



THE CABINET

Thursday 4th June 2015 at 5.30 p.m.
CONFERENCE ROOM, PARKSIDE, CHART WAY, HORSHAM

Councillors: Ray Dawe	Leader
Andrew Baldwin	Waste, Recycling and Cleansing
Jonathan Chowen	Leisure and Culture
Philip Circus	Housing and Public Protection
Brian Donnelly	Finance and Assets
Gordon Lindsay	Local Economy
Kate Rowbottom	Community and Wellbeing
Claire Vickers	Planning and Development

You are summoned to the meeting to transact the following business

Tom Crowley
Chief Executive

AGENDA

- | | Page No. |
|--|----------|
| 1. Apologies for absence. | |
| 2. To approve as correct the record of the meeting of 26 th March 2015 (herewith). | 1 |
| 3. To receive any declarations of interest from Members of the Cabinet. | |
| 4. To receive any announcements from the Leader, Cabinet Members or Chief Executive. | |
| 5. To receive questions from and provide answers to the public in relation to matters which in the opinion of the person presiding at the meeting are relevant to the business of the meeting. | |
| 6. To consider the following reports: | |
| (a) Report of the Director of Corporate Resources on Provisional Outturn for 2014/15 | 7 |

7. To consider any matters referred to Cabinet by the Scrutiny & Overview Committee - There are no matters currently outstanding for consideration.
8. To consider matters of special urgency.

THE CABINET
26TH MARCH 2015

Present: Councillors:
Ray Dawe Leader
Helena Croft Deputy Leader and Communication, Horsham Town
& Special Projects
Andrew Baldwin The Environment
Roger Paterson The Local Economy
Sue Rogers A Safer & Healthier District

Apologies: Councillors:
Jonathan Chowen Arts, Heritage & Leisure
Gordon Lindsay Resources
Claire Vickers Living & Working Communities

Also present: Councillors: Peter Burgess, John Chidlow, George Cockman, Malcolm Curnock, Frances Haigh, Kate Rowbottom

EX/47 **RECORD OF THE MEETING OF 29TH JANUARY 2015**

The record of the meeting of the Cabinet held on 29th January 2015 was approved as correct and signed by the Leader.

EX/48 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

EX/49 **ANNOUNCEMENTS**

Councillor Helena Croft, Deputy Leader and Cabinet Member for Communication, Horsham Town & Special Projects congratulated the Parks & Countryside Manager and his team on the maintenance works being carried out to the plants in the Bishopric.

EX/50 **PUBLIC QUESTIONS**

No questions had been received.

**REPORT BY THE CABINET MEMBER FOR THE ENVIRONMENT AND THE
CABINET MEMBER FOR RESOURCES**

EX/51 **Hop Oast Depot Replacement**

The Cabinet Member for the Environment reminded Cabinet that the Council's existing waste facility depots at Hop Oast, Horsham and Hurston Lane,

EX/51 Hop Oast Depot Replacement (cont.)

Storrington were reaching the end of their physical lives and were in need of substantial capital investment. In view of this, a sum of £3,500,000 (excluding relocation costs) had been included in the budget for the refurbishment or redevelopment of Hop Oast depot.

A review had now been undertaken to consider how best to bring the facilities up to date, whilst at the same time meeting increased demands on the service from projected population expansion and increasing Government and EU legislation for waste disposal. This review had established that the optimum operational solution would be to close the Hurston Lane depot and consolidate the two facilities onto a single site at Hop Oast, which would result in a saving of approximately £36,000 per annum in respect of the cost of running the Hurston Lane Depot. It had also been established that a refurbishment of the existing facilities at Hop Oast would be neither practical nor cost effective and would require the retention and refurbishment of the Hurston Lane Depot in order to provide adequate parking and facilities for the service.

The requirements for an expanding service had been identified and outline designs had been prepared for the provision of a new depot on the Hop Oast site, which would provide a modern three vehicle workshop with a connected office/welfare building, an adequate outside area for parking and cleaning of vehicles with turning circles and safe segregation of vehicle and pedestrian traffic.

The extent of the building works at the Hop Oast site meant that it would not be practical or possible to continue operating the site during redevelopment and an estimate of the cost of relocating the service during this time had been included in the revised projected capital budget, which was now estimated at £4,550,000. Therefore, there would need to be a further capital allocation of £1,050,000 to achieve the proposals.

