



SCRUTINY & OVERVIEW COMMITTEE

CRIME AND DISORDER WORKING GROUP

MONDAY 22ND JUNE 2015 AT 5:30 PM
PEVENSEY & RYE ROOMS, PARKSIDE, CHART WAY, HORSHAM

Councillors: Alan Britten
Roger Clarke
David Coldwell
Adrian Lee
Tim Lloyd
Jim Sanson
David Skipp

You are summoned to the meeting to transact the following business.

Tom Crowley
Chief Executive

AGENDA

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1 Election of Chairman	1
2. Apologies for absence	
3. To approve the time of the meetings for the ensuing year	
4. To approve as correct the record of the meeting held on 15 th December 2014	3
5. To receive any declarations of interest	
6. Announcements from the Chairman or Chief Executive	
7. To approve the Working Group's Terms of Reference	11
8. Protocol for the Scrutiny of Crime and Disorder Matters, for information	13
9. Demonstration of Horsham District Community Safety Partnership website http://www.horshamcsp.org/	

10. To review the Crime and Safety Partnership Action Plans at the current year **17**
 - Alcohol and Drugs Plan (attached)
 - Road Safety Plan (to follow)
 - Vulnerable Victim (to follow)

11. Future meeting date (suggested in October to review mid-year progress of CSP)

Scrutiny and Overview Working Group Chairman

Role and Responsibilities

The Scrutiny and Overview Working Group Chairman has a key role to ensure effective Scrutiny and Overview in Horsham:

- Contributing to the management, co-ordination and development of Scrutiny and Overview in Horsham as required
- To manage the work of the Working Group to ensure effective scrutiny of the issue under review

Management and Coordination of Scrutiny and Overview

- To contribute to the management, co-ordination and development of Scrutiny and Overview in Horsham.
- To attend each meeting of the Scrutiny and Overview Committee.
- To report to the Scrutiny and Overview Committee on the work and progress of the Working Group, and keep them informed of important or contentious issues
- To ensure that the Working Group responds to issues referred to it by the Scrutiny and Overview Committee within timescales assigned.

Manage the Work of the Scrutiny and Overview Working Group

- To manage and guide the Working Group's work to scrutinise relevant issues relating to the Group's Terms of Reference
- To ensure issues under review are properly scoped with clear aims and timelines
- To coordinate and manage Working Group members to undertake assigned tasks and sub-group work
- To encourage members to consider involving outside bodies to give evidence, if necessary, and to liaise with the Scrutiny Officer to arrange for the invitation of those parties to the meetings of the Group.
- To lead the production of the report by liaising with the Scrutiny Officer supporting the Working Group, to produce well-reasoned interim (where necessary) and final reports for each review having regard to the assigned terms of reference and timescales for the review.
- To liaise with the Scrutiny Officer producing the agenda.
- To review minutes of the Working Group meetings before being circulated.

Notes of the Scrutiny and Overview Committee
Crime and Disorder Working Group
15th December 2014

- Present:** Councillors: Kate Rowbottom (Chairman), David Coldwell, Duncan England, Frances Haigh, Jim Sanson
- Apologies:** Councillor Christine Costin
Deputy District Commander Richard Davy, West Sussex Fire and Rescue Service
- Also present:** Councillor George Cockman
- Officers:** Trevor Beadle, Head of Community and Culture
Greg Charman, Community Safety Manager
Neil Worth, Community Safety Officer
- By invitation:** Chief Inspector Howard Hodges, Sussex Police
Emily King, Better Communities Manager, West Sussex County Council

1. **TO APPROVE AS CORRECT THE RECORD OF THE MEETING HELD ON 20TH OCTOBER 2014**

The notes of the meeting held on 20th October 2014 were approved as a correct record.

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST**

Councillor England and Rowbottom declared an interest in issues affecting vulnerable people and people with disabilities.

3. **ANNOUNCEMENTS FROM THE CHAIRMAN OR CHIEF EXECUTIVE**

There were no announcements.

4. **PROTOCOL FOR THE SCRUTINY OF CRIME AND DISORDER MATTERS**

The Working Group noted the protocol which outlined the key provisions of the relevant legislation, the terms of reference of the Working Group, the duty to meet at least once a year, the role of scrutinising the CSP Plan and performance reports, the ability to give notice to responsible authorities to

require their representatives to attend Working Group meetings or to provide information required for scrutiny.

