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# Finance and Assets Policy Development Advisory Group

Monday, 30th October, 2017 at 5.30 pm  
Howard Room, Parkside, Chart Way. Horsham

Councillors: Brian Donnelly (Chairman)

John Bailey  
John Chidlow  
Paul Clarke  
David Coldwell  
Leonard Crosbie

Nigel Jupp  
Adrian Lee  
Tim Lloyd  
Stuart Ritchie  
Simon Torn

You are summoned to the meeting to transact the following business

## Agenda

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	Page No.
1. <b>Apologies for absence</b>	
2. <b>Notes of previous meeting</b> To receive the notes of the meeting held on 11 <sup>th</sup> September 2017	3 - 4
3. <b>Contract for the Managed Print Service</b>	5 - 6
4. <b>Medium Term Financial Strategy Update</b> Presentation slides to follow.	
5. <b>Forward Plan Extract for the Finance and Assets Portfolio</b> To note the Forward Plan extract (if any) for the Finance and Assets Portfolio	7 - 10

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# Public Document Pack Agenda Item 2

## Finance and Assets Policy Development Advisory Group 11 SEPTEMBER 2017

Present: Councillors: Brian Donnelly (Chairman), Gordon Lindsay (Co-Chair), Peter Burgess, Paul Clarke, David Coldwell, Leonard Crosbie, Tony Hogben, Nigel Jupp, Liz Kitchen, Adrian Lee and Tim Lloyd

Apologies: Councillors: John Bailey, John Chidlow, Stuart Ritchie and Simon Torn

Also Present:

4 **TO APPROVE THE NOTES OF THE PREVIOUS MEETING**

5 **TO APPROVE AS CORRECT THE NOTES OF THE FINANCE AND ASSETS POLICY DEVELOPMENT ADVISORY GROUP MEETING HELD ON 10TH JULY 2017**

The notes were approved as a correct record of the meeting held 10<sup>th</sup> July 2017.

6 **TO APPROVE AS CORRECT THE NOTES OF THE LOCAL ECONOMY POLICY DEVELOPMENT ADVISORY GROUP MEETING ON 17TH MAY 2017**

The notes were approved as a correct record of the meeting held 17<sup>th</sup> May 2017.

7 **GIGABIT WEST SUSSEX**

The Head of Technology Services presented the briefing paper explaining details of a project aiming to deliver ultrafast network connectivity speeds to local authority estates across West Sussex, procuring a single infrastructure supplier to establish a “full fibre” network across 8 key urban areas.

The Group noted the paper and supported the recommendations.

8 **PIRIES PLACE CAR PARK - POTENTIAL REPLACEMENT**

The Director of Planning, Economic Development and Property and the Head of Property and Facilities presented the details of the Piries Place Car Park Redevelopment Proposal.

As the redevelopment in Piries Place had begun, there was a window of opportunity for the Council to demolish Piries Place car park whilst the development of the area was underway.

In the presentation Members noted the timing issues, the demand for parking in Horsham, the quality of the existing car park in Piries Place and the design options for redevelopment, along with the financial return.

Members noted the findings in the report by Peter Brett Associates on the current parking options, occupancy levels and future demand. The quality of the existing car park in Piries Place was considered to be sub-standard and the improvement or remodelling options were detailed along with the option for complete redevelopment. If the project was approved there would be a mitigation strategy in place whilst redevelopment was underway.

The concerns raised by Members included the future projections or predicted number of spaces needed in the town centre, Members felt that there would continue to be a shortfall. Also, the lack of car parking in the rural villages in the District, although it was explained that this would be considered as part of a forthcoming overall car parking strategy. In addition, the potential to acquire extra ground floor space for the proposed new car park in Piries Place by approaching the landowners of the neighbouring area and property to explore the option to expand the footprint.

The officers took on board the concerns raised by the Members.

In conclusion, the joint PDAGs had no objections to the proposals, the preferred option was for five floors (ground floor plus four decks) and the Members asked the officers to take into consideration the option to expand the proposed new car park.

9 **FORWARD PLAN EXTRACT**

10 **TO NOTE THE FORWARD PLAN EXTRACT (IF ANY) FOR THE FINANCE AND ASSETS PORTFOLIO**

The Forward Plan extract for the Finance and Assets Portfolio was noted.

11 **TO NOTE THE FORWARD PLAN EXTRACT (IF ANY) FOR THE LOCAL ECONOMY PORTFOLIO**

The Forward Plan extract for the Local Economy Portfolio was noted.

*The meeting closed at 6.22 pm having commenced at 5.30 pm*

CHAIRMAN

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**FORWARD PLAN**  
**Extract for the Cabinet Member for Finance and Assets October 2017**

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This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website ([www.horsham.gov.uk](http://www.horsham.gov.uk)) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Tel: 01403 215123

Published on 03 October 2017

**Page 8** **What is a Key Decision?**

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.



	<b>Subject/Decision</b>	<b>Decision Taker</b>	<b>Date(s) of decision</b>	<b>Is all or part of this item likely to be dealt with in private</b>	<b>Contact Officer</b> <b>Cabinet Member</b> (NB include name, title and email address)
1.	<b>Medium Term Financial Strategy update</b> Policy Development Advisory Group 30 October 2017	Cabinet  Council	23 Nov 2017  6 Dec 2017	Open	Dominic Bradley, Head of Finance dominic.bradley@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
2	<b>Budget 2018/19</b> Policy Development Advisory Group 8 January 2018	Cabinet  Council	25 Jan 2018  21 Feb 2018	Open	Jane Eaton, Director of Corporate Resources jane.eaton@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)
3.	<b>Contract for the Managed Print Service - seeking delegated authority to enter into a new Managed Print Contract (printer/scanner/copiers) jointly with Crawley and Mid Sussex to reduce costs through increased volumes</b> Policy Development Advisory Group 30 <sup>th</sup> October 2017	Cabinet	23 Nov 2017	Part exempt	Andrea Curson, Head of Technology Services andrea.curson@horsham.gov.uk  Cabinet Member for Finance and Assets (Councillor Brian Donnelly)

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