RESOLVED

That the proposal to rebuild Hop Oast Depot be approved.

RECOMMENDED

That an increase of £1,050,000 in the capital budget for this project to £4,550,000 be approved.

REASONS

- (i) To ensure that the programme provides facilities that are suitable for the needs of the area over the 30 year projected life of the facilities.***

EX/51 Hop Oast Depot Replacement (cont.)

- (ii) ***To ensure there is an adequate capital budget to deliver a new Depot and workshop facility and provide for the temporary relocation of the services currently based at Hop Oast Depot whilst the new depot is constructed.***

REPORT BY THE CABINET MEMBER FOR RESOURCES AND THE CABINET MEMBER FOR A SAFER & HEALTHIER DISTRICT

EX/52 **Purchase of Land and development of Temporary Accommodation Apartments for Homeless Households at land adjoining The Bishopric, Horsham Town Centre**

The Cabinet Member for a Safer & Healthier District reported that terms had been agreed for the purchase of a block of 17 apartments to be built on part of the former Lifestyle Ford site, Bishopric, Horsham. The apartment block was located adjacent to the site of the development of Waitrose/John Lewis in Albion Way and was included within the section 106 obligations for the redevelopment of Bishops Weald House.

It was proposed that the apartments would be owned and managed by the Council for the purpose of short stay temporary accommodation for homeless households. The proposal would have significant social and financial benefits, as it would provide new, well-equipped apartments in a town centre location and would significantly reduce the need to place homeless households in expensive bed and breakfast accommodation, providing a revenue increase (rental income plus saving of B&B) of approximately £360,000 per annum.

The acquisition of the apartments would be funded through Section 106 contributions received by the Council for the provision of affordable housing in the District.

The proposed acquisition had been structured as a purchase of the land by the Council with the Council then taking the client role under a design and build contract and had been structured to limit the Council's costs for the land purchase and building works to £2,750,000.

Members welcomed the proposal, which would result in the provision of a number of units of temporary accommodation that were particularly suitable for homeless families with dependent children.

RESOLVED

- (i) That the purchase of the development opportunity to provide 17 apartments for use as affordable short stay

EX/52 Purchase of Land and development of Temporary Accommodation Apartments for Homeless Households at land adjoining The Bishopric, Horsham Town Centre (cont.)

temporary accommodation for homeless households on land off the Bishopric, Horsham be approved.

- (ii) That it be noted that the Chief Executive will use his urgency powers to approve the supplementary capital estimate of £2,900,000.00 (purchase costs plus allowance for stamp duty and fees) to be funded from Section 106 contributions received by the Council for the provision of affordable housing in the District.

REASONS

- (i) To assist the Council in exercising its Statutory Duty under Part VII of the Housing Act 1996 (as amended) to provide temporary accommodation for homeless persons and reduce the number of households placed in bed and breakfast accommodation.
- (ii) To ensure the exchange of contracts for the purchase of the land by 1st April 2015, as required by the seller.

REPORT BY THE CABINET MEMBER FOR RESOURCES

EX/53 **Billingshurst Myrtle Lane Car Park: Proposed Purchase**

The Director of Planning, Economic Development & Property presented a report by the Cabinet Member for Resources seeking Cabinet approval for the acquisition of a completed car park on an area of land situated south of Myrtle Lane, Billingshurst, to be funded through a supplementary capital estimate (to be met from anticipated Section 106 contributions from the east of Billingshurst site).

It was known that there was a demand for greater car parking capacity in the vicinity of Billingshurst Station and an opportunity had arisen in which the Council would be able to provide a long stay car park as Thakeham Homes Ltd, the developer of a mixed residential and commercial site at Myrtle Lane, was proposing to dispose of its interest in the commercial element of land adjacent to the railway.

A premium of £300,000 had been negotiated for a completed 33 space surface car park for use by long stay users. Capital funding of £315,000 inclusive of Stamp Duty and other costs would therefore be required to enable the purchase of the completed car park, which would be of considerable benefit to the community by alleviating significant local parking issues.

EX/53 Billingshurst Myrtle Lane Car Park: Proposed Purchase (cont.)

Cabinet and other Members welcomed the proposal.

RESOLVED

That the Council enter into a purchase agreement to acquire a completed 33 bay car park subject to an approved design, specification and planning permission.

RECOMMENDED

That a supplementary capital estimate in the sum of £315,000 for the acquisition of a completed long stay car park at Myrtle Lane, Billingshurst, to be funded by contributions from the east of Billingshurst S106 Agreement, be approved.

REASON

The proposed long stay car park will address the current and future need for additional car parking for commuters and users of the railway station at Billingshurst particularly with regard to future housing growth in the village.

EX/54 SCRUTINY & OVERVIEW COMMITTEE – MATTERS REFERRED TO CABINET

There were no matters currently outstanding for consideration.

EX/55 MATTERS OF SPECIAL URGENCY

There were no matters of special urgency to be considered.

The meeting closed at 6.01pm having commenced at 5.30 pm.

LEADER

Report to Cabinet

4th June 2015

By the Director of Corporate Resource

INFORMATION REPORT

Not exempt



Horsham
District
Council

Provisional Outturn report for 2014/15

Executive Summary

This report summarises the Council's financial performance for 2014/15.

The Council achieved income in excess of budget from fees and charges amounting to £366k during the year. Other departmental net spending resulted in a total underspend against budget of £545k for the year, making a forecast underspend of £911k against budget. These favourable variances have led to an increase in the Council's revenue reserves. These figures are still in draft as the finance team will continue to work on closing the accounts for the year until the end of the month.

The Capital programme spend in 2014/15 was £5.2m against a revised budget of £12.8m. The unused budgets for capital schemes in progress will be carried forward to 2015/16 totalling £7.2m

Recommendations

The Cabinet is recommended to:

- i) note the performance of the Council as outlined in the report.

Reasons for Recommendations

- i) Monitoring of the Council's budget is essential, so that action can be taken to safeguard the Council's financial position if required.

Background Papers

Report to Cabinet on the 29th of January 2015 on the Budget 2015/16 and the Medium Term Financial Strategy.
Report to the Finance and Performance Working Group on the 18th February on the Outturn at December 2014

Consultation	N/A
Wards affected	All
Contact	Gill Bloomfield

Background Information

1 Introduction

This report analyses the actual budget outturn for the year ended 31/3/2015 and compares it with the original budget approved by the Council in February 2014. A detailed analysis of budget variances is included in the report. The report covers outturn against the revenue budget and capital budget. The report also covers the movement in the Council's reserves and budgets to be carried forward into the next financial year.

2 Background

2.1 The Council set its 2014/15 net operating budget in February 2014 at £13.350m. The budget has been increased by £1.486m comprised of

- Unspent revenue and repairs and renewals budgets carried forward from 2013/14 of £1.331m
- Supplementary estimate of £60k to promote Horsham Town Centre
- Supplementary estimate of £95k for the Office relocation project

2.2 The Capital programme budget for 2014/15 totals £12.8m. This figure includes unspent budgets carried forward from 2013/14 of £1,473k and supplementary estimates of £625k for Mill Stream Surgery and £1.1m for the Office Move.

2.3 The Council reports on the projected outturn against budget during the course of the financial year to Cabinet, Council and the Finance and Performance Working Group. The last report, at Quarter 3 was to the Finance and Performance Working Group on 18th February 2015

3 Revenue Outturn for 2014/15

3.1 Since Quarter 3 the predicted outturn has moved from £250k to £911k. The main variances are summarised in the table below:

Movement from Q3 Forecast to 2014/15 Outturn - major items	£000
Housing Benefit Subsidy - impact of 2013/14 review less than first indicated	(250)
Repairs and Maintenance - expenditure less than forecast	(147)
Capitol theatre- net costs greater than forecast at Q3	128
Appeal/counsel costs higher than forecast	140
Development Management - professional costs	122
Development - additional income	(235)
Departmental underspends not forecasted	(263)
Departmental additional income items not forecasted	(149)

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- 3.2 Initial results indicate a 2014/15 underspend of £911k. The accounts for the 2014/15 year will be finalised by the end of June and it is possible that the predicted outturn will alter. Any change to this current forecast will be reported to the Audit, Accounts and Governance Committee at the end of June. The summary of variances by department can be seen in Appendix A. Details of key variances is in Appendix C.
- 3.3 Staffing costs were underspent by £213k and is in line with the Quarter 3 forecast. There have been a number of vacant posts during 2014/15 resulting in higher than forecast agency staff costs. Appointments have now been made in a number of service areas. The transition to the new management structure resulted in £131k of the vacancy savings (after allowing for some residual costs and for agency staff covering for vacant management posts).
- Departmental staffing details are given in Appendix B.
- 3.4 In addition unspent revenue budgets totalling £914k, intended for projects in 2014/15, have been carried forward to 2015/16.
- 3.5 The main income areas are shown below:

Income Monitoring 2014-15

	2014-15 Actual £000	2014-15 Budget £000	2014/15 Variance £000
Development Control & Enforcement	(1,228)	(975)	(253)
Building Control	(531)	(530)	(1)
Land Charges	(152)	(125)	(28)
Garden Waste Collection	(910)	(862)	(48)
Trade Refuse Bins	(795)	(775)	(20)
Car Parks Pay & Display	(2,879)	(2,800)	(79)
Car Parks Season Tickets	(445)	(454)	10
Rental Income from HDC commercial and industrial estate	(3,000)	(3,036)	36
Interest on Investments	(161)	(177)	16
Total	(10,101)	(9,735)	(366)

4 Capital Outturn

- 4.1 The capital project expenditure for 2014/15 amounted to £5,212k or 41% of the approved budget for the year. Performance against each project is given in Appendix D. Budgets of approximately £7.2m will be slipped from 2014/15 for projects not complete.
- 4.2 Some savings were made against the fleet replacement capital budget either by reviewing service delivery or opting for refurbished equipment, with the balance slipping to 2015/16.

5 Key Issues

5.1 Capitol

The final outturn over spend for the Capitol codes was greater than previously forecast. Overspending on overtime, electricity, equipment and tools coupled with under performance on the cinema and most notably the live productions have resulted in a net overspend of £188k.

5.2 Repairs and maintenance

The corporate repairs and maintenance expenditure was significantly below budget in 2014/15. Reactive maintenance came in £17k above budget however planned maintenance was underspent by £363k. Of this latter amount £169k is to be carried forward into 2014/15.

5.3 Appeal Costs

The Council has incurred significant costs dealing with appeals against planning application refusals. These costs include costs awarded against us in cases where the Planning Inspector considered our decisions to have been unreasonable. We have incurred estimated costs of £300k in costs awarded against us in 2014/15.

5.3 Business Transformation

The key projects for the first phase of the Business Transformation Programme are now complete. The projects to date have led a reduction in our budgets of £440k with a further £100k in the pipeline. The cumulative spend of the Business Transformation reserves as at 31/4/15 is shown on the table below.

Project	Cumulative expenditure to 31/3/15
Terms and Conditions	119,491
Hay Pay & Grading and Management Restructure	68,596
Customer Contact Project	37,576
Commissioning Project	1,725
EDRMS Project	103,620
Total	331,007
Available Funding	500,000
Balance	168,993

5.4 Business Rates (NNDR)

2014/15 was the second year of operation of the complex Localised Rate Retention Scheme for Business Rates (NNDR). There has been a large increase in the number of appeals lodged against the values included in the current Valuation List before the 31st March 2015 deadline for appeals. As a result it has been considered

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prudent to increase the provision for refunds on back-dated appeals, since a successful appeal may generate a refund going back to April 2010. Consequently the overall position for 2014/15 is that rates income has achieved the government's baseline figure, but has not generated a surplus. An NNDR reserve was created in 2013/14 to manage the complexities and timing issues associated with this scheme. The reserve also holds sufficient funds to protect the Council against an unforeseen reduction in Business Rates.

5.5 Introduction of ANPR

The only significant area of overspending within the capital programme related to the introduction of the new parking system. The additional spend of £48k was the result of the need to supply more pay stations than was envisioned in the original proposal to cope with customer throughput and some unforeseen additional costs to control flow of vehicles in car parks

5.6 The Big Move

The most significant additional work agreed by the Council in 2014/15 is the Office Move Project. The costs incurred in delivering this project is spread over two financial years and it is anticipated that the move will be delivered within the allocated budget.