5. **EXTRACT FROM THE SUSSEX POLICE AND CRIME COMMISSIONER PERFORMANCE REPORT, AUGUST/SEPTEMBER 2014**

The Working Group noted an extract from the Sussex Police and Crime Commissioner / Sussex Police Performance Report for August/September 2014 which provided a summary of crime rates for violence against the person, sexual offences, burglary, vehicle crime, domestic abuse, anti-social behaviour and hate crime.

6. **CRIME STATISTICS FOR HORSHAM DISTRICT AS AT OCTOBER 2014**

The Working Group noted the monthly crime statistics for Horsham District for each category of crime since December 2010, along with the associated pie chart and graphs for each classification of crime from November 2013 to October 2014.

7. **REVIEW OF THE PERFORMANCE IN RELATION TO THE ACTION PLANS 2013/14 AND 2014/15 TO DATE FOR THE COMMUNITY SAFETY PARTNERSHIP**

The Working Group had previously reviewed the updates on the CSP Action Plans for 2013/14. It had received the five Action Plans for 2014/15 which detailed progress at the half year point using red, amber and green coding. Updates on the action plans 2014/15 for anti-social behaviour and for tackling the impact of drugs and alcohol were tabled.

Chief Inspector Hodges informed Members of the Sussex Police Target Operating Model which was being prepared to consider the shape of policing over the next five years; the report would be issued in January 2015. Savings had been made and more would be required, and the police would have to consider what services it could provide and which might be better provided by partners and other organisations. Members acknowledged the need to build community resilience and for more community participation.

The Better Communities Manager (West Sussex County Council) reminded Members about the Safer West Sussex Partnership which brought together Community Safety Partnerships along with other key agencies. It provided a coordinated approach to reducing crime and anti-social behaviour in West Sussex.

Reducing Burglary Action Plan (lead partner: Sussex Police)

The Working Group had previously noted the progress on the burglary action plan 2013/14; none of the actions had been coded red. The action plan for tackling burglary did not continue with a formal CSP action plan in 2014/15.

Reducing violence against the person including domestic abuse (lead partner: Sussex Police)

Chief Inspector Hodges reported that there had been a significant increase in reported violent crime in Horsham and West Sussex. He said this reflected an improved integrity in the recording of crime figures.

The Sussex Police and Crime Commissioner performance report stated that violence against the person had shown increases across all of the Sussex police divisions. It had increased by 3705 crimes in Sussex for the first six months (April to September 2014), a rise of 41.3% compared to the same period in 2013. The risk of violence with injury, however, remained low; Sussex was the 15th safest force nationally with 4.9 offences of violence with injury per 1000 residents.

Reducing the level of risk to repeat and vulnerable victims (lead partner: West Sussex County Council)

The Working Group had expressed concern that this action plan no longer featured as a CSP action plan for 2014/15. The Working Group had commented on a number of actions in 2013/14 which were coded as red; they had not been undertaken because of a lack of resources. The actions related to the support of vulnerable groups and tackling age-related hate crime.

The Better Communities Manager (West Sussex County Council) stated that the absence of a current formal CSP action plan did not reflect any lack of attention to this issue which remained a priority. WSCC's Hate Incident Report service facilitated the reporting of racist, homophobic, transphobic or disablism incidents via Victim Support Sussex. Tackling hate crime was led by Sussex Police Sergeant Peter Allan; he and relevant CSP officers attended the Learning Disabilities Partnership Board meetings. The Prevent agenda and the monitoring of community tension were also important elements of this work.

HDC Community Safety was supporting an Arts Council project, SprungDigi, which worked with local people with disabilities to get them better connected to digital technology; the programme would include a

topic on personal safety and the use of a smartphone app to help them to locate a safe place if they felt at risk.

CSP members had, in November 2014, attended the quarterly Blue Oasis club night with over 100 local people with disabilities attending; each attendee had been given a personal safety guide and had been encouraged to report ASB incidents.

Reducing Anti-Social Behaviour Action Plan
(lead partner: Horsham District Council)

Chief Inspector Hodges stated that there had been increased reporting of anti-social behaviour as people felt more confident in making such reports. He referred to the ASB Action Group and the positive publicity for its work.

The Head of Community and Culture explained that the ASB team was based at Horsham Police Station. The team's work had been altered in recent years to deal with the Think Family project in addition to ASB work. That was now being reviewed as part of the budget process and consideration would be given to redirecting the team's principal focus to tackling ASB.

The tabled action plan update for 2014/15 showed training for CSP frontline staff on ASB focussing on signs, symptoms and how to report ASB and the available support services was coded as red; training sessions were planned for 2015 which were linked to the new ASB legislation. The HDC Cabinet meeting in January 2015 would be invited to adopt the Council's new ASB policy. The Neighbourhood Nuisance Guide, also shown coded red, would be updated by mid-2015 following the adoption of the Council's new ASB policy.

The Street Triage service in East Sussex had been a success; it paired nurses with police officers in dealing with emergency responses to those with mental health issues and diverting them from police custody to a place of safety. Further street triage schemes would be piloted for three months, as from January 2015, in Crawley and Worthing. If successful the scheme could be rolled out to other locations.

West Sussex County Council was working with ARK Horsham to find a location for those in their later 20s who were too old to be supported and housed by the Y Centre in Horsham for young people.

Community engagement and reassurance
(lead partners: Horsham District Council and Sussex Police)

The Working Group had previously commented on the CSP website which required updating. That website was currently being revamped; a clearer website would be available to view in January 2015. That was only one element of communications with the public to help them to keep safe; Facebook and Twitter accounts had also been set up for the CSP and regular updates were being posted.

Members welcomed the news about the planned improvements to the CSP website. They felt it was necessary for the public to be able to view information without having to wade through layers of webpages and because it would help the public to report any incidents via the CSP website.

The HDC Community Safety Officer reported that, due to resourcing issues in the CSP, the Communications Group had been wound up; seasonal messaging, however, was undertaken by the relevant work group.

The action plan update showed that the promotion of reassurance in the growing night time economy of Horsham town centre by adopting the Purple Flag Award Scheme had been carried over from 2013/14. HDC was taking the lead on this but the action was pending the outcome of Horsham Unlimited's Business Improvement District process which, if successful, was likely to assume ownership of this.

The CSP supported and promoted relevant national campaigns such as the Drink or Drive Campaign, and the National White Ribbon Day campaign against domestic abuse.

Safer Roads (lead partner: West Sussex Fire and Rescue Service)

The Working Group noted the Casualty Reduction Action Plan for 2014/15 and progress to date. Members had also received information from Deputy District Commander Richard Davy (West Sussex Fire and Rescue Service), lead officer for this action plan. That showed the road casualty statistics as at 31st October 2014 and comparisons with the previous four years. West Sussex had seen a reduction in the number of people killed in road accidents.

The Working Group noted the series of activities undertaken by CSP partners in 2014 to promote road safety, such as National Bike Week, and the Christmas drink or drive campaign.

To reduce the harm caused by drugs and alcohol to individuals, families and communities (lead partners: WSCC Public Health, Sussex Police, Horsham District Council, and Clinical Commissioning Groups)

The Working Group noted the new action plan for 2014/15 and the tabled update on progress. A local multi-agency group had been established with a drug and alcohol focus to take forward the activities and deliver the action plan; quarterly meetings were scheduled. HDC would take the lead on this in 2014/15.

Two activities were coded red but these were work in progress relating to promotion of the successes associated with the Sussex Police Alcohol Diversion Scheme which enabled fines from alcohol convictions to be reduced if the driver attended a drinking awareness course after arrest, and also the development of a drug and alcohol age mentoring scheme which would be progressed by the new Alcohol Awareness Officer.

Other matters arising from the CSP Action Plans

The Working Group had previously discussed the work of Police Community Support Officers (PCSOs) and had queried whether PCSO workloads may be increasing but without any additional powers, and how the reorganisation of PCSO areas had affected their role and efficiency. A discussion had taken place at the Scrutiny and Overview Committee meeting held on 10th November 2014 in relation to PCSOs, their workloads, reorganisation, their non-attendance at some recent parish council meetings, and their perceived visibility in community policing.

Chief Inspector Hodges explained that there was a recruitment freeze until March 2016, that some local PCSOs had become police constables and found employment outside Horsham District which had required an adjustment to the work of the remaining PCSOs who were directed to where the greatest need existed rather than being allocated to a specific geographical area.

Members also discussed the value and benefit of Neighbourhood Wardens who were managed by the HDC Community Safety team.

8. WEST SUSSEX COUNTY COUNCIL INSIGHTS TEAM ANALYTICAL SUPPORT

The Working Group, at its meeting on 7th May 2014, had been informed by the HDC Community Safety Manager of the reduction in the level of analytical support that West Sussex County Council had once provided and how the Insights Team no longer provided in-depth analysis but would, if requested, provide broad statistics on specified topics.

The Better Communities Manager (West Sussex County Council) explained that the Crime and Disorder Information Exchange service had been funded until 2009. WSCC had maintained the analyst posts after that time but a restructure in 2011 had resulted in the positions being absorbed into the Insights Team. The previous standard of analytical service may no longer exist but adequate data was available.

The HDC Community Safety Manager stated that there had been an initial gap in the service when that restructure took place but officers had quickly adapted to the new data format provided by Sussex Police. Performance in progressing CSP activities had not been affected after that initial period. Chief Inspector Hodges stated that the raw data used by the Insights Team was provided by Sussex Police. The police had also adapted to the new data format.

9. FUTURE MEETINGS

The Working Group agreed to meet in March 2015. The meeting would include a demonstration of the upgraded CSP website, and updates on the progress in delivering the 2014/15 action plans.

A Working Group meeting would also be arranged for June 2015.

The meeting finished at 5.47 p.m. having commenced at 4.00 p.m.

CHAIRMAN

Terms of Reference for Crime and Disorder Working Group

- (1) To scrutinise the work of the Community Safety Partnership and the partners who comprise it, insofar as their activities relate to the Partnership itself;
- (2) To make reports and/or recommendations to the Scrutiny and Overview Committee/Council or any of the Responsible Authorities within the CSP with respect to the discharge by the CSP of its crime and disorder functions;
- (3) To act as a 'critical friend' of the CSP, providing it with constructive challenge at a strategic level rather than adversarial fault-finding at an operational level; and
- (4) To consider Councillor Call for Actions (CCfAs) that arise through the Council's CCfA process and which relate to crime and disorder matters.

PROTOCOL FOR THE SCRUTINY OF CRIME AND DISORDER MATTERS **Horsham District Council**

1. Introduction

The power to scrutinise local Community Safety Partnerships (CSP) is granted through a number of pieces of legislation including: The Police and Justice Act 2006, the Local Government & Public Involvement in Health Act 2007. Most recently however the Crime and Disorder Overview and Scrutiny Regulations 2009 (and statutory guidance) has granted local authorities new powers for the scrutiny of crime and disorder and Councillor Call for Action (CCfA).

The legislation has widened the provisions of Overview and Scrutiny and defines those crime and disorder functions or matters that may be considered by Overview and Scrutiny Committees and those that are considered 'excluded matters'.

These require that every local authority has in place a committee with power to review and scrutinise, and make reports or recommendations, regarding the functioning of the responsible authorities (*which include*): *Horsham District Council, West Sussex County Council, West Sussex Fire and Rescue Service, Sussex Police, the Primary Care Trust and Surrey and Sussex Probation Service*) that comprise a Community Safety Partnership (CSP). The new legislation forms part of the Government's commitment to strengthen the accountability of local CSP's and enhance the role of local councillors and local communities in preventing and reducing crime. In Horsham District, the Scrutiny and Overview Committee has been designated the "Crime and Disorder Committee" for the purposes of scrutinising crime and disorder matters.

2. Purpose of the Protocol

The purpose of this protocol is to define the manner in which the Scrutiny and Overview Committee can scrutinise the Horsham District CSP and its partners with a view to facilitating good working relationships throughout the scrutiny process.

3. Principles of the Community Safety Scrutiny Operation

- (i) Community Safety Scrutiny is intended to be positive, objective and constructive. It should acknowledge good practice and recommend improvements where it feels these would be of benefit. The Scrutiny process should focus on service outcomes and seek to add value and drive improvements to public services.

- (ii) Community Safety and reducing crime and disorder for the people of Horsham District is dependant on many factors including the services provided through the Community Safety Partnership. This shared responsibility will be acknowledged by the Overview and Scrutiny Committee when undertaking scrutiny reviews.
- (iii) At all times, both Officers and Members of the organisations involved in crime and disorder scrutiny, representatives and Members of the public will be treated with respect and courtesy.
- (iv) The key organisations involved in the scrutinising of crime and disorder must be willing to share information, knowledge and reports which relate to the delivery and success of services in Horsham District, and carry out duties that would be reasonably expected of them to enable crime and disorder scrutiny to be successfully undertaken.
- (v) Crime and disorder scrutiny will be open and transparent.

4. **The key provisions of the legislation**

These are as follows:

- (1) Every local authority is required to have in place a Crime and Disorder Committee with power to review and scrutinise, and make reports and recommendations, regarding the discharge by the responsible authorities of their crime and disorder functions;
- (2) Crime and Disorder Committees must meet at least once a year;
- (3) Responsible authorities or co-operating bodies (*non statutory CSP members*) must provide such information requested by the Crime and Disorder Committee within the timescales identified in the request;
- (4) Crime and Disorder Committees can request the attendance of a representative of a responsible authority or co-operating body in order to answer questions;
- (5) Responsible authorities or co-operating bodies must respond to any recommendations made by the Crime and Disorder Committee within 28 days.
- (6) Crime and Disorder Committees can co-opt additional members to serve on the committee to add value and expertise to the Committee's work. Co-optees can include any person except a member of the local authority's executive.

5. Terms of Reference for the scrutiny and overview of crime and disorder in Horsham District

The function and terms of reference of the Scrutiny and Overview Committee in relation to Crime and Disorder issues are as follows:

- (1) to scrutinise the work of the CSP and the partners who comprise it, insofar as their activities relate to the partnership itself;
- (2) to make reports and / or recommendations to the Council with respect to the discharge by the CSP of its crime and disorder functions;
- (3) to act as a 'critical friend' of the CSP, providing it with constructive challenge at a strategic level rather than adversarial fault-finding at an operational level;
- (4) to consider Councillor Call for Actions (CCfAs) that arise through the Council's CCfA process and which relate to Crime and Disorder matters.

Work Programming - The CSP will be advised in advance of any scrutiny review relating to a crime and disorder issue that the Scrutiny and Overview Committee is intending to undertake as part of its annual work programme.

Scrutiny Topics - These may include scrutiny of the CSP partnership plan, the strategic assessment, performance reports, or any activities relating to crime and disorder matters which are co-ordinated at district level. It is recommended that performance against the partnership plan be considered as the benchmark for any selected topic.

Notice of required attendance at scrutiny meetings -The Scrutiny and Overview Committee will give **at least 4 weeks notice** to responsible/co-operating authorities requesting their attendance at a scrutiny and overview meeting. Attendance requests will clearly outline the scope of the scrutiny exercise.

Notice of Information required for scrutiny -The Scrutiny and Overview Committee will give **at least 4 weeks notice** to responsible / co-operating authorities requesting information relating to the planning and operation of crime and disorder reduction activities and strategies that it requires in order to facilitate the overview and scrutiny process. Information provided by responsible/co-operating authorities should be depersonalised, unless the identification of an individual is necessary or appropriate for the Overview and Scrutiny Committee to properly exercise its powers. The information should also not include information that would be reasonably likely to prejudice legal proceedings or current or future operations of the responsible authority/co-operating authorities.

Making and Responding to Recommendations - At the conclusion of its study, the Scrutiny and Overview Committee will consult the CSP on any draft reports and associated recommendations before they are published. Final reports and recommendations will be sent to the relevant responsible / co-operating authorities that are affected by the report or recommendations, plus other individuals or organisations that contributed to the study. As required by the legislation, responsible / co-operating authorities must respond to any relevant recommendations made by the Scrutiny and Overview Committee within 28 days of receipt.

Monitoring the Implementation of Recommendations - The Scrutiny and Overview Committee will monitor, as appropriate, progress in implementing any recommendations.

Reviewing the Protocol - This protocol will be kept under regular review to ensure it remains fit for purpose and compliant with emerging legislation.

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

Outcome	To reduce the harm caused by drugs and alcohol to individuals, families and our communities.
Key Performance Indicators	<ul style="list-style-type: none">• Increase in use of prevention and early intervention services• Reduction in number of alcohol related crimes• Reduction in road traffic collisions where drugs and alcohol are considered a causation factor• Reduction in violent and acquisitive crimes where drugs and alcohol are considered a causation factor• National, regional and local campaigns promoted.• Increase in Hub client referrals for extended brief intervention with clients who are drinking at risky levels
Strategic Lead Partners	Joint Leads – WSCC Public Health / Sussex Police / Horsham District Council / CCG's
Operational Delivery Lead	Greg Charman (Health and Wellbeing / Community Safety Manager – Horsham District Council)

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

Action	Lead Agency	Progress	Status (R A G)
<p>1. Highlight strategic issues seen as current blockages (such as dual diagnosis and commissioning services) to the appropriate board and or with local politicians to discuss and resolve.</p>	Simon Dean	<p>The group will have a voice and can communicate with local boards. The group’s role should be highlighted in different meetings and blockages and strategic issues should be fed back. The group should not ignore the fact we have numerous representatives from different services.</p> <p>There is a need to have things locally based, not just based in Horsham, and also to make sure Horsham doesn’t fall through the gaps. The main issue that was noted from networking event is that HDC need to keep people informed.</p> <p>The group identified difficulties with both differing, and dual diagnosis. HDC are required to work in partnership with other teams if people have multiple needs. There can often be confusion when residents present with multiple issues.</p> <p>Dr David McKenzie of Rudgwick, CCG (Mental Health lead) is very keen to get to grips with historical problems. Dr McKenzie will be invited to come to the next meeting to update the group. It was also suggested that other invitees include Philippa Gibson, and Arabella McDermot of CRI The Health and Wellbeing Service will be focussing on dual diagnosis in the next year.</p>	
<p>2. Develop a referral pathway flow chart to enable CSP partners to signpost accordingly including the promotion of the new West Sussex Integrated Drug and Alcohol Service launched on 4/5/14.</p>	Dan Barritt	<p>It was agreed that the panel would create a flowchart of which employee comes from where and whom is involved with each issue. Think Family are keeping the Panel aware of the things they do, and will need to be included in the flowchart. The need for both child and adult inclusive charts was identified.</p> <p>Dan Barritt to develop and circulate the flow chart following last year’s work on this action.</p>	

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

<p>3. Raise awareness of the issues surrounding legal highs</p>	<p>Dan Barritt / Kirsty Lindgren</p>	<p>It was noted that there is an increase of Legal High products on the market due to changes in chemical make-up. SD enquired about the training in Brighton (Drugs train) and whether the group could send someone to attend or get feedback from people who have attended. DB will liaise with contacts regarding training that could be provided.</p> <p>Legal high information in schools was discussed. Concern was raised regarding telling students that legal highs are readily available. It was suggested that HDC learn from other areas in the country to help make sure we are consistent. A drug focussed workshop has been agreed for later in the year and it was agreed that Legal Highs would be a feature of the workshop. Professionals could be brought together to train/talk/educate attendees. Check with schools network to see if there is anything in school at the moment. See what PHE have with this around the country and 'Your Space' to see if there is already anything on there. It was noted that this is not just a young person's issue.</p> <p>DB with KL supporting. KL will contact community safety group to see if there is anything happening.</p>	
<p>4. Promote the free Alcohol Identification and Brief Advice (AIBA) training (delivered by Drug Train) to non-alcohol specialists, e.g. primary care staff, wellbeing advisors to help identify alcohol misuse and signpost to services.</p>	<p>Kirsty Lindgren</p>	<p>Following previous success, Drugtrain has been commissioned by WSCC to provide Free Alcohol Identification and Brief Advice Training; details can be found at the following address. http://www.drugtrain.org.uk/iba_west_sussex.html Panel members are asked to filter this down to staff. Ark volunteers and Wellbeing staff have attended the AIBA (Alcohol Identification and Brief Advice) training and consider it to be highly recommended. The following dates are available to be booked, please liaise with Kirsty Lindgren for details.</p> <p>2.6.15 - County Hall North, Horsham, two half day sessions</p> <p>19.6.15 – County Hall Chichester, full day</p>	

