

**Notes of the Scrutiny and Overview Committee**  
**Finance and Performance Working Group**  
**26<sup>th</sup> August 2015**

- Present:** Councillors: Stuart Ritchie (Chairman), John Bailey, John Chidlow, Leonard Crosbie, Ben Staines, Michael Willett
- Apologies:** Councillors: Jonathan Dancer, Nigel Jupp, Brian O'Connell
- Also present:** Councillor: Brian Donnelly
- Officers:** Katharine Eberhart, Director of Corporate Resources  
Haley Aitchison, Customer Services Officer  
Mark Pritchard, Commissioning and Performance Manager  
Dominic Bradley, Head of Finance

**1. TO APPROVE AS CORRECT THE RECORD OF THE FINANCE AND PERFORMANCE WORKING GROUP MEETING ON 18<sup>TH</sup> JUNE 2015**

The notes of the Finance and Performance Working Group meeting held on 18<sup>th</sup> June 2015 were approved as a correct record of the meeting.

**2. TIME OF MEETINGS**

That 6.00pm as the time of the meetings for the ensuing Council year was approved.

**3. TO RECEIVE ANY DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. ANNOUNCEMENTS FROM CHAIRMAN OR CHIEF EXECUTIVE**

There were no announcements.

**6. COMPLAINTS, COMPLIMENTS AND SUGGESTIONS – MONITORING AND LEARNING REPORT FOR QUARTER 1**

The Customer Services Officer presented the report Complaints, Compliments and Suggestions – Monitoring and Learning Report for Quarter 1.

The Working Group noted the figures for the quarter which were detailed in the report. The Council had recently implemented a new system in which statistics for compliments, complaints and suggestions would be recorded in much greater detail.

The Members noted the complaints figures for the quarter, along with the annual figures.

The report detailed a breakdown of the figures for the Working Group.

7. **REPORT ON THE COUNCIL'S FINANCE AND PERFORMANCE,  
DISTRICT PLAN PRIORITIES AND KEY PROJECTS FOR QUARTER  
1 2015/16**

The Director of Corporate Resources presented the report on the Council's Finance and Performance, District Plan Priorities and Key Projects for Quarter 1 2015/16.

This report detailed the finance and performance figures for Quarter 1 2015/16. A small projected overspend was reported, which would be recovered during the year.

The Working Group discussed the presentation of the report on the Council's Finance and Performance and requested some changes to the format. Members asked that the report on the District Plan Priorities include a summary on the capital budget and a summary on income and expenditure also be included at the beginning of the report. The detailed analysis of variances would be included after the summary reports.

The Chairman also suggested that the other reports on Complaints, Compliments and Suggestions, Freedom of Information, Key Projects and CenSus are included to note, and that the Working Group Members raise any questions or comments about agenda items by the Monday preceding the meeting to allow officers to respond with answers at the meeting..

The Director of Corporate Resources talked the Working Group through the Budget and Key Performance Indicators.

Members proposed inviting the Cabinet Member for Waste Recycling and Cleansing to the next meeting to discuss a number of issues regarding the Council's refuse collection fleet including the time frame for replacing the fleet of refuse collection vehicles, the construction of a new depot and the future of trade waste. Members stated that both income and a target value for trade waste customers should be included in future reports.

Members requested that further information be included on DP09 Percentage of Planning Appeals Allowed.

Members asked for an update on Section 106 monies, including amounts spent and outstanding monies, at the next meeting.

8. **MEMBER OVERVIEW OF THE COUNCIL'S USE OF THE  
REGULATION OF INVESTIGATORY POWERS ACT 2000**

The Working Group noted that the Council had not used the powers under the Regulation of Investigatory Powers Act 2000 (RIPA) in the past quarter.

Members questioned whether this item should be included in Business Improvement Working Group agendas instead of Finance and Performance Working Group, the Scrutiny and Committee Support Officer would report back to the Chairman on the requirements set by the Scrutiny and Overview Committee as to how the use of RIPA be reviewed.

The meeting ended at 7.25 p.m. having commenced at 5.30 p.m.

**CHAIRMAN**