6 Reserves

- 6.1 The Council holds a number of ear marked reserves which may be used in year to fund associated expenditure. Where grants and contributions are received in year but not spent the unused portion may be transferred to ear marked reserves for use in future years. The Council can also chose to move funds from the general fund reserve to ear marked reserves to cover future costs. Overall more funds were received than spent in 2014/15 and the outturn reflects the transfer to ear marked reserves.

Appendix 1

Consequences of the Proposed Action

<p>What are the risks associated with the proposal?</p> <p>Risk Assessment attached Yes/No</p>	<p>no</p>
<p>How will the proposal help to reduce Crime and Disorder?</p>	<p>Managing finance and performance will help identify areas where the Council can provide better crime and disorder reduction initiatives.</p>
<p>How will the proposal help to promote Human Rights?</p>	<p>Service and performance improvements will ensure that our work reaches out to more local residents and meet the requirements as set out by the Equality Act 2010.</p>
<p>What is the impact of the proposal on Equality and Diversity?</p> <p>Equalities Impact Assessment attached Yes/No/Not relevant</p>	<p>No Equality Impact Assessment (EIAs) required at this level (EIAs will be carried out at more strategic opportunities for greater impact)</p>
<p>How will the proposal help to promote Sustainability?</p>	<p>Sustainability Performance against sustainability issues are reviewed regularly through Performance Management Working Group</p>

	Gross spend	Gross income	Net Spend 2014/15	Annual Budget 2014/15 adjusted for budgets carried forward to 2015/16	(Under/Over against adjusted Budget	Net Spend 2013/14
	£000	£000	£000	£000	£000	£000
Corporate Management	707	(3)	704	756	(52)	613
Business Trans	325	0	325	325	(0)	327
Communications	362	(23)	339	355	(17)	352
Revenues And Benefits - admin	1,492	(1,038)	454	535	(80)	404
Audit	190	0	190	187	3	179
Commissioning	240	(35)	205	224	(19)	169
Legal & Democratic	1,412	(80)	1,332	1,402	(70)	1,186
Finance Corporate	675	(312)	363	472	(109)	198
Finance Accountancy	875	(8)	867	880	(13)	862
Census Ict	2,744	(2,037)	708	659	49	895
Hr & Org Devel	517	(8)	508	544	(35)	540
Hdc Ict	1,106	(99)	1,007	1,039	(31)	729
Community and Culture	90	0	90	89	1	0
Community Development	1,133	(646)	487	560	(73)	581
Community Safety	381	(236)	145	144	1	143
Musems	253	(41)	212	230	(18)	232
Capitol	1,711	(1,351)	360	172	188	294
Lesiure Services	1,228	(739)	490	550	(60)	(81)
Parks And Countryside	1,322	(363)	959	955	4	928
Community Planng	56	0	56	67	(11)	15
Street Scene & Fleet	2,857	(155)	2,702	2,848	(146)	2,922
Waste & Recycling	3,693	(3,541)	152	335	(183)	299
Parking Services	1,576	(3,841)	(2,265)	(2,279)	14	(2,323)
Envirn Servs/Licenes	986	(343)	643	751	(108)	654
Customer Services	341	0	341	382	(41)	130
Housing	1,328	(1,048)	280	254	26	315
Building Control	731	(812)	(81)	(78)	(3)	(13)
Development	2,542	(1,569)	973	592	381	692
Spatial Planning	825	(76)	750	751	(2)	721
Prop & Facilities - investment portfolio	291	(2,853)	(2,562)	(2,519)	(43)	(2,655)
Prop & Facilities - operational portfolio	637	(152)	485	656	(172)	542
Prop & Facilities - admin	760	(8)	752	967	(215)	937

Economic Develop	524	(171)	353	441	(88)	302
Obsolete	40	(1)	39	0	39	0
	33,950	(21,588)	12,362	13,246	(884)	11,087
Revenues And Benefits	32,390	(32,439)	(49)	(22)	(27)	(134)
	66,340	(54,027)	12,313	13,224	(911)	10,954

