, Matthew French, Mike Morgan, Godfrey Newman and Simon Torn

30 **TO APPROVE THE NOTES OF THE PREVIOUS MEETING**

The group approved the notes of the meeting of 18 April 2017.

31 **FLEET PROCUREMENT UPDATE**

The group noted that the waste fleet procurement programme was running to schedule.

32 **NEW COMMERCIAL SERVICE - SKIP HIRE BUSINESS**

The Head of Waste, Recycling, Street Scene & Fleet Services asked for members' advice on whether the council should consider the exploration of a new skip hire commercial service. Members heard that the bulky bag service that had been introduced had proven profitable and that customer demand indicated that a skip hire service would also be profitable. Whilst the council had operated a service in the past, it had not been exploited as a commercial opportunity. Initial research showed that a good profit could be made from a low set-up cost. One vehicle would be purchased.

In response to Members questions, officers explained that waste collected would be recycled, and that the service would cover both residential and commercial waste. Members urged that the business plan for the service mitigated the challenges faced by the council when it last provided the service and that advertising opportunities be fully exploited, including social media and online advertising.

A full business case would be made to Cabinet in September 2017.

33 **ISOLATED PROPERTIES REVIEW PHASE 2**

The Head of Waste, Recycling, Street Scene & Fleet Services explained that Cabinet had previously approved the implementation of Phase 1 at its meeting in July 2016. Phase 1 primarily focused on properties with unmade tracks and electrical gated access arrangements. This phase was implemented over the summer and was generally well received. The second phase proposed an

additional 200 properties across the district. This would enable further efficiencies to be made to the service and remove driving risks by re-designating collection points at the public highway. Those properties would be serviced by either 15/16 tonne or 26 tonne refuse vehicles.

Where appropriate, Ward Councillors had been informed of the number of properties in their Ward that were likely to be affected by these proposals. Letters would be issued to each of the affected properties informing them of the changes and allowing owner/occupiers a reasonable time (28 days) to discuss the proposed changes.

It was proposed that further phases would be implemented over the next 3 years, with around 1,200 properties being subject to future phases as identified during the initial phase of the recent collection round route optimisation review. The total efficiency savings for 1,200 properties would be approximately £190k over an estimated 3 year period.

Members were reminded that an exceptions policy existed for those residents that needed it, and that the Cabinet report would seek to delegate the remaining phases to the Director of Community Services in consultation with the Cabinet Member for Waste and Recycling to implement.

The meeting closed at 19:10

CHAIRMAN

EXTRACT FROM FORWARD PLAN FOR CABINET MEMBER FOR WASTE, RECYCLING & CLEANSING

Pages
5

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 September 2017 (updated 11 September 2017)

What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
9.	Commercial Waste - Skip Hire Service Policy Development Advisory Group 18 May 2017	Cabinet	23 Nov 2017	Part exempt	John McArthur, Head of Waste, Recycling, Street Scene & Fleet Services john.mcarthur@horsham.gov.uk Cabinet Member for Waste, Recycling and Cleansing (Councillor Philip Circus)
15.	Contract for the Supply of Fuel for the Council's Vehicle Fleet Policy Development Advisory Group 20 September 2017	Cabinet	23 Nov 2017	Part exempt	John McArthur, Head of Waste, Recycling, Street Scene & Fleet Services john.mcarthur@horsham.gov.uk Cabinet Member for Waste, Recycling and Cleansing (Councillor Philip Circus)

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank