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Finance and Assets Policy Development Advisory Group

Monday, 8th May, 2017 at 5.00 pm
Wallis Room, Parkside

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Brian Donnelly (Chairman)

John Bailey
John Chidlow
Paul Clarke
David Coldwell
Leonard Crosbie

Nigel Jupp
Adrian Lee
Tim Lloyd
Stuart Ritchie
Simon Torn

You are summoned to the meeting to transact the following business

Agenda

	Page No.
1. Apologies for absence	
2. To approve the notes of the previous meeting	3 - 4
To approve as correct the notes of the meeting held on 18 April 2017.	
3. Re-provision of the Revenues and Benefits service	

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Public Document Pack Agenda Item 2

Finance and Assets Policy Development Advisory Group **18 APRIL 2017**

Present: Councillors: Brian Donnelly (Chairman), Paul Clarke, David Coldwell, Leonard Crosbie, Nigel Jupp, Tim Lloyd and Stuart Ritchie

Apologies: Councillors: John Bailey, John Chidlow, Adrian Lee and Simon Torn

25 **TO APPROVE THE NOTES OF THE PREVIOUS MEETING**

The group agreed the notes of the meeting held on 20 March 2017.

26 **CENSUS ICT CLOUD MANAGED SERVICE PROVIDER - PREFERRED SUPPLIER**

The Director of Corporate Resources presented the draft cabinet report. The Census ICT Partnership was transitioning to a cloud based model, away from locally hosted data centres. A new strategy was adopted at the Joint Committee in December 2016 and in order to ensure that the member Councils had access to the right knowledge and experience to maintain the new cloud hosting environment effectively, the support of a managed service provider (MSP) was required. Adur & Worthing Councils led on a procurement exercise, with the full involvement of officers from Mid Sussex District Council and Horsham District Council, to identify a supplier for the MSP service.

At the invitation of the Chairman, Members discussed the:

- total share of the costs by authority
- differences in 'migration' and 'support'
- number of tenderers
- reputation of the tenderers, and assurance
- use of third party contractors (if any)
- exit strategy described in the risk assessment section of the report; and
- the current and future success of the shared service

The Director of Corporate Services thanked members for their views and reminded members that the tender process had been conducted according to the council's procurement code. The Director of Corporate Services proposed that technical clarifications be sourced from officers and sent directly to members of the group. It was further explained that consequent to decisions made over the last two years, the shared service arrangement was now leaner and shared procurement had been successful. However, future governance arrangements, particularly the joint committee, needed to be reviewed.

The group, subject to receiving further clarifications by email, endorsed the report.

The meeting closed at 18:00

CHAIRMAN