Salaries Monitoring 2014/15 April 2014 to March 2015

Appendix B

Department	Total actual	Total Budget	Variance	Salaries and Wages inc Super		Overtime		Casual Staff		Temporary Staff	
				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
CORPORATE MANAGEMENT	579,205	640,620	(61,415)	577,805	640,620					1,400	0
BUSINESS TRANSFORMATION	230,043	220,930	9,113	199,163	220,930	279	0			30,601	0
COMMUNICATIONS	267,895	276,450	(8,555)	244,295	276,450	643	0	128	0	22,829	0
AUDIT	178,410	176,510	1,900	178,410	176,510						
COMMISSIONING	212,849	283,550	(70,701)	212,849	283,550	0	0			0	0
LEGAL & DEMOCRATIC	866,658	856,400	10,258	785,403	836,400	3,480	0	14,057	20,000	63,717	0
FINANCE ACCY	678,063	719,430	(41,367)	670,296	717,430	7,767	0	0	2,000		
CENSUS ICT*	1,610,775	1,319,910	290,865	1,258,803	1,313,910	9,691	6,000	18	0	342,263	0
HDC ICT	647,898	648,600	(702)	613,110	648,600	24,468	0	83	0	10,237	0
HUMAN RESOURCES & ORG DEVELOPMENT	382,348	413,380	(31,032)	362,768	398,380	1,394	0			18,186	15,000
COMMUNITY & CULTURE	2,135,536	2,190,330	(54,794)	1,885,445	2,038,890	39,111	4,000	210,981	147,440		
STREET SCENE & FLEET	881,214	948,200	(66,986)	723,732	898,511	47,929	49,689	30,591	0	78,962	0
WASTE & RECYCLING	2,515,729	2,512,730	2,999	2,195,909	2,327,854	54,853	78,179	18,182	0	246,785	106,697
PARKING SERVICES	540,262	565,930	(25,668)	398,893	565,930	2,090	0	683	0	138,596	0
ENVIRONMENTAL SERVICES/LICENSING	862,862	894,160	(31,298)	858,339	894,160	2,347	0	2,176	0		
CUSTOMER SERVICES	338,730	380,030	(41,300)	303,238	372,030	8,874	8,000	9,182	0	17,436	0
HOUSING	575,276	601,520	(26,244)	574,841	601,520	435	0				
BUILDING CONTROL	635,652	633,230	2,422	578,449	633,230	1,173	0	2,200	0	53,830	0
DEVELOPMENT	1,554,700	1,577,730	(23,030)	1,062,598	1,577,730	4,119	0	0	0	487,983	0
SPATIAL PLANNING	522,212	474,270	47,942	507,134	474,270	7,727	0	2,449	0	4,903	0
PROPERTIES & FACILITIES	652,352	845,420	(193,068)	642,622	825,420	3,287	0	0	0	6,443	20,000
ECONOMIC DEVELOPMENT	334,249	283,300	50,949	325,797	281,700	5,727	300	2,725	1,300		
OBSOLETE	33,805	0	33,805	33,805	0	82	0	0	0	0	0
CORPORATE FINANCE - NON DEPARTMENT	12,926	820	12,106	12,926	820						
	17,249,648	17,463,450	(213,802)	15,206,628	17,004,845	225,476	146,168	293,455	170,740	1,524,171	141,697
CENSUS REVS AND BENS	947		947			947					
	17,250,595		(212,855)			226,422					

Appendix C

		2014/15
		£000s
Original Budget		13,350
Adjust for non-operational budgets		
Capitalised salaries		153
MRP		(875)
Financing adjustment		24
Add budgets carried forward from 2013/14		1,331
Add supplementary budgets approved in year		155
Less budgets to be carried forward into 2015/16		(914)
Outturn Budget		13,224
Actual Outturn		12,313
Underspend		(911)

Main Variances		
CORPORATE		
Staffing	Permanent staff including overtime	(1,718)
	Casual staff	123
	Agency staff	1,382
Planned and Reactive maintenance	All departments	(180)
Revenue and Benefits		(80)
Contract car hire and insurance	All departments	(77)
Borrowing Costs	for Capital Programme	(200)
VAT	Net recovery of prior year payments	(40)
Cash collection costs	Following change of provider	29
Bad Debt Provision	Additional provision	61
Insurance	All departments	42
Training	All departments	(28)
Recruitment and relocation	All departments	51
DEPARTMENT		
Commissioning	Reduction in contribution from other LA's reflecting lower salary costs	37