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

<p>5. Develop a package of age specific campaigns relating to drugs and alcohol and promote via a communications plan to be owned by the multi-agency drug and alcohol working group.</p>	<p>Dan Barritt / Bev Young</p>	<p>This activity is already embedded in what the Health and Wellbeing Service deliver and it is recognised that being age specific is important; there is a need to identify our target audience including those who are at risk, e.g. businessmen, and home drinkers.</p> <p>The group are keen to make sure we don't duplicate campaigns, but take the lead and produce something new. The Wellbeing team does 'Dry January'; WSCC do 'Don't Bottle it Up'; there are alcohol tests online; and Alcohol Awareness week in November.</p> <p>The panel will take an active role in promoting campaigns, this will be the first thing the group will do with the lead into dry January.</p> <p>It was noted that when an organisation campaigns about Alcohol Awareness, attention is drawn to the negatives. The group identified the need to promote the good alternatives and will work to support the licensees to promote the positives.</p>	
<p>6. Maximise the impact of the new Alcohol Advisor specialist within the Health and Wellbeing Team using publicity wherever possible and signposting to the service.</p>	<p>Dan Barritt</p>	<p>Dan Barritt remains in the post of HDC Alcohol Advisor alongside his role as Health and Wellbeing Manager, although a replacement is due to start very shortly. Dan has worked up a range of messages/promotional information including working closely with Beverley Young as Workplace health Co-ordinator and offering services to employees identified as at risk drinkers.</p> <p>Sensitivity/diplomacy required as there is no wish to jeopardise the clients employment from workplace so referral is highly confidential – may result from individual health checks or from an occupational health referral process for Human Resources Departments inworkplaces. Dan has also had a good response from GPs with the assistance of Dr Simon Dean helping the process and there are many telephone enquiries dealt with, Lisa Burrell confirmed this.</p>	

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

7. Young Persons Support Network.	Dann Morris	Scope the idea of Horsham Matters establishing a support network specifically aimed at young people who are living with family or friends who have substance misuse issues.	
8. Promote the Sussex Police Alcohol Diversion Scheme and encourage wider use and partnership involvement.	Howard Hodges	<p>The Sussex Police Alcohol Diversion Scheme enables fines resulting from alcohol convictions to be reduced when the perpetrator attends a drinking awareness course after arrest.</p> <p>It is not possible to be referred onto the scheme; it is something that happens following arrest but it is possible that offenders could be followed up after the course and, potentially referred into other services including the Wellbeing team.</p> <p>Greg Charman to ask Howard Hodges (District Commander) about the Police Alcohol Diversion Scheme to request somebody from Sussex Police to come in and explain more about the scheme to the group to explore what value could be added by other services.</p>	
9. Establish closer working links between partners to make more effective and proactive use of HDC's Statement of Licensing Policy for Regulated Entertainment, Late Night Refreshment and the Sale and Supply of Alcohol January 2014.	Chris Boyle	<p>It was agreed that not enough is known by the group about licensing activities and there is a requirement to gain a better understanding about what licensing locally involves.</p> <p>Chris Boyle (HDC) and Oli Robinson (Sussex Police) are to be invited to a future meeting to provide an overview and establish whether there are any gaps or issues and or whether better use could be made of the licensing Policy.</p>	

Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

<p>10. Develop a responsible retailer scheme with key partners selling alcohol promoting stronger links with key partners, involved in licensed premises, being sure to learn from similar initiatives across the county and country.</p>	<p>Beverley Young</p>	<p>Bev Young reported that this is really about wider/shared use of messages through available partner routes (not just responsible retailer scheme). Amend the action point to read - <i>better use of shared communication routes with partners</i>. Bev had sent out email to group members asking if they could identify potential opportunities. Replies have come back. List of responses:</p> <ul style="list-style-type: none">• Hazel Lamb at the Ark shared Homeless Link on the PIE (Psychologically Informed Environment) approach http://www.homeless.org.uk/connect/blogs/2014/oct/23/power-of-pie)• Bev Young met with 2 WSCC TS managers (Julian Carrington was compiling Directory of Alcohol Related Services (now with MH/Dann Morris & Dan Barritt (?) to integrate into work on pathways – near to completion in hard copy format)• Carla Dow, NHS CCG Head of Communications and Engagement (her email was forwarded by Alison Hempstead CCG) offering some help in promoting messages on their Surrey Sussex NHS website and local media weekly noticeboard. Bev is to contact her directly.• HDC have their own social media pages including a Wellbeing Hub Facebook page that is used for promoting campaigns, healthy living advice, local health checks, etc.• Knowledge Hub – LGA host a website which has lots of different networks/groups useful to the Alcohol and Drugs Action Group. WSCC PH have recently set up Group called “West Sussex Alcohol Programme Network” and currently has 20 members, there are also useful documents, e.g. Alcohol Concern ‘Blue Light’ Project manual and online forum includes SHORE evaluation/costs etc. document of pilot West Sussex pop up hubs.	
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Horsham District Community Safety Partnership

ACTION PLAN 2015 – 2016

Priority: ALCOHOL AND DRUGS

		<ul style="list-style-type: none"> • Bev to send email to AA and AlAnon too. 	
11. Investigate blockages for people accessing <u>local</u> support services and ensure changes reflect best practise from other schemes and pilots.	New Alcohol Wellbeing Advisor / Dan Barritt	Develop the means to survey local users to establish the specific issues.	
12. Assist the Churches Together 'ARK' project to find new premises.	Greg Charman / Lisa Burrell	<p>The group consider the work of ARK locally to be invaluable when it comes to providing local individuals with the means to break the cycle of street drinking and rough sleeping by working with partners to develop 'routes out'.</p> <p>Current information suggest that there are six rough sleepers in Horsham, and the same crowd of around six to ten street drinkers. Following the designated public place order, the street drinking is now not occurring in the town centre but more in residential areas, putting tenancies at risk. Without support it is likely that this problem would increase in turn leading to evictions.</p> <p>CRI see people at the Ark which has become something of a one stop shop, however the United Reform Church have asked the ARK to leave after September 2015 and so new premises are required.</p>	

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<p>13. Establish a drug focussed workshop event for partners in the second half of 2015 to mirror the alcohol event held in June 2014 with the objective of establishing service gaps and issues.</p>	<p>Greg Charman</p>	<p>The 2014 Alcohol workshop held at South Lodge event last year was seen as very positive and the would like to hold a drugs focussed workshop in 2015. Last year’s event was organised by the Wellbeing Team and it was felt that the team could take the lead again this year. The date is to be finalised but it was considered that it should be later in the year, perhaps September time and a key focus for the workshop should be Legal Highs.</p>	
<p>14. Research best practice from other localities assessing the benefits / relevance to Horsham CSP of new initiatives such as Street Pastors, Water Angels and Taxi Marshals</p>	<p>Beverley Young</p>	<p>Bev Young commented that she had met with WSCC Trading Standards Managers who have developed 2 checklists for onward communication after a premises inspection by District Council (one for District Environmental Health Officers to inform County TSOs and vice versa) that include reference to license on display and use of open pourers. Trading Standards also have communication with local Licensing Officers if needed regarding Licensing issues, e.g. Licence Review may be actioned (none in this year across Horsham). Bev Young also mentioned that Trading Standards have flagged that ‘Legal Highs’ have been targeted in a Kent Trading Standards Initiative and that this may be the next problem facing them. Regulators are talking to each other about this and it may be appropriate for Horsham District.</p> <p>Bev Young reported that DS at WSCC had been invited to present idea of Water Angels at Horsham Pubwatch meetings, has worked in Crawley.. Greg Charman has agreed to talk to Horsham Pubwatch on this.</p>	

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Note to Readers:

- 15. The above action plan will be refined in light of outcomes from West Sussex Alcohol and Drug Needs Assessment 2014 commissioned by West Sussex Drug and Alcohol Action Team and the resulting Alcohol Strategy/Alcohol Operational Plan.*
- 16. The action plan links to the ongoing county wide strategic work aiming to explore issues relating to dual diagnosis and mental health needs associated with drugs and alcohol.*