		2014/15
		£000s
Legal and democratic	Professional Services	(44)
	Legal Expenses recovered	(37)
	Postage and mailing - election services	(26)
Human Resources and Organisational development	Grant payments	(28)
HDC IT	Photocopier/printer operational leases	(34)
CENSUS ICT	Project budget underspend - offsets staffing costs overspend	(144)
Community and culture - Capitol Theatre	Films - net income	27
	Professional productions	88
	Amateur productions	26
	Commission	(38)
Community and culture - Leisure Services	High Ropes - not implemented	32
	Recharges from other LAs	(26)
	Additional Rent	(30)
Community and culture - Parks and Countryside	Burial Income	(14)
	General works and landscaping	(18)
Street Scene and Fleet	Vehicle maintenance	88
	Fuel	(163)
Waste and Recycling	Acorn plus - green gate fee	(44)
	Recycling support	(45)
	Green waste Income	(48)
	Trade waste income - inc recycling income	(33)
	Savings on green waste renewal - printing	(24)
Car parks	Urban car park income	(73)
Environmental Services and Licenses	Income	(57)
Housing	Temporary accommodation rent	27

		2014/15
		£000s
	Work on temporary accommodation	47
Development	Planning fee income	(253)
	Pre applications and conditions discharge income	78
	Legal expenses reclaimed	59
	legal/court/appeal costs	350
	Consultants and professional fees	104
	Land charges income	(140)
	Personal Searches - settlement including interest	177
Property and Facilities	Millstream Surgery - costs arising following purchase of new property	46
	Land Draining - unbudgeted grant	(37)
	General works (excluding planned maintenance)	(32)
Economic Development	Funding received to offset unbudgeted staffing costs	(110)

CAPITAL BUDGET MONITORING Full year 2014/15

capital projects	dept	net expenditure	budget	spend as % of budget
Existing Leisure Centres	Property & Facilities	478,063	908,442	53%
Broadbridge Heath Leisure Centre - new build	Property & Facilities	51,372	1,150,000	4%
Other Community and Culture projects	Comm and Culture	340,778	909,510	37%
Waste and Recycling projects	Property & Facilities	-	65,000	0%
Hop Oast depot development	Waste & Recycling	11,088	996,200	1%
Vehicle Fleet	Streetscene & Fleet	194,793	1,128,000	17%
Grants - Environmental health	Envir Health & LM	703,502	838,000	84%
Housing Enabling Grants	Housing	700,000	1,500,000	47%
ICT projects - HDC	Resources ICT	253,096	489,019	52%
ICT projects - Census	Resources ICT	174,793	672,759	26%
Car Parks Fabric and Equipment	Property & Facilities	29,474	617,697	5%
New Parking payment system	Parking Services	273,030	225,000	121%
Office move	Property & Facilities	442,255	1,098,000	40%
Town centre improvements	Property & Facilities	141,436	358,171	39%
Miscellaneous properties spend	Property & Facilities	734,349	1,208,939	61%
Warnham Millpond Reservoir	Property & Facilities	683,632	648,420	105%
Total		5,211,661	12,813,157	41%

Net expenditure excludes Capitalised Salaries that are apportioned to capital schemes have a separate budget.

Appendix D

comment
Significant part of the centres' works slips to next year
Cost in this year are only preparatory work
Number of projects - budget will be slipped to next year
Security works and waste pods - carried forward to 2015/16
Major works reprofiled into future years
Replacement programme reduced significantly relative to budget. Unspent budget will be moved into 2015/16
Grants payment under budget.
Spend dependent on available appropriate housing schemes. Spend will be reprofiled into future years.
Number of projects - budget will be slipped to next year
Number of projects - budget will be slipped to next year
Preliminary work done but major spend in next year
Extra spend due to additional pay stations and unforeseen engineering costs
Budget in 2014/15 is the total spend so major items will occur in 2015/16 and unspent budget will be carried forward.
Improvements progress into next year.
Includes a number of projects and unspent budgets will slip
Overspend in 2014/15 as complete cost of scheme accounted for in 2014/15. An additional budget of £117,000 is held in 2015/16 which will